



BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 25, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Mark Ott, President of the Howard Fire Company spoke about all the flooding damage and reported the Fire Company had to cancel the "Punkin Chunkin" event over the weekend and asked for donations to help defray some of the costs they owe for the event.

Pastor Eric Gerber (Freedom Life Church) and Pastor Doug Mellott (Runville United Methodist Church) were working as a team to help folks with flood relief. Eric mentioned folks in need can log onto the following and complete an on-line application for assistance: <https://freedomlife.wufoo.com/forms/centre-county-flood-relief/>

Steve and Lisa Stem and Cheryl Walker from Helping Other People Excel (HOPE) provided information on this 501c3 Organization and how the application process works for families impacted and dislocated by flooding. Steve & Lisa said they can write checks immediately to those in need.

Wendy Vinhage from Interfaith Human Services reported if folks need assistance they can log onto the following website: <http://www.ihs-centrecounty.org/>. Wendy also mentioned they are accepting donations at their organization as well.

Brian Querry Director of Veterans Affairs mentioned the PA Department of Military and Veterans Affairs will have assistance for Veterans in need and can call the office at 814-355-6812.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, October 25, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator/Director of Finance, Denise L. Elbell, Deputy Administrator/Human Services Natalie Corman and Executive Secretary Kimberly Smeltzer.

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Representatives present from the news media included Kerry Webster, Jerry Fisher, Matt Baumgartner, Gary Sinderson, Emma Gosalvez, and Channel 10.

Visitors present included Doug Mellott, Kathleen Dankey, Thelma Gilbert, Al Turgeon, Ronald Salsman, Eric Gerber, Steve Stem, Lisa Stem, Cheryl Walker, Wendy Vinhage, Kim Bierly, Tammy Ammerman, Walter Mayes, Mark Ott, Clio Andris and guests.

County Personnel present included Jeffrey Wharran, Christine Millinder, Gene Lauri, Faith Ryan, Brian Querry, Dave Lomison, and Bryan Sampsel,

C-NET Staff were present

IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, October 18, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Jeffrey Wharran Director of Emergency Services provided an update on the flooding in Bald Eagle Valley. Jeff thanked all emergency responders, organizations, citizens, fire companies, State and Federal government officials, Fish Commission, Salvation Army, etc. for all their help with the disaster. Currently the Emergency Management Office is collecting data from all the folks that had water and/or structural damage to their properties and belongings for possible federal funding.

Natalie Corman and Faith Ryan mentioned the County is reaching out to human services agencies and meeting with people to see what their needs are. The County is in the process of putting together a community event to get people the help they will need. Faith mentioned details on the event will be forthcoming.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to approve/acknowledge the following:

Name	ABC	Action
Stephanie Brooks Delaney	MH/ID/EI Advisory Board	Resignation
LeDon Young	SEDA-COG Natural Gas Cooperative	Appointment

Motion seconded by Commissioner Dershem and unanimously approved.

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B. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$920,341.79 dated October 21, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Motion by Commissioner Higgins to add the following (A & C) to the Consent Agenda for November 1, 2016; Item B was approved as an Action Item because it is time sensitive.

A. REGISTER OF WILLS – Approve the following – Records Improvement Committee authorized funding for these projects at their meeting held September 20, 2016:

- i. Contract between Info Quick Solutions, Inc., to provide re-indexing for Register of Wills Estate and Orphans' Court Records. The contract total is \$54,998.50 with the source of funding as follows: CCRIC \$34,998.50; Register of Wills Automation Fund \$20,000 for the period November 1, 2016 to November 1, 2018;
- ii. Contract between the County and RBA to provide software enhancement to support the re-indexing project. The contract total is \$3,610 with the source of funding as CCRIC for the period November 1, 2016 to November 1, 2017.

Christine Millinder provided background information on the above referenced items.

B. CRIMINAL JUSTICE PLANNING – Sub-grant Award Notification for Intermediate Punishment Grant funds from the PA Commission on Crime and Delinquency. The grant total is \$284,269 for the period July 1, 2016 to June 30, 2018. These funds will be used to support Intermediate Punishment treatment based programs including the DUI Court Program. These funds will be channeled through the County Drug & Alcohol Office and administered by Criminal Justice Planning.

Gene Lauri provided background information on the above referenced item.

C. ADULT SERVICES – Approve the following:

- i. Contract between the County and the Community Help Centre for the newly created Mobile Case Manager program. This program will allow a part-time case manager to offer services and supports at participating in-network food pantries across Centre County to address clients concerns with meeting their basic needs, improving income and/or budgeting skills, and connecting with community resources to help resolve issues more effectively and efficiently. The contract total is \$8,975 with 100% State funding for the period January 1, 2017 to June 30, 2017;

- ii. Contract between the County and Centre County Youth Services Bureau to assist with the administration of Housing Contingency funds for rental, security, and utility assistance. CCYSB will distribute funds to landlords per check requests submitted by the Adult Services Office. The contract total is \$6,000 with 100% State funding for the period November 1, 2016 to June 30, 2017;
- iii. Letter of Commitment from the PA Housing Finance Agency for the awarded \$20,000 to Centre County. This money, matched with \$40,000 from ACT 137 monies, will be used in 2017 towards rental assistance for families living in the impacted area and whose gross monthly income is between 176%-200%. Adult Services Housing Program Specialist will administer the program. The application period is January 1, 2017 to December 31, 2017.

Faith Ryan provided background information on the above referenced items.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. Motion by Commissioner Higgins to approve the following (A) CONSENT AGENDA item:

- A. MH/ID/EI-D&A – Contract between the County and Tracy Small to provide duties associated with the Crisis Intervention Team (crisis intervention team training, monthly meetings with the steering committee, participation on the Criminal Justice Advisory Board meetings, statewide meetings and conferences, etc.) The provision of these services began October 1, 2016. The contract total is \$28,000 with the source of funding as State \$26,690; County \$1,310 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEM(S)

- A. WALTER MAYES & BRIAN QUERRY provided information on the GIVE 'EM 5 Race to be held November 6, 2016 at the Bellefonte Area Middle School. ALFRED TURGEON provided background information and events for Military Appreciation Day to be held November 5, 2016.
- B. DAVE LOMISON, Penn State Assistant Professor Clio Andris and her students provided background information on Mini-Bus/Van Decorating Halloween Project to promote Public Transportation.

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- C. Commissioner's agreed to move forward with the Penn State Osher Lifelong Learning Institute (OLLI) – Day in the Life of a Commissioner.
- D. Motion by Commissioner Higgins to approve a LETTER OF SUPPORT from Centre County for Keystone Rural Health Consortia, Inc. for Service Area Competition Grant. Motion seconded by Commissioner Dershem and unanimously approved.

IX. TOURISM/HISTORY
N/A

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. First Energy – Economic Development Forum 11/21/16
- B. Headwaters RC&D Council – Membership
- C. Commonwealth of PA – Act 148 - \$1,570,507
- D. Brennan Center for Justice – General Election Practices
- E. Commonwealth of PA – Human Services – 2015-2016 Allocations MH/ID

XI. RECOGNITIONS

- A. Andrea Puzycki, Project Director from the Retired & Senior Volunteer Program – RSVP – summarized awards earned by volunteers and awarded at the 31st Annual Volunteer Recognition Luncheon held on Monday, October 24th.

XII. C-NET REQUESTS

- A. Motion by Commissioner Pipe to sponsor all the Pennsylvania Military Museum Pre-Tailgate Programs to be held from 10:00 AM – 2:30 PM on Saturday, November 5, 2016 in the auditorium. Motion seconded by Commissioner Higgins and unanimously approved.

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. MRS. ELBELL reported there were no Executive Sessions.
- B. Commissioner Dershem reported there are currently 121,629 registered voters in Centre County. Precinct #27 – HUB – 12.97% voter turnout at the last Election.

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C. ANNOUNCEMENTS

The Board of Commissioners meeting scheduled for Tuesday, November 8, 2016 has been cancelled due to Election Day.

Centre County Government Offices will be closed Friday, November 11, 2016 to celebrate Veterans Day.

The Centre County Board of Assessment Appeals will meet today October 25, 2016 in Room 144 of the Willowbank Office Building starting at 1:00 PM to hear the 2017 formal Real Estate Appeals.

The Fourth of a Series Town Hall Meeting – Heroin and Opioid Crisis – Criminal Justice System will be held Tuesday, November 1, 2016 at the Mount Nittany Medical Center – Galen & Nancy Dreibelbis Auditorium from 7-9:00 PM. All are welcome.

Tuesday, October 25, 2016

Budget Meetings – 8:30 AM – 5:00 PM

Centre County Farmland Trust Meeting – 6:00 PM

Wednesday, October 26, 2016

Patton Township Business Association – 12:00 PM

SEDA-COG Board Meeting – 1:00 PM – Lewisburg

Fire Store Demonstration – Fire Training Site – 5:00 PM

Thursday, October 27, 2016

Budget Meetings – 8:30 AM – 5:00 PM

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Economic Development Partnership Event – 5:00 PM

Friday, October 28, 2016

Pre-Election Meeting with Brad Wagner – HUB – 2:30 PM

American Philatelic Library Grand opening – 5:30 PM – Match Factory

Distinguished Citizen Award Banquet – Tom Cali – 5:30 PM – Penn Stater

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D. ELECTION ANNOUNCEMENTS

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

- XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:47 AM. Motion seconded by Commissioner Pipe and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator