



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 27, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellevue, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on February 27, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Kelsey Thomasson, Vincent Corso, Emma Gosalvez, and Gary Sinderson.

Visitors present included Michael Bonchack.

County personnel present included Sue Hannegan, Bob Jacobs, Bryan Sampsel, and Tom Martin.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, February 20, 2018 Board of Commissioners' meeting.

V. RECOGNITION

After a decade of service with Centre County Government, Sue Hannegan has announced her retirement. Commissioner Pipe recognized Sue for several of her many notable accomplishments and read a citation from the House of Representatives and Mike Hanna's Office. Saying what a joy she is to work with, Commissioner Higgins described Sue as knowledgeable, positive, and helpful. Commissioner Dershem said he can't say enough about what she has done for Centre County. Sue thanked the Board and said that she is humbled, overwhelmed, and her accomplishments could not have been done without the support of the Planning Office and Director Bob Jacobs.

VI. ACTION ITEM(S)

- A. Commissioner Higgins reported that the check of the week was to Jersey Shore State Bank for a bond payment. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$1,155,928.07 dated February 23, 2018
- B. ABC Appointment

The citizen listed in the table below has offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
CYS Advisory Committee	Desiree Fralick	Appointment	3/1/18 – 2/29/20

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointment to the CYS Advisory Committee.

- C. Commissioners – Mike Bonchack of the Nittany Valley Joint Recreation Authority requested that the Board consider a letter of support to be included in a grant application to DCNR for \$300,000. The match funding for the grant has already been guaranteed and will not be requested from the County. If awarded, grant funding would be used to rebuild infrastructure for the Kepler Pool. The pool was formed in 1971 and provides service to Spring, Benner, and Walker Townships. The typical lifespan for this type of infrastructure is 30 years, which it has well exceeded. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the letter of support for the Nittany Valley Joint Recreation Authority – Dept. 111.
- D. Adult Services – Natalie Corman requested the use of Act 137 funds as a cash match for a grant from the U.S. Department of Housing and Urban Development to provide rental assistance and supportive services for the homeless in Centre County. The grant total is \$188,896 and requires a 25% match, which will be funded as follows: \$36,224 in Act 137 funds and Housing Transitions will provide \$11,000 in-kind funds for the period of October 1, 2017 through September 30, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move this item to next week's Consent Agenda – Dept. 501.
- E. Financial Management – Tom Martin requested that the Board approve submission of the following liquid fuels applications to PennDOT.
 - i. Liquid fuels application to PennDOT from Gregg Township in the amount of \$15,000 for safety improvements on Blueball Road – Dept. 411.
 - ii. Liquid fuels application to PennDOT from Potter Township in the amount of \$7,000 to install a battery backup system for traffic signals – Dept. 411.

- iii. Liquid fuels application to PennDOT from Curtin Township in the amount of \$29,500 to rebuild and resurface Woomer Divide Road – Dept. 411.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve submission of the liquid fuels applications.

F. Planning

- i. Bob Jacobs presented a contract renewal with Franson Engineering and Surveying to provide professional engineering services. The 2018 Rate Schedule outlines fees that are passed through to applicants for administration of the County's Subdivision and Land Development Ordinance. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move the contract renewal to next week's Consent Agenda – Dept. 151.

Commissioner Pipe reviewed the following memorandums of understanding:

- ii. Memorandum of Understanding (MOU) for the final land development plan – Nittany Express; CCPCDO File No. 16-18. This proposal constitutes a final plan submission showing the development of a 2,240 square foot building to be used as an office for Nittany Express taxi service and light vehicle maintenance as well as spillover parking for airport car rental companies along with corresponding infrastructure. Located along High Tech Road (T-785) approximately 1,000 feet north of its intersection with Fox Hill Road (T-784) in the Airport Park Subdivision in Benner Township – Dept. 151.
- iii. Memorandum of Understanding (MOU) for the preliminary/final land development plans – Keystone Payroll, Lot 22 at Airport Park; CCPCDO File No. 23-18. This proposal constitutes a final plan submission showing the development of a 60' x 116' (6,960 sq. ft.) office building for payroll services, a 25' x 25' (625 sq. ft.) storage garage and corresponding infrastructure to service the proposed land development activity. Located at the intersection of Crosswinds Drive (T-340) and High Tech Drive (T-785) in the Airport Park Subdivision in Benner Township – Dept. 151.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move the MOU's to next week's Consent Agenda.

- G. Human Services – Natalie Corman presented the Certification Statement for the Human Services Block Grant FY 16-17 report. The Pennsylvania Department of Human Services requested revisions to the submitted report and requires an updated Certification Statement. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the revised Human Services Block Grant report – Dept. 561.

VII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Consent Agenda items A-D.

- A. Prothonotary – Contract renewal with Daniel McGee, Esquire, of Delafield, McGee & Jones, P.C. to serve as Solicitor for the period of January 1, 2018 through December 31, 2018. Legal services rendered shall be charged at a rate of \$125 per hour, not to exceed \$7,500.00 – Dept. 223.
- B. Facilities Management - Contract with Berkshire Systems Group, Inc. for the testing of the fire alarm and sprinkler system in the Temple Court Building and the Courthouse Annex. The contract total is \$4,920 for the period of January 1, 2018 through December 31, 2020 – Dept. 161.
- C. Finance - Contract renewal with WIT, Inc. for QlikView software maintenance. The Contract total is \$7,668.01 for the period of April 1, 2018 through March 31, 2019 – Dept. 113.
- D. Human Services - Agreement with Nittany Mall to allow the Office of Aging, MH/ID/EI, Adult Services, Transportation, and Veterans Affairs to participate in the 29th Annual Adult Health and Lifestyle Expo on Thursday, May 17, 2018. The total cost is \$350 – Dept. 561.

VIII. DISCUSSION ITEMS

Commissioner Higgins announced that the CBICC will hold a Business After Hours event as SpringBoard on Thursday, March 1 from 5:30 to 7:30 PM. The cost to attend for CBICC members is \$5 and \$20 for non-members. The event will feature prizes from several Centre County businesses.

IX. C-NET REQUESTS

X. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,692 registered voters in Centre County. The precinct of the week is #77 Snow Shoe West with 347 registered voters. In the November election, they had 108 ballots cast for a 31.12% voter turnout.
- B. Announcements

- XI. Margaret reported that the Board met in executive session on Thursday, February 22 from 11:00 AM to 12:45 PM to discuss a legal matter.

XII. PUBLIC MEETING SCHEDULE

Tuesday, February 27, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 1, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

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Tuesday, March 6, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 8, 2018

Prison Board of Inspectors – 8:00 AM – Centre County Correctional Facility

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XIII. ELECTION ANNOUNCEMENTS

Tuesday, February 27, 2018

First day to circulate and file nomination petitions for congressional candidates.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions for non-congressional candidates.

Tuesday, March 20, 2018

Last day to circulate and file nomination petitions for congressional candidates.

XIV. QUESTIONS FROM THE PRESS

- XV. On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 10:34 AM.

ATTEST:

Margaret N. Gray
Administrator