



BOARD OF COMMISSIONERS' MINUTES

Tuesday, December 6, 2016 10:00 A.M.
Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. NO PUBLIC COMMENT

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, December 6, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator - Director of Finance, Denise L. Elbell, Deputy Administrator/Human Services Natalie Corman, and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Gary Sinderson, Aaron Thomas, Leon Valsechi and Emma Gosalvez.

Visitor(s) present included Betsey Howell and Dawn McKee.

County Personnel present included Bob Jacobs, Mike Bloom, Tom McDermott, Sue Hannegan, Donna Spicher, Jeffrey Wharran and Joyce McKinley.

C-NET Staff were present

IV. MEETING MINUTES

A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, November 29, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEM(S)

A. Motion by Commissioner Higgins to approve a grant between the County and PA Department of Community and Economic Development (PA DECD), Greenways, Trails & Recreation Program for the comprehensive feasibility study of a multi-use 2.5 mile trail connecting Bellefonte & Milesburg. The grant total is \$70,500 for the period October 24, 2016 to June 30, 2019. Motion seconded by Commissioner Dershem and unanimously approved – Dept.151.

Mike Bloom provided background information on the above referenced item.

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, DECEMBER 6, 2016
PAGE 2

- B. Motion by Commissioner Higgins to approve a STOP Violence Against Women Pass Through Agreement between the County and the Centre County Women's Resource Center to the Pennsylvania Commission on Crime & Delinquency. The contract total is \$53,750 for the period January 1, 2017 to December 31, 2017. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 221.

Dawn McKee provided background information on the above referenced item.

- C. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$1,215,454.94 dated December 5, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- VI. Motion by Commissioner Higgins to add (A-C) to the Consent Agenda for next Tuesday, December 13, 2016.
- A. MH/ID/EI-D&A – Approve the following:
- i. Contract Renewal between the County and Brockerhoff House Corporation to provide representative payee services for intellectual disability and mental health consumers. The contract total is \$19,700 with the source of funding as follows: State \$18,778; County \$922 for the period July 1, 2016 to June 30, 2017;
 - ii. Contract Addendum between the County and Bauer's All About Kids to increase the allocation to allow Service Provider to provide additional early intervention services in the amount of \$17,000 increasing the contract maximum from \$27,000 to \$44,000 with the source of funding as follows: State \$39,600; County \$4,400 for the period July 1, 2016 to June 30, 2017;
 - iii. Contract Addendum between the County and Cen-Clear Services, Inc., to increase the allocation to allow Service Provider to provide additional early intervention services in the amount of \$10,000 increasing the contract maximum from \$5,000 to \$15,000 with the source of funding as follows: State \$13,500; County \$1,500 for the period July 1, 2016 to June 30, 2017.
- B. DRUG & ALCOHOL – Contract Renewal between the County and Twin Lakes Center to provide drug and alcohol services to include inpatient non-hospital detoxification. The contract is estimated at \$5,000 with the source of funding as 100% State (DDAP) for the period July 1, 2016 to June 30, 2017.

Tom McDermott provided background information on Items A-B.

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, DECEMBER 6, 2016
PAGE 3

- C. ELECTIONS – Contract Renewal between the County and Formax for maintenance service for low volume folder/sealer. The contract total is \$961 for the period December 9, 2016 to December 8, 2017.

Joyce McKinley provided background information on the above referenced item.

Motion seconded by Commissioner Dershem and unanimously approved.

- VII. Motion by Commissioner Higgins to approve the following Consent Agenda (A-E) Items:

- A. AGING – Senior Community Center (SCC) Grant between the County and the PA Department of Aging for renovations to the Snow Shoe Senior Center in the Mountaintop Medical Center for ADA Compliance. The grant total is \$150,000 with 100% State funding for the period July 1, 2017 to June 30, 2018 – Dept. 521.

- B. AGING – Contract between the County and ModernFold to provide installation and material for folding partitions at the Philipsburg Senior Center. The contract total is \$9,000 with the source of funding as donated dollars for the period November 29, 2016 to June 30, 2017 – Dept. 521.

- C. COURT ADMINISTRATION – Approve the following:

- i. Contract Renewal between the County and Stenograph to provide software support for court reporting equipment. The contract total is \$1,258 for the period December 25, 2016 to December 24, 2017;
- ii. Contract Renewal between the County and Stenograph to provide software support for court reporting equipment. The contract total is \$681.42 for the period December 25, 2016 to December 24, 2017 – Dept. 271.

- D. PRISON – Approve the following:

- i. Contract Renewal between the County and the Pennsylvania District Attorneys Institute (PDAI) to provide maintenance and service for victim notification upon offender's release. The contract total is \$4,363.49 for the period January 1, 2017 to December 31, 2017;
- ii. Contract Addendum #3 of the Intergovernmental agreement between the County and the Pennsylvania Department of Corrections (PADOC) to amend the Prison Rape Elimination Act (PREA) Compliance;

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, DECEMBER 6, 2016
PAGE 4

- iii. Contract Renewal between the County and LexisNexis to provide inmate legal library services. The contract total is \$10,212 annually for the period December 1, 2016 to November 30, 2019;
 - iv. Contract Renewal between the County and FacilityDude to provide maintenance for Maintenance Edge that provides online work order services. The contract total is \$1,871.10 for the period January 1, 2017 to December 31, 2017 – Dept. 333.
- E. PLANNING & COMMUNITY DEVELOPMENT – Memorandum of Understanding for the Final Plan of the Skytop Wedding Event Center Land Development Plan showing the wedding and event center (6,016 sq. ft.) including a 3,650 sq. ft. concrete patio located in Worth Township. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended – Dept. 151.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEM(S)

- A. Donna Spicher presented information on the 2017 Liquid Fuels Program.
- B. A discussion was held in reference to the Penn State Extension, Department of Agricultural Economics Economic Development Study for Centre County in the amount of \$3,600 to be paid with In-Kind Dollars. Motion by Commissioner Higgins to add this to the Consent Agenda for Tuesday, December 13, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- C. Jeffrey Wharran from Emergency Management provided background information on the approval of Federal Disaster Declaration for Public Assistance for Flash Flooding. There were four counties in central Pennsylvania that declared disasters from the flooding. This Declaration will open federal funding for 75% reimbursement to local municipalities for infrastructure damage. The state may reimburse part of the remaining 25% (up to 23%) for those municipalities.

IX. TOURISM/HISTORY

- A. Sue Hannegan provided background information on the Bellefonte Historical and Architectural Review Board (HARB) Application for the repair and rehabilitation of four Courthouse clock faces located in the Courthouse Tower Cupola. After a discussion Commissioner Higgins made a motion to approve the application. Motion seconded by Commissioner Dershem and unanimously approved.

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, DECEMBER 6, 2016
PAGE 5

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Opportunity Club House – Invitation to Lunch
- B. Preservation PA – Donation
- C. Bellefonte Victorian Christmas – Invitation – Gala 12/8/16
- D. PA DCED – Review of invoice - \$11,578.53
- E. Commonwealth of PA – Transportation PwD - \$41,591.60
- F. Colonial Press – Invoice
- G. Merle McCalips – Thank You
- H. Commonwealth of PA – PCCD
- I. BAS – Cobra Control – Check \$601.47
- J. Department of Human Services – ID Allocation
- K. Bellefonte Art Museum – Holiday Show and Sale Invitation
- L. Boy Scout Troop 32 – Eagle Scout
- M. ARC of Centre County – Holiday Celebration

XI. RECOGNITIONS

- A. James Louis Friedken, Connor Kenneth Smith, Nathan Elliot Pons, Nicholas Michael Brooks, Gregory R. Manno, Brien Luke McChesney, Tanner James Holdridge – Eagle Scouts – Boy Scout Troop 32, State College, PA.

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Denise Elbell reported Executive Sessions were held December 1, 2016 from 1-2:00 PM, and from 2:45 PM – 3:25 PM
- B. Commissioner Dershem reported there was no Voter Registration Report.

C. ANNOUNCEMENTS

Tuesday, December 6, 2016

Board of Commissioner's – 10:00 AM – Room 146WB

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, DECEMBER 6, 2016
PAGE 6

Wednesday, December 7, 2016

Bellefonte Inter-Valley Chamber Board Meeting – Train Station – 7:30 AM
Aging Advisory Council – 9:30 AM – Room 146WB
CCIDA/CCGA – 3:30 PM – Room 144WB

Thursday, December 8, 2016

Prison Board – 8:00 AM - CCCF
BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED
Department Head Meetings – 1:30 PM – 4:00 PM – Room 144WB
Victorian Christmas Gala – 6:30 PM

Friday, December 9, 2016

Centre County Youth Center Board Meeting – 9:30 AM
Re-entry Planning Group Meeting – 10:00 AM – CCCF
Bellefonte Victorian Christmas Opening Ceremony – 6:30 PM

XIV. QUESTIONS FROM PRESS

XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:00 AM. Motion seconded by Commissioner Pipe and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator/
Director of Finance