



BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 27, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, September 13, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Acting Administrator/ Director of Finance, Denise L. Elbell, and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Channel 10, Gary Sinderson, and Emma Gosalvez.

Visitors present included Lauri Moon, Edgar Leightley, Mary Resides, Marion and Winnabelle Deppen, Norman Lathbury, Dawn McKee, Dana Gordon, Bill Keough, Heather McWhorter and Tammy Ammerman.

County Personnel present included Tom Backenstoe, Tom Young, Bryan Sampsel, Sarah Walter, and Paul Zimmerman.

C-NET Staff were present

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IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, September 20, 2016. Motion seconded by Commissioner Pipe and unanimously approved.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to adopt Proclamation No. 30 of 2016 proclaiming September 27, 2016 as *Marion Deppen Day* and *Farmland Preservation Day* in Centre County. Motion seconded by Commissioner Pipe and unanimously approved.

- B. Commissioners recognized Myron & Darla Sevick for the preservation of their 73 acre farm in Ferguson Township and Edgar Bruce Leightley for the preservation of his 117 acre farm in Potter Township. With these two farms, Centre County has now placed 45 easements for a total of 6,900 acres preserved.

Sarah Walter and Norman Lathbury provided background information on the above referenced items.

- C. Motion by Commissioner Higgins to adopt Proclamation No. 31 of 2016 proclaiming October 2016 as *Domestic Violence Month* in Centre County. Motion seconded by Commissioner Pipe and unanimously approved.

Dawn McKee was present to accept the Proclamation.

- D. Motion by Commissioner Higgins to adopt Proclamation No. 32 of 2016 proclaiming October 7, 2016 as *Manufacturing Day* in Centre County. Motion seconded by Commissioner Pipe and unanimously approved.

Lauri Moon was present to accept the Proclamation.

- E. Motion by Commissioner Higgins to approve a LIQUID FUELS PAYMENT for Penn Township in the amount of \$35,000 for Project #16-14217-001 to seal coat various township roads. Motion seconded by Commissioner Pipe and unanimously approved – Dept. 411.

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- F. Motion by Commissioner Higgins to approve the Annual Supports Coordination Organization (SCO) Qualification Application. Motion seconded by Commissioner Pipe and unanimously approved.

Paul Zimmerman provided background information on the above referenced item.

- G. Motion by Commissioner Higgins to approve the following:

Name	ABC	Appointment/ Reappointment	Term
Joel C. Myers, Carl Homan and Thomas Boldin	Centre County Agricultural Land Preservation Board	Re-Appointment	9/1/16-8/31/2019

Motion seconded by Commissioner Pipe and unanimously approved.

- H. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$1,593,356.92 dated September 23, 2016. Motion seconded by Commissioner Pipe and unanimously approved.

- VI. DEPARTMENT HEADS – DIRECTORS – GUESTS - Motion by Commissioner Higgins to add the Granicus Software Contract to the Commissioners/Salary Board meeting for Thursday, September 29, 2016. Motion seconded by Commissioner Pipe and unanimously approved.

Denise Elbell provided background information on the above referenced item.

- B. Motion by Commissioner Higgins to add the 2016-2017 Grant-In-Aid between the County and the Commonwealth of PA - Juveniles Court Judges' Commission to the Consent Agenda for Tuesday, October 4, 2016. The grant total is \$104,043 with 100% State funding for the period July 1, 2016 to June 30, 2017. Motion seconded by Commissioner Pipe and unanimously approved.

Tom Young and Tom Backenstoe provided background information on the above referenced item.

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VII. Motion by Commissioner Higgins to approve the following (A-D) CONSENT AGENDA items:

- A. DISTRICT ATTORNEY – Approve STOP Violence Against Women Continuation Grant between the County and the PA Commission on Crime and Delinquency (PCCD) to enhance the capacity of local communities to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women.

The grant total is \$145,000 with the source of funding as follows: Federal \$125,000; State College Borough \$10,000; County \$10,000 for the period January 1, 2017 to December 31, 2017 – Dept. 221.

- B. COURT ADMINISTRATION – Approve the following:

- i. Amendment to Lease between the County and Fred & Denise Wood – Together Investments for the Centre Region MDJ Office located at 1524 W. College Avenue, State College, PA. The lease total is \$56,883.72 annually for the period January 1, 2017 to December 31, 2021 – Dept. 252;
- ii. Contract Renewal between the County and Stenograph for maintenance of a Steno machine. The contract total is \$369 for the period October 2, 2016 to October 1, 2017 – Dept. 271.

- C. TRANSPORTATION – In-Kind purchase from Penn State University of two 2012 Chevrolet Malibu Sedans – one with 37,729 miles for \$11,000; and one with 21,267 miles for \$11,660 for a total In-Kind purchase of \$22,660 – Dept. 531.

- D. ADULT SERVICES – Human Services Block Grant FY 2015-2016 Annual Income and Expenditure Report. This report includes the expenses and revenues associated with the HSBG clients served, impacts the HSBG has on our service delivery, and the proposal for the Retained Earnings Plan to include several services. The effective date is July 1, 2015 to June 30, 2016 – Dept. 501.

Motion seconded by Commissioner Pipe and unanimously approved.

VIII. DISCUSSION ITEM(S)

- A. Motion by Commissioner Higgins to add the proposal for the eight wireless desk-top mics for Room 146 to the Consent Agenda for next Tuesday, October 4, 2016. The total cost is \$13,495 to include all hardware, electronics, installation and system tuning.

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IX. TOURISM/HISTORY
N/A

X. CORRESPONDENCE RECEIVED
The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Central Keystone COG – Meeting 10/13/2016
- B. CCRRA – Customer Appreciation 10/5/2016
- C. Mike Hanna – PA Small Water & Sewer Grant
- D. Commonwealth of PA - \$1,171.08 – Medicaid
- E. Boy Scout Troop 32 – Matthew Cooper – Eagle Scout
- F. Ivy Woomer – Thank you for bus trip
- G. Marika Vogelatos – Thank you for bus trip

XI. RECOGNITIONS
N/A

XII. C-NET REQUESTS
N/A

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Pipe announced there was No Voter Registration Report.
- B. Mrs. Elbell reported there were no Executive Sessions
- C. ANNOUNCEMENTS

Tuesday, September 27, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM – AS NEEDED

Department Head Meetings – 1:00 PM – 3:00 PM – Room 144WB

CCMPO Meeting – 6:00 PM

Wednesday, September 28, 2016

SEDA COG Board Meeting – 1:00 Lewisburg

RSVP Advisory Council – 1:30 PM – Room 116

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Thursday, September 29, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Criminal Justice Planning Department Head Meeting – 2:30 PM – Room 144WB

Friday, September 30, 2016

Criminal Justice Advisory Board – 11:45 AM – CCCF

D. ELECTION ANNOUNCEMENTS

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

- XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:54 AM. Motion seconded by Commissioner Pipe and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator