



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 13, 2016, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, September 13, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator/ Director of Finance, Denise L. Elbell, Natalie Corman, Deputy Administrator/Human Services, Elizabeth DuPuis, County Solicitor; and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jeremy Hartley, Mallory Lane, Gary Sinderson and Emma Gosalvez.

County Personnel present included Dave Lomison and Tom McDermott.

C-NET Staff were present

IV. MEETING MINUTES

A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, September 6, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

BOARD OF COMMISSIONERS' MINUTES  
TUESDAY, SEPTEMBER 13, 2016  
PAGE 2

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to approve a Liquid Fuels payment in the amount of \$16,487.50 to Howard Township for Project #16-14211-001 for milling of pavement on T863. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 411.
  
- B. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$509,891.14 dated September 9, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Motion by Commissioner Higgins to add the following (A-C) to the Consent Agenda for Tuesday, September 20, 2016:

- A. TRANSPORTATION – Approve a Medical Assistance Transportation Program (MATP) Grant Agreement between the County and the PA Department of Human Services to provide non-emergency medical transportation services to eligible Medical Assistance recipients. The grant total is \$454,009 with 100% State funding for the period July 1, 2016 to June 30, 2017.

Dave Lomison provided background information on the above referenced item.

- B. MH/ID/EI-D&A – Contract Renewal between the County and NHS Pennsylvania to provide mental health family based services to include counsel and therapy, case management, and family support services respite care. The contract total is \$21,000 with the source of funding as follows: State \$20,017; County \$983 for the period July 1, 2016 to June 30, 2017.

- C. DRUG & ALCOHOL – Approve the following:

- i. Contract Renewal between the County and Hear, Inc., to provide drug and alcohol services to include halfway house for adult male and female individuals. The contract is estimated at \$5,000 with 100% State funding for the period July 1, 2016 to June 30, 2017;
  
- ii. Contract Renewal between the County and Housing Transitions, Inc., to provide emergency housing assistance for drug and alcohol clients. The contract total is \$8,000 with 100% State funding for the period July 1, 2016 to June 30, 2017.

Tom McDermott provided background information on Items B-C.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. Motion by Commissioner Higgins to approve the following (A-C) CONSENT AGENDA Items:

- A. DISTRICT ATTORNEY – Approve Rights and Services Act (RASA) and Victims of Juvenile Offenders (VOJO) Grant. These grants fund the Victim Witness Office which administers the Victims Bill of Rights - Advocates educate victims on their right within the court process and assists them throughout the court proceedings. The grant total is \$304,961 with 100% State funding – RASA \$243,951; VOJO \$61,010 for the period January 1, 2017 to December 31, 2018 – Dept. 221.
- B. TRANSPORTATION – Approve the following:
- i. 2016-2017 Community Public Transportation Grant Application between the County and the PA Department of Transportation. The grant total is Shared Ride Lottery - \$537,500; Persons with Disabilities - \$93,600 for a total of \$631,100 for the period July 1, 2016 to June 30, 2017;
  - ii. FY 2016-2017 Transit Funding Consolidated Capital Application between the County and the PA Department of Transportation. The grant total is \$250,500 With 100% State funding to purchase two accessible transit buses, two accessible transit vans and purchase necessary equipment for Ecolane project;
  - iii. MATP 4<sup>th</sup> Quarter Report for FY 2015-2016 that ended June 30, 2016 – Dept. 531.
- C. MH/ID/EI-D&A – Addendum No. 1 between the County and Eagle View Personal Care Home, LLC to provide funds for enhanced community residential services in the amount of \$29,451. The contract maximum increases from \$192,836 to \$222,287 with the source of funding as follows: State \$211,884; County \$10,403 for the period July 1, 2015 to June 30, 2016 – Dept. 561.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEM(S)

- A. Denise Elbell provided background information on Granicus Agenda Management Software. This Legislative Management Suite helps governments organize, store, and easily retrieve electronic documents, maintains data and tracks each item's path through the entire process, and allows staff to quickly and easily publish agenda and minute documents to the web to promote government transparency. Commissioner Dershem asked for a financial breakdown of the costs for each Suite, and Commissioner Higgins would like more information regarding security and a timeline for disaster recovery. The Board mentioned this software would improve efficiency in the Commissioner's Office and throughout the County.
- B. Elizabeth DuPuis provided the Board with background information on the contract between the Housing Authority and the County for the High Street property. The contract was initially approved for five years with an automatic renewal on a year to year basis unless terminated with a 90 day notification letter. It will be decided at a later date if an RFP or RFQ will be necessary.

IX. TOURISM/HISTORY

N/A

X. CORRESPONDENCE RECEIVED

*The following correspondence was received in the Commissioners' Office and will be handled appropriately*

- A. PA Department of Drug & Alcohol – Program Oversight Section  
B. PA Fish & Boat Commission – 2 kayak docks – Colyer Lake  
C. NACo – Nomination  
D. AOPC – Workshop/Conference Dates  
E. CDBG - \$805.15  
F. SEDA-COG Natural Gas – Agenda 8-29-16  
G. Lemont Village Association – Dinner 9-10-16  
H. Girl Scouts of America – Honorees/Awards – 10-16-16  
I. AAUW – Gala – 10-16-16  
J. Commonwealth of PA – PUC – Columbia Gas – 4" Line  
K. PA Game Commission – Land Acquisition – Howard Township  
L. Commonwealth of PA – Check \$500 – MH/ID/EI  
M. PA Game Commission – In Lieu of Taxes - \$81,800.01  
N. American Philatelic Society – Grand Opening – October 28-29, 2016  
O. PA DEP – Approval Municipal Waste Grant

BOARD OF COMMISSIONERS' MINUTES  
TUESDAY, SEPTEMBER 13, 2016  
PAGE 5

XI. RECOGNITIONS

N/A

XII. C-NET REQUESTS – Motion by Commissioner Higgins to approve the following sponsorship:

- A. John Zeigler Historic Preservation Awards Program of the Centre County Historical Society – Penn State Visitor Center Sunday, October 30, at 3:00 PM.

Motion seconded by Commissioner Dershem and unanimously approved.

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 114,142 registered voters in Centre County. Precinct #21 – State College South East – 1,076 registered voters – 53.07% voter turnout at the last election.

- B. Denise Elbell reported there were no Executive Sessions to report.

C. ANNOUNCEMENTS

The Heroin and Opioid Crisis in Centre County – Second of a Series Town Hall Meeting will be held Tuesday, September 13, 2016 from 7:00 – 9:00 PM at the Mount Nittany Middle School Auditorium, 656 Brandywine Drive, State College, PA. Please call 814-234-6727 to RSVP.

Tuesday, September 13, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM – AS NEEDED

Department Head Meetings – 11:00 AM – 4:00 PM – Room 144WB

Wednesday, September 14, 2016

WIB/LEO Board Meeting – 8:00 AM – Lewisburg, PA

Judges Lunch Meeting – 12:00 PM – Room 116WB

Thursday, September 15, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

CBICC State of County Luncheon – 11:30AM – Penn Stater

Department Head Meetings – 11:00 AM – 4:00 PM – Room 144WB

CCFCA – Gregg Township – 6:00 PM

BOARD OF COMMISSIONERS' MINUTES  
TUESDAY, SEPTEMBER 13, 2016  
PAGE 6

D. ELECTION ANNOUNCEMENTS

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

- XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:39 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

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Denise L. Elbell, Acting Administrator