



BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 18, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, October 18, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator/ Director of Finance, Denise L. Elbell, Deputy Administrator/Human Services Natalie Corman and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Matt Baumgartner, and Emma Gosalvez.

Visitors present included Robert Lumley Sapanski and Dawn McKee.

County Personnel present included Sandy Schuckers and Matt Milliron.

C-NET Staff were present

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IV. ACTION ITEMS

- A. Motion by Commissioner Higgins to adopt PROCLAMATION NO. 33 OF 2016 – Proclaiming Monday, October 24, 2016 as “United Nations Day” in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Robert Lumley Sapanski was present to accept the Proclamation.

- B. Motion by Commissioner Higgins to approve a contract between the County and David M. Maines Associates, Inc., for Temple Court roof repairs. The contract total is \$11,699 for the period until December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 971.

Denise Elbell provided background information on the above referenced item.

- C. Motion by Commissioner Higgins to approve a Project Modification request for the 2016 STOP Grant with PCCD. This is a no cost extension to extend the project end date to April 30, 2017 so the STOP funded ADA can attend the 2017 End Violence Against Women Conference on April 18-20, 2017. There is \$1,825 budgeted in the 2016 grant for professional development. The ADA was not able to attend this conference in 2016 due to trial schedules. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 221.

Dawn McKee provided background information on the above referenced item.

- D. Motion by Commissioner Higgins to approve a LIQUID FUELS APPLICATION – Worth Township in the amount of \$20,000 for tar and chip of T-312. Motion seconded by Commissioner Dershem and unanimously approved– Dept. 411.

- E. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$538,207.56 dated October 17, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. SANDY SCHUCKERS from Aging announced the dates and locations for free flu shots at all the Senior Centers.

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- B. Motion by Commissioner Higgins to add the contract between the County and Tracy Small to the Consent Agenda for Tuesday, October 25, 2016 to provide duties associated with the Crisis Intervention Team (crisis intervention team training, monthly meetings with the steering committee, participation on the Criminal Justice Advisory Board meetings, statewide meetings and conferences, etc.) The provision of these services began October 1, 2016. The contract total is \$28,000 with the source of funding as State \$26,690; County \$1,310 for the period July 1, 2016 to June 30, 2017. Motion seconded by Commissioner Dershem and unanimously approved.

Natalie Corman provided background information on the above referenced item.

VI. Motion by Commissioner Higgins to approve the following (A-F) CONSENT AGENDA Items:

- A. MH/ID/EI-D&A – Approve the following:
- i. Contract Addendum between the County and Crossroads Counseling, Inc., to allow monies to provide additional drug and alcohol outpatient services in the amount of \$5,557 increasing the maximum from \$128,144 to \$133,701 with the source of funding as follows: State \$93,131; Federal \$37,144; County \$3,426 for the period July 1, 2015 to June 30, 2016;
 - ii. Year- End Expenditure Report for Fiscal Year 2015-2016 for SCA Drug and Alcohol Program – Dept. 562.
- B. CHILDREN & YOUTH SERVICES_– Approve the following:
- i. Contract between the County and Bethany Christian Services of Western PA to provide foster care services to dependent/delinquent youth. The contract total is \$6,000 with the source of funding as follows: State \$4,800; County \$1,200 for the period July 1, 2016 to June 30, 2017;
 - ii. Contract Renewal between the County and Cornell Abraxas to provide residential services to dependent/delinquent youth. The contract total is \$186,820 with the source of funding as follows: State \$112,092; County \$74,728 for 2015-2016;
 - iii. Contract Renewal between the County and Children's Center for Treatment and Education to provide shelter/foster/residential services to dependent/delinquent youth. The contract total is \$3,000 with the source of funding as State \$2,400; County \$600 for the period July 1, 2016 to June 30, 2017;

- iv. Contract Renewal between the County and Pathways Adolescent Center to provide residential services to dependent/delinquent youth. The contract total is \$50,000 with the source of funding as follows: State \$40,000; County \$10,000;
 - v. Contract Renewal between the County and Cornell Abraxas Group, Inc., to provide shelter/residential services to dependent/delinquent youth. The contract total is \$125,000 with the source of funding as follows: State \$75,000; County \$50,000;
 - vi. Contract Renewal between the County and Pentz Run Youth Services to provide shelter/residential services to dependent/delinquent youth. The contract total is \$12,000 with the source of funding as follows: State \$9,600; County \$2,400 for the period July 1, 2016 to June 30, 2017;
 - vii. Contract Renewal between the County and Centre County Women's Resource Center to provide CAPP Program Services. The contract total is \$4,900 with the source of funding as follows: State \$3,920; County \$980 for the period July 1, 2016 to June 30, 2017;
 - viii. Contract Renewal between the County and Lifespan Family Services. The contract total is \$30,000 with the source of funding as follows: State \$24,000; County \$6,000 for the period July 1, 2016 to June 30, 2017;
 - ix. Contract Renewal between the County and George Jr. Republic in PA to provide shelter/residential services to dependent/delinquent youth. The contract total is \$40,000 with the source of funding as follows: State \$24,000; County \$16,000 for the period July 1, 2016 to June 30, 2017;
 - x. Contract Renewal between the County and Wardell & Associates to provide reunification, independent living and family service aide services. The contract total is \$2,306,624 with the source of funding as follows: State \$1,809,803; Federal \$44,370; County \$452,451 – Dept. 511.
- C. RECORDER OF DEEDS – Approve the purchase of equipment between the County and CDW-Government for offsite redundancy of data, programs, files, and server backup(s) for disaster recovery and equipment failure purposes. As major components are document images and data for the Recorder of Deeds.

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The capabilities however will be sufficient to cover ALL County offices and departments, along with future growth. The contract total is \$32,171.19 to include three year licensing and support with the source of funding as Records Improvement Funds – Dept. 133.

- D. RBA/MIS – Proposal for replacement WEBIA System between the County and RBA/MIS. With acceptance, the project will continue with expected full implementation likely by the end of November. The replacement system will provide a number of improvements and necessary security and technical updates over the existing system which has been in operation for twelve years. The contract total is \$96,900 with the source of funding as IT Replacement Funds – Dept. 142.
- E. ELECTIONS – Approve the following:
 - i. Lease Agreement between the County and Pitney Bowes for lease/rental of Postage Machine. The lease total is \$347.29 monthly for the period September 1, 2016 to August 31, 2021;
 - ii. Renewal of Maintenance Contract between the County and Pitney Bowes for the letter folder. The contract total is \$554.04 for the period September 1, 2016 to August 31, 2017 – Dept. 131.
- F. PRISON – Intergovernmental Housing Agreement between the County and Crawford County to house tenant inmates at a rate of \$65/day for the period September 28, 2016 to December 31, 2016 – Dept. 333.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. DISCUSSION ITEM(S)

- A. Matt Milliron reviewed the FY 2016 CDBG Funding Requests with the Board. After a discussion the Board agreed to proceed with Option #1 which allocates funds towards two important projects in Millheim and Potters Mills.

VIII. TOURISM/HISTORY

N/A

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IX. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – CYS - \$17,929.88
- B. CCAP – Bulletin
- C. Commonwealth of PA – CYS - \$128,619.31
- D. Marion Deppen – Thank You
- E. Thomas Larson Institute – Lecture Invitation
- F. CBICC Economic Development Summit – Invitation
- G. Halfmoon Township – Letter of Support
- H. Higher Education Authority – Financial Statements
- I. Central PA Visitors Bureau – Breakfast Meeting
- J. Boy Scout Troop 367 – Eagle Scout

X. RECOGNITIONS

- A. Matthew Alexander Cooper – Boy Scout Troop 32 – State College, PA - Eagle Scout Award – Sunday, October 16, 2016.
- B. The Annual Retired and Senior Volunteer Program (RSVP) Recognition Luncheon will be held Monday, October 24, 2016 from 11:00 AM – 2:00 PM at the Penn Stater. Awards will be earned by volunteers for residents 55 and older.

XI. C-NET REQUESTS

Commissioner Dershem made a motion for the Board to support the sponsorship of the Fourth of a Series Town Hall Meeting on Tuesday, November 1, 2016. Motion was seconded by Commissioner Higgins and unanimously approved.

XII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. MRS. ELBELL reported an Executive Session was held October 11, 2016 from 11:30 AM – 12:05 PM to discuss legal issues.
- B. Commissioner Dershem announced there are currently 121,340 registered voters in Centre County and mentioned this is a record number for Centre County. Precinct #26 – State College East has 3,250 registered voters with a 10.28% voter turnout at the last Election.

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C. ANNOUNCEMENTS

The Election Board will meet immediately following the Board of Commissioners press conference this morning.

Tuesday, October 18, 2016

CPCVB Board Meeting @ Visitor Center – 8:00 AM
Budget Meetings 9:00 AM – 4:30 PM
Board of Commissioners – 10:00 AM – Room 146WB
Solicitor Meeting – 11:00 AM – AS NEEDED
Election Board Meeting – 11:00 AM – Room 146WB
MVEDP Meeting – 5:30 PM
Planning Commission – 6:00 PM – Room 146WB

Wednesday, October 19, 2016

RSVP Advisory Council – 1:30 PM – Room 116WB

Thursday, October 20, 2016

Budget Meetings – 8:00 AM – 4:30 PM
BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED
Retirement Board – 11:00 AM – Room 146WB
SARA-LEPC Meeting – 12:30 PM – EOC

Friday, October 21, 2016

Centre Crest Meeting – 1:00 PM – Room 144WB

D. ELECTION ANNOUNCEMENTS

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

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XIII. QUESTIONS FROM THE PRESS

- XIV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:49 AM. Motion seconded by Commissioner Pipe and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator