



BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 30, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, August 30, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator/ Director of Finance, Denise Elbell, Natalie Corman, Deputy Administrator/Human Services and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jeremy Hartley, Mallory Lane and Gary Sinderson.

County Personnel present included Bryan Sampsel, Tom McDermott, Barb Gallo, Sandy Schuckers, Liz Lose, Robert Jacobs, and Dave Lomison.

Visitors present included Tammy Ammerman, Barbara Fisher, Bill Sharp, Dennis Hameister, and Tammy Gentzel.

C-NET Staff were present

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IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, August 23, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to adopt Proclamation No. 28 of 2016 proclaiming September 10, 2016 as Spring Creek Watershed Day in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Bill Sharp, Dennis Hameister and Barbara Fisher were present to accept the Proclamation.

- B. Motion by Commissioner Higgins to adopt Proclamation No. 29 of 2016 proclaiming September 2016 as United Way Month in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Tammy Gentzel was present to accept the Proclamation.

- C. Motion by Commissioner Higgins to adopt Resolution No. 14 of 2016 approving the Centre County Comprehensive Plan Energy Conservation Update. Motion seconded by Commissioner Dershem and unanimously approved.

Robert Jacobs and Liz Lose provided background information on the above referenced item.

- D. Motion by Commissioner Higgins to approve the following:

ABC	Name	Action	Term
Training Center Advisory Board	Jeffrey "JR" Watson	Appointment	9/1/16-8/31/18

Motion seconded by Commissioner Dershem and unanimously approved.

- E. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$1,335,768.62 dated August 26, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

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VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Motion by Commissioner Higgins to add the following (A-D) to the Consent Agenda for Tuesday, September 6, 2016:

- A. AGING – Contract between the County and Fullington Trailways for a trip to Hollywood Casino on October 13, 2016. The trip will be paid by participants.

Sandy Schuckers provided background information on the above referenced item.

- B. COURT ADMINISTRATION – Contract Renewal between the County and Stenograph to provide service support for two Court Reporter Machines. The contract total is \$738.00 for the period September 19, 2016 to September 18, 2017.

Barb Gallo provided background information on the above referenced item.

- C. MH/ID/EI-D&A - Contract Renewal between the County and Universal Community Behavioral Health to provide outpatient (psychiatric evaluation, clinic medication, clinical evaluation, individual and group psychotherapy), mental health crisis intervention (mobile, walk-in, telephone), and emergency services. The contract total is \$395,000 with the source of funding as follows: State \$376,514; County \$18,486.

- D. DRUG & ALCOHOL – Approve the following:

- i. Contract Addendum #3 between the County and Centre County Youth Service Bureau to allow for additional monies to provide funding for prevention services that otherwise would not be funded in the amount of \$83,289. The contract maximum will increase from \$171,594 to \$254,883 with the source of funding as follows: State \$85,403; Federal \$165,173 for the period July 1, 2015 to June 30, 2016;
- ii. Contract Renewal between the County and Quest Services, Inc., to provide screening and assessment, individual outpatient therapy, group outpatient therapy, intensive outpatient therapy, and support services. The contract total is \$84,621 with the source of funding as follows: State \$32,972; Federal \$50,239; County \$1,410 for the period July 1, 2016 to June 30, 2017;
- iii. Contract Renewal between the County and White Deer Run to provide detoxification and inpatient treatment for adult and adolescent clients diagnosed with addiction, halfway house services, and drug and alcohol partial hospitalization services to adult men and women. The contract total is \$160,000 with the source of funding as follows: State \$136,000; Federal \$24,000 for the period July 1, 2016 to June 30, 2017;

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- iv. Contract Renewal between the County and Pyramid Healthcare, Inc., to provide halfway house, outpatient, partial hospitalization, non-hospital detox, and inpatient non-hospital treatment and rehabilitation. The contract total is \$60,000 with 100% State funding for the period July 1, 2016 to June 30, 2017.

Tom McDermott provided background information on Items C-D.

VII. CONSENT AGENDA

- A. SHERIFF – Mutual Aid Agreement between the County and the Pennsylvania State University to provide law enforcement services for home football games during the 2016 season. The University agrees to reimburse County for said services to be billed to University and paid to the County based on a rate of \$45.00 per hour for each Sheriff's Deputy who provides law enforcement services hereunder. The contract period is August 30, 2016 to August 29, 2017 – Dept. 211.
- B. COMMISSIONERS – Business Incubator Consulting Agreement between the County and RBI to provide consulting services and temporary operational support and implementation of a Business Incubator Program for Centre County in the Bellefonte area for the purposes of economic development. The rate will be \$45/hour including travel and \$.70 mile with a *not to exceed cap of \$8,000* for on-site visits for the period September 1, 2016 to December 31, 2016 – Dept. 971.
- C. ADULT SERVICES – Approve the following:
 - i. Contract Renewal between the County and Housing Transitions, Inc., to determine with the client what services are needed and to coordinate other resources in the community. Responsibility includes coordinated activities that improve the delivery of services to low income adults and families, referrals for Homemaker Services, ongoing case management, and referrals to community based agencies for assistance. The contract total is \$19,529 with 100% State funding for the period July 1, 2016 to June 30, 2017;
 - ii. Between the County and Interfaith Human Services for the Financial Care – Money Management Program for clients that chronically utilize community resources – Office of Aging, Children & Youth Services and Adult Services are all included in this contract. The contract total is \$12,340 with 100% State funding for the period July 1, 2016 to June 30, 2017;

- iii. Between the County and Housing Transitions, Inc., to provide coordination of housing for residents seeking housing due to homelessness or near homelessness. Activities include maintaining affordable housing resource list, managing caseloads, responding to housing crises, and working with clients on finding and maintaining affordable housing. The contract total is \$46,599 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- iv. Between the County and Centre Volunteers in Medicine to provide a half time basic needs caseworker at the free clinic. This program is a series of casework activities to persons who require assistance with basic need concerns, such as the lack of income and/or budgeting skills to meet the costs of mortgage, rent, utilities, food, health care including medicines, and other basic commodities of living. The contract total is \$11,665 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- v. Between the County and Interfaith Human Services to provide rent, security deposit, or mortgage assistance to residents of Centre County to prevent eviction, mortgage foreclosure, or homelessness. The contract total is \$123,622 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- vi. Between the County and Community Help Centre for the Basic Needs Casework and Service planning. This program is a series of casework activities to persons who require assistance with basic needs concerns, such as the lack of income and/or budgeting skills to meet the costs of mortgage, rent, utilities, food, health care including medicines, and other basic commodities of living. The contract total is \$23,390 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- vii. Between the County and the Women's Resource Center to provide Bridge Housing to Homeless and Near-Homeless families and individuals with case management services and supportive living arrangements. The goal is to return clients to independently living with affordable housing. The contract total is \$73,545 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- viii. Between the County and Housing Transitions, Inc., to provide case management services and supportive living arrangements to Centre County homeless and near-homeless families. The contract total is \$74,384 with 100% State funding for the period July 1, 2016 to June 30, 2017 – Dept. 501.

- D. COURT ADMINISTRATION – Approve contract between the County and Music Mart for the upgrade of the Courthouse Annex Sound System. The contract total is \$4,715 with 50% payable upon execution of the Agreement and the balance shall be payable upon completion of the work – Dept. 271.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEM(S)

- A. Dave Lomison, Director of Transportation asked the Board if they would be willing to partner with Penn State to promote Public Transportation in Centre County for Transit Awareness on October 31, 2016 by decorating five of the County's Mini Buses with a friendly theme for Halloween and participate in the State College Halloween Parade. After a brief discussion the Board gave Dave permission to move forward with the partnership.
- B. Commissioner Higgins provided background information on the closing of the First National Bank – Snow Shoe Branch and reported the Board will do everything they can to assist with finding a bank willing to locate there to make it convenient for the folks in Snow Shoe.
- C. Denise Elbell provided a Financial Update for Centre County Government from January-June 2016.

IX. TOURISM/HISTORY

N/A

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA - \$210,793.83
B. Bridge Improvement Allocation – PennDOT
C. Commonwealth of PA - \$8,573.79
D. Commonwealth of PA - \$871.93
E. Housing & Land Trust – Donation
F. Department of Agriculture – Single Audit SEFA
G. Commonwealth of PA - \$6,009.07

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XI. RECOGNITIONS

- A. Zachariah Kooper Engle – Eagle Scout Award – Boy Scouts of America – Troop #88 – Millheim, PA.

XII. C-NET REQUESTS

N/A

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 111,676 registered voters in Centre County. Precinct #19 – State College South – 29.46% voter turnout at the last Election.

- B. Mrs. Elbell reported there were no Executive Sessions.

C. ANNOUNCEMENTS

Centre County Government Offices will be closed Monday, September 5, 2016 to celebrate Labor Day.

Tuesday, August 30, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM – AS NEEDED

Judges Meeting – 12:00 PM – Room 116WB

Department Head Meetings – 11:00 AM – 4:00 PM – Room 144WB

Wednesday, September 1, 2016

Finance Committee – 9:00 AM – Room 146WB

Thursday, September 2, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Department Head Meetings – 11:00 AM – 4:00 PM – Room 144WB

Friday, September 3, 2016

Executive Management Meeting – Room 146WB

D. ELECTION ANNOUNCEMENTS

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Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

- XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:20 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator