



BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 20, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, September 13, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator/ Director of Finance, Denise L. Elbell, Natalie Corman, Deputy Administrator/Human Services, and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jeremy Hartley, Mallory Lane, Gary Sinderson and Emma Gosalvez.

County Personnel present included Dave Lomison, Tom McDermott, Faith Ryan, and Barb Gallo.

C-NET Staff were present

IV. MEETING MINUTES

A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, September 13, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, SEPTEMBER 20, 2016
PAGE 2

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to approve a Hold Harmless Agreement between the County and David Rosko (Tenant) and DIXONCOM, LLC (Landlord) to participate in leasing space at the Philipsburg Business Incubator Offices located at 220 North Front Street, Philipsburg, PA. This will authorize Commissioner Pipe to sign future agreements with tenants for 2016-2017. Motion seconded by Commissioner Dershem and unanimously approved.

Commissioner Higgins provided background information on the above referenced agreement.

- B. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$544,216.33 dated September 16, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Motion by Commissioner Higgins to add the following (A-D) to the Consent Agenda for Tuesday, September 27, 2016:

- A. DISTRICT ATTORNEY – Approve STOP Violence Against Women Continuation Grant between the County and the PA Commission on Crime and Delinquency (PCCD) to enhance the capacity of local communities to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women. The grant total is \$145,000 with the source of funding as follows: Federal \$125,000; State College Borough \$10,000; County \$10,000 for the period January 1, 2017 to December 31, 2017.

Dawn McKee provided background information on the above referenced item.

- B. COURT ADMINISTRATION – Approve the following:
- i. Amendment to Lease between the County and Fred & Denise Wood – Together Investments for the Centre Region MDJ Office located at 1524 W. College Avenue, State College, PA. The lease total is \$56,883.72 annually with the possibility of a CPI increase for the period January 1, 2017 to December 31, 2021;

- ii. Contract Renewal between the County and Stenograph for maintenance of a Steno machine. The contract total is \$369 for the period October 2, 2016 to October 1, 2017.

Barb Gallo provided background information on the above referenced items.

- C. TRANSPORTATION – In-Kind purchase from Penn State University of two 2012 Chevrolet Malibu Sedans – one with 37,729 miles for \$11,000; and one with 21,267 miles for \$11,660 for a total In-Kind purchase of \$22,660.

Dave Lomison provided background information on the above referenced item.

- D. ADULT SERVICES – Human Services Block Grant FY 2015-2016 Annual Income and Expenditure Report. This report includes the expenses and revenues associated with the HSBG clients served, impacts the HSBG has on our service delivery, and the proposal for the Retained Earnings Plan to include several services. The effective date is July 1, 2015 to June 30, 2016.

Natalie Corman, Faith Ryan and Tom McDermott provided background information on the above referenced item.

Motion seconded by Commissioner Dershem and unanimously approved.

- VII. Motion by Commissioner Higgins to approve the following (A-C) CONSENT AGENDA Items:

- A. TRANSPORTATION – Approve a Medical Assistance Transportation Program (MATP) Grant Agreement between the County and the PA Department of Human Services to provide non-emergency medical transportation services to eligible Medical Assistance recipients. The grant total is \$454,009 with 100% State funding for the period July 1, 2016 to June 30, 2017 – Dept. 531.
- B. MH/ID/EI-D&A – Contract Renewal between the County and NHS Pennsylvania to provide mental health family based services to include counsel and therapy, case management, and family support services respite care. The contract total is \$21,000 with the source of funding as follows: State \$20,017; County \$983 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

C. DRUG & ALCOHOL – Approve the following:

- i. Contract Renewal between the County and Hear, Inc., to provide drug and alcohol services to include halfway house for adult male and female individuals. The contract is estimated at \$5,000 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- ii. Contract Renewal between the County and Housing Transitions, Inc., to provide emergency housing assistance for drug and alcohol clients. The contract total is \$8,000 with 100% State funding for the period July 1, 2016 to June 30, 2017 – Dept. 562.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEM(S)

- A. After a brief discussion on the Mountain Top Region cost estimate for legal ads to advertise for their public meetings in reference to the bank closings Commissioner Higgins made a motion to allocate \$400 from the County contingency funds to pay for up to four (4) meeting notices. Motion seconded by Commissioner Dershem and unanimously approved.

IX. TOURISM/HISTORY

N/A

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – Check for \$500
- B. AAUW – Invite – Gala – 10/16/16
- C. Central Keystone COG – Meeting – 10/13/16
- D. Navy League – Michael Murphy Banquet
- E. House of Representatives – Thomas Sankey – Support Letter – Skills
- F. House of Representatives – Mike Hanna – PennDOT – ARLE Grant

XI. RECOGNITIONS

N/A

XII. C-NET REQUESTS

N/A

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, SEPTEMBER 20, 2016
PAGE 5

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 115,796 registered voters in Centre County. Precinct # 22 – State College South Central – 945 registered voters – 21.97% turnout at the last Election.

- B. Denise Elbell reported an Executive Session was held Thursday, September 14, 2016 from 2:50 PM – 3:40 PM to discuss legal issues.

- C. ANNOUNCEMENTS

Tuesday, September 20, 2016

CPVB Board Meeting – 8:00 AM - Visitor Center
Push-Up Challenge – BOC – 9:30 AM
Board of Commissioners – 10:00 AM – Room 146WB
Solicitor Meeting – 11:00 AM – AS NEEDED
Department Head Meetings – 1:00 PM – 3:00 PM – Room 144WB
MVEDP – 5:30 PM
Planning Commission – 6:00 PM – Room 146WB

Wednesday, September 21, 2016

Elections/Tax Claim Department Head Meeting – 2:00 PM

Thursday, September 22, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED
EBT Meeting – 11:00 AM – Room 146WB
VSP Appreciation Dinner – 4:30 PM – CCCF
CBICC Business After Hours – HealthSouth - 5:30 PM
Night to Discover – Mountain View Country Club – 6:00 PM

Friday, September 23, 2016

Seminar – Ramada Inn – 8:00 AM

D. ELECTION ANNOUNCEMENTS

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, SEPTEMBER 20, 2016
PAGE 6

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:50 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator