



BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 23, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, August 23, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Natalie Corman, Deputy Administrator/Human Services, Assistant Director of Finance, Donna Spicher and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jaime Kester, and Jeremy Hartley.

County Personnel present included Bryan Sampsel, Faith Ryan and Barb Gallo.

Visitors present included Tammy Ammerman.

C-NET Staff were present

IV. MEETING MINUTES

A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, August 16, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

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V. ACTION ITEMS

- A. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$915,286.30 dated August 19, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Motion by Commissioner Higgins to add the following (A-C) to the Consent Agenda for Tuesday, August 30, 2016:

- A. SHERIFF – Mutual Aid Agreement between the County and the Pennsylvania State University to provide law enforcement services for home football games during the 2016 season. The University agrees to reimburse County for said services to be billed to University and paid to the County based on a rate of \$45.00 per hour for each Sheriff's Deputy who provides law enforcement services hereunder. The contract period is August 30, 2016 to August 29, 2017.

Sheriff Sampsel provided background information on the above referenced item.

- B. COMMISSIONERS – Business Incubator Consulting Agreement between the County and RBI to provide consulting services and temporary operational support and implementation of a Business Incubator Program for Centre County in the Bellefonte area for the purposes of economic development. The rate will be \$45/hour including travel and \$.70 mile for on-site visits for the period September 1, 2016 to December 31, 2016.

Commissioner Dershem asked why the agreement is being approved before the County has a location for the Incubator. Mr. Dershem also suggested adding a not to exceed cap of \$8,000 in 2016 to the contract. All were in favor of adding that clause to the contract.

C. ADULT SERVICES – Approve the following:

- i. Contract Renewal between the County and Housing Transitions, Inc., to determine with the client what services are needed and to coordinate other resources in the community. Responsibility includes coordinated activities that improve the delivery of services to low income adults and families, referrals for Homemaker Services, ongoing case management, and referrals to community based agencies for assistance. The contract total is \$19,529 with 100% State funding for the period July 1, 2016 to June 30, 2017;

- ii. Between the County and Interfaith Human Services for the Financial Care – Money Management Program for clients that chronically utilize community resources – Office of Aging, Children & Youth Services and Adult Services are all included in this contract. The contract total is \$12,340 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- iii. Between the County and Housing Transitions, Inc., to provide coordination of housing for residents seeking housing due to homelessness or near homelessness. Activities include maintaining affordable housing resource list, managing caseloads, responding to housing crises, and working with clients on finding and maintaining affordable housing. The contract total is \$46,599 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- iv. Between the County and Centre Volunteers in Medicine to provide a half time basic needs caseworker at the free clinic. This program is a series of casework activities to persons who require assistance with basic need concerns, such as the lack of income and/or budgeting skills to meet the costs of mortgage, rent, utilities, food, health care including medicines, and other basic commodities of living. The contract total is \$11,665 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- v. Between the County and Interfaith Human Services to provide rent, security deposit, or mortgage assistance to residents of Centre County to prevent eviction, mortgage foreclosure, or homelessness. The contract total is \$123,622 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- vi. Between the County and Community Help Centre for the Basic Needs Casework and Service planning. This program is a series of casework activities to persons who require assistance with basic needs concerns, such as the lack of income and/or budgeting skills to meet the costs of mortgage, rent, utilities, food, health care including medicines, and other basic commodities of living. The contract total is \$23,390 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- vii. Between the County and the Women's Resource Center to provide Bridge Housing to Homeless and Near-Homeless families and individuals with case management services and supportive living arrangements. The goal is to return clients to independently living with affordable housing. The contract total is \$73,545 with 100% State funding for the period July 1, 2016 to June 30, 2017;

- viii. Between the County and Housing Transitions, Inc., to provide case management services and supportive living arrangements to Centre County homeless and near-homeless families. The contract total is \$74,384 with 100% State funding for the period July 1, 2016 to June 30, 2017.

Faith Ryan provided background information on Items i. through vii.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. CONSENT AGENDA – Motion by Commissioner Higgins to approve the following (A-D) Consent Agenda items:

A. CHILDREN & YOUTH SERVICES – Approve the following:

- i. Contract Renewal between the County and Concern to provide foster/residential services to dependent/delinquent youth. The contract total is \$18,382 with the source of funding as follows: State \$14,706; County \$3,676 for the period July 1, 2015 to June 30, 2016;
- ii. Contract Renewal between the County and Families United Network to provide foster/residential services to dependent/delinquent youth. The contract total is \$194,530 with the source of funding as follows: State \$155,624; County \$38,906 for the period July 1, 2015 to June 30, 2016;
- iii. Contract Renewal between the County and Bethany Christian Services to provide foster care services to dependent/delinquent youth. The contract total is \$39,917 with the source of funding as follows: State \$31,934; County \$7,983 for the period July 1, 2015 to June 30, 2016;
- iv. Contract Renewal (Interagency Agreement) between Children & Youth Services and the Public Defender's Office for Guardian Ad Litem services. The contract total is \$172,227 with the source of funding as follows: State \$73,433; Federal \$25,362; County \$73, 432 for the period July 1, 2016 to June 30, 2017;
- v. Contract Renewal between the County and Children's Advocacy Center to provide forensic interview services. The contract total is \$24,000 with the source of funding as follows: State \$19,200; County \$4,800 for the period July 1, 2016 to June 30, 2017;

- vi. Contract Renewal between the County and Growing in Faith Daycare to provide childcare services. The contract total is \$1,000 with the source of funding as follows: State \$800; County \$200 for the period July 1, 2016 to June 30, 2017;
 - vii. Contract Renewal between the County and St. John Lutheran Childcare Center to provide childcare services. The contract total is \$3,000 with the source of funding as follows: State \$2,400; County \$600 for the period July 1, 2016 to June 30, 2017;
 - viii. Contract Renewal between the County and Talking Flight Developmental Center to provide counseling services. The contract total is \$1,000 with the source of funding as follows: State \$800; County \$200 for the period July 1, 2016 to June 30, 2017;
 - ix. Contract Renewal between the County and Child Development and Family Council to provide childcare services. The contract total is \$8,500 with the source of funding as follows: State \$6,800; County \$1,700 for the period July 1, 2016 to June 30, 2017;
 - x. Contract Renewal between the County and Children's Center for Treatment and Education to provide shelter/residential services to dependent/delinquent youth. The contract total is \$1,312 with the source of funding as follows: State \$1,050; County \$262 for the period July 1, 2015 to June 30, 2016
 - xi. Contract Renewal between the County and KinderCare to provide childcare services. The contract total is \$13,000 with the source of funding as follows: State \$10,400; County \$2,600 for the period July 1, 2016 to June 30, 2017 – Dept. 511.
- B. EMERGENCY MANAGEMENT AGENCY – Intergovernmental Grant Agreement between the PA Emergency Management Agency (PEMA) and Centre, Bedford, Blair, Fulton, Huntingdon, Juniata, Mifflin and Snyder Counties regarding the South Central Mountains Regional Terrorism Task Force. This agreement is effective September 1, 2016 to August 31, 2019 – Dept. 351.
- C. AGING – Master License and Service Agreement between the County and Sound Generations for Enhance Fitness/Wellness Software. The contract total is \$6,200 with the source of funding as follows: State \$2,280; Federal \$3,920 for the period June 30, 2016 to June 29, 2017 – Dept. 521.

Motion seconded by Commissioner Dershem and unanimously approved.

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- D. DISCUSSION ITEM(S) – After a brief discussion in reference to the proposal from Music Mart for \$4,715 for the upgrade of the Courthouse Annex Sound System Commissioner Higgins made a motion to ask vendor for an official contract to include warranty information to the Consent Agenda for next Tuesday, August 30, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VIII. TOURISM/HISTORY
N/A

IX. CORRESPONDENCE RECEIVED
The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – CIT – Adult - \$8,694.09
- B. DHS – 2016-17 Human Services Plan
- C. House of Representatives – DCED Funding
- D. Jordan Anderson – 4H – Grange Fair Livestock
- E. Discovery Space – Invite 9-22-16
- F. Jana Marie Foundation – Invite 9-6-16
- G. The Oaks – Invitation 8-31-16 – Groundbreaking Ceremony
- H. Commonwealth of PA - \$44,772.95
- I. Penn State – TCAB Appointment
- J. Grace Lutheran Church – Invite – 9-7-16
- K. PICCC – Thank you CNET Sponsorship
- L. Boy Scouts – Engle – E-Scout - 9-27-16
- M. Commonwealth of PA - \$54,510.85

X. RECOGNITIONS
N/A

XI. C-NET REQUESTS
N/A

XII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 111,491 registered voters in Centre County. Precinct #18 – State College North West – 2,546 registered voters – 14.1% voter turnout at the last Election.
- B. Donna Spicher reported an Executive Session was held Thursday, August 18, 2016 from 10:10 AM – 11:15 AM to discuss a personnel matter.

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C. ANNOUNCEMENTS

Centre County Government Offices will be closed Monday, September 5, 2016 to celebrate Labor Day.

Tuesday, August 23, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM – AS NEEDED

Department Head Meetings – 11:00 AM – 4:00 PM – Room 144WB

Training Center Advisory Board Meeting - 6:00 PM – Room 146WB

Grange Fair

Wednesday, August 24, 2016

Patton Township Business Association – 12:00 PM – Patton Township Building

RSVP Advisory Council – 1:30 PM – Room 116WB

Grange Fair

Thursday, August 25, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Grange Fair Parade – 11:00 AM

Department Head Meetings – 2:00 – 3:30 PM – Room 144WB

CBICC Business after Hours – Robin Hood Brewing Company – Bellefonte – 5:30 PM

Grange Fair

Friday, August 26, 2016

Grange Fair

D. ELECTION ANNOUNCEMENTS

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

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XIII. QUESTIONS FROM THE PRESS

- XIV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:34 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Natalie Corman
Deputy Administrator/Human Services