



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 6, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on February 27, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Kelsey Thomasson, Vincent Corso, Emma Gosalvez, Hannah Smith, and Gary Sinderson.

Visitors present included Stephanie Fost, Dawn McKee, and Shawn Henfling.

County personnel present included Dave Lomison, Dale Neff, and Tom Martin.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, February 27, 2018 Board of Commissioners' meeting.

V. ACTION ITEM(S)

- A. Proclamation No. 2 of 2018 – Stephanie Fost, Executive Director of the Mid-Central Pennsylvania Red Cross Chapter joined the Board. Centre County has over 100 volunteers that collect 10-12,000 units of blood. The Red Cross also provides assistance during disaster, training in first aid, CPR, and health and safety. For more information or to volunteer visit redcross.org or call 814-237-3162. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim the month of March 2018 as “American Red Cross Month” in Centre County.
- B. Commissioner Higgins announced that the check of the week was to Triangle Building in the amount of \$11.90. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$458,557.99 dated March 2, 2018.

- C. Aging– Natalie Corman requested the Board consider a lease agreement renewal with Mountain Top Area Medical Center for the Snow Shoe Senior Resource Center. The lease is \$495 per month a total of \$17,820 for the period of January 1, 2018 through December 31, 2020. Last year the Office of Aging used grant funding to renovate kitchen and restroom facilities in the building. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the lease agreement renewal to next week's consent agenda – Dept. 521.

D. District Attorney

Dawn McKee presented to the Board two agreements with the Centre County Women's Resource Center to fulfill the duties of the International Outreach Consultant. The first agreement is for the remainder of the term for the 2017 Stop Grant the second agreement is for the 2018 Stop Grant.

- i. Agreement with the Centre County Women's Resource Center (CCWRC) to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$5,945 for the March 1, 2018 through April 30, 2018 – Dept. 221
- ii. Agreement with the Centre County Women's Resource Center to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$6,165 for the period of April 30, 2018 through December 31, 2018 – Dept. 221.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move both agreements to next week's Consent Agenda.

E. Emergency Communications

Dale Neff asked the Board to consider the following items:

- i. Contract renewal with Vertiv Services Inc. formerly Emerson Network Power, Liebert Services, Inc. to provide maintenance and support for the uninterruptible power system. The contract total is \$7,196.40, which will be funded with Act 12 funds for the period of March 23, 2018 through March 22, 2019 – Dept. 354.
- ii. Payment to the Mifflin County Office of Public Safety (911) for tie line services. The total cost for tie line service is \$3,597.12. Centre County reimburses half of the cost \$1,798.56 to Mifflin County. The tie line has been in use since the 1990's – Dept. 356.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move both items to next week's Consent Agenda.

- F. Financial Management – Tom Martin presented an addendum to the services outlined in the existing agreement with Maher Duessel to include an audit of the Transportation Office programs for the year ending June 30, 2018. The total fee for additional services is \$4,400 – Dept. 113.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move the addendum to next week's Consent Agenda.

- G. Transportation – Dave Lomison presented a contract renewal with Hull's Janitorial and Carpet Cleaning Service for general janitorial services, once per week, at a rate of \$30.00. The contract total is \$1,560 for the period of February 1, 2018 through January 31, 2019 – Dept. 531.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move the contract renewal to next week's Consent Agenda.

VI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Consent Agenda items A-B.

- A. Adult Services – Use of Act 137 funds to be used as a cash match for a grant from the U.S. Department of Housing and Urban Development to provide rental assistance and supportive services for the homeless in Centre County. The grant total is \$188,896 and requires a 25% match, which will be funded as follows: \$36,224 in Act 137 funds and Housing Transitions \$11,000 in-kind funds for the period of October 1, 2017 through September 30, 2018 – Dept. 501.

B. Planning

- i. Contract renewal with Franson Engineering and Surveying to provide professional engineering services. The 2018 Rate Schedule outlines fees that are passed through to applicants for administration of the County's Subdivision and Land Development Ordinance – Dept. 151.
- ii. Memorandum of Understanding (MOU) for the final land development plan – Nittany Express; CCPCDO File No. 16-18. This proposal constitutes a final plan submission showing the development of a 2,240 square foot building to be used as an office for Nittany Express taxi service and light vehicle maintenance as well as spillover parking for airport car rental companies along with corresponding infrastructure. Located along High Tech Road (T-785) approximately 1,000 feet north of its intersection with Fox Hill Road (T-784) in the Airport Park Subdivision in Benner Township – Dept. 151.
- iii. Memorandum of Understanding (MOU) for the preliminary/final land development plans – Keystone Payroll, Lot 22 at Airport Park; CCPCDO File No. 23-18. This proposal constitutes a final plan submission showing the development of a 60' x 116' (6,960 sq. ft.) office building for payroll services, a 25' x 25' (625 sq. ft.) storage garage and corresponding infrastructure to

service the proposed land development activity. Located at the intersection of Crosswinds Drive (T-340) and High Tech Drive (T-785) in the Airport Park Subdivision in Benner Township – Dept. 151.

VII. DISCUSSION ITEMS

- A. Commissioner Pipe opened the discussion regarding Federal funding for voting systems. The County Commissioners Association of Pennsylvania (CCAP) is supporting that State and Federal resources be used to address voting system replacement needs within the Commonwealth. CCAP has recommended Counties contact legislators to ask for support and increased funding. Commissioner Dershem recognized that Centre County does not have an urgency to replace our system; however, other Counties may have a more immediate need.
- B. Commissioner Higgins welcomed Shawn Henfling, the most recent tenant at SpringBoard. The owner of Captured Chaos Photography, Shawn started the company in 2012. He has found that working from home is hard to do and needed a place to focus and do work. After seeing advertisements for SpringBoard, he decided to join the incubator because of the many benefits they offer, including networking.

VIII. C-NET REQUESTS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve sponsorship for the taping of two meetings for the Spring Creek Watershed Commission in 2018.

IX. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,728 registered voters in Centre County. The precinct of the week is #78 Spring Township with 1,289 registered voters. In the November election, they had 344 ballots cast for a 26.69% voter turnout.

Providing an update on the new redistricting, Commissioner Dershem announced the new Congressional District map has split Halfmoon Township between Districts 12 and 15, dividing the precincts into parts. Halfmoon Proper in District 12 will consist of 174 Democratic voters and 288 Republican voters; Halfmoon East Central District 12 will consist of 406 Democratic voters and 599 Republican voters. Halfmoon Proper in District 15 will consist of 84 Democratic Voters and 147 Republican voters; Halfmoon East Central in District 15 will consist of two Republican voters.

- B. Announcements

The Board of Commissioners Meeting scheduled for March 20, 2018 at 10:00 AM is cancelled due to the Board attending the CCAP Conference in Harrisburg.

- X. Margaret announced that the Board will meet in executive session following this meeting.

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XI. PUBLIC MEETING SCHEDULE

Tuesday, March 6, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, March 8, 2018

Prison Board of Inspectors - 8:00 AM - Centre County Correctional Facility

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Tuesday, March 13, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, March 15, 2018

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Tuesday, March 20, 2018

BOC Meeting - 10:00 AM - Room 146WB - CANCELLED

Thursday, March 22, 2018

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Board of Elections Meeting - 11:00 AM - Room 146WB

XII. ELECTION ANNOUNCEMENTS

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions for non-congressional candidates.

Tuesday, March 20, 2018

Last day to circulate and file nomination petitions for congressional candidates.

XIII. QUESTIONS FROM THE PRESS

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board moved into executive session at 10:43 AM. Executive session was adjourned at 11:59 AM.

ATTEST:

Margaret N. Gray
Administrator