



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 13, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on March 13, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Kelsey Thomasson, Vincent Corso, Emma Gosalvez, Hannah Smith, and Gary Sinderson.

Visitors present included Kayla Kimble, Jess Pflugfelder, Karen Hack, Maureen Casey, Victoria Meyer, Jordan Anderson, Dristen Wolfe, Zack Heckman, Denisha Krout, Angela Andes, Mary Beth Rader Allegar, Amelia Miller, AND Kimberlee MacMullan.

County personnel present included Matt Milliron, Bob Jacobs, Mike Bloom, Tom Martin, Cathy Arbogast, Karri Hull, Kendra Miknis and Bill Browder.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, March 6, 2018 Board of Commissioners' meeting.

V. ACTION ITEM(S)

- A. Proclamation No. 3 of 2018 – Commissioner Higgins introduced Kimberlee MacMullan, the new Executive Director of the Penn State Small Business Development Center. The Penn State SBDC founded in 1977 enables small businesses to be able to grow and prosper and provides educational programming. In 2017, the SBDC created over 55 jobs, engaged over 6,000 students, and held 22 seminars. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim March 23, 2018 as the “20th Anniversary Celebration of the Penn State Small Business Development Center.”

- B. Proclamation No. 4 of 2018 – Joining the Board were members of the Centre County 4-H Teen Council and the Pennsylvania State 4-H Council. The 4-H members are currently working to arrange an exchange with others members in Albany County, Wyoming. This would allow the members to spend time visiting Wyoming and the following year the members in Wyoming would visit Centre County. Next week, they will participate in Ag Literacy Week where they will read books with younger kids in the community to share their 4-H experiences. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim March 11-17, 2018 as “Pennsylvania 4-H Week” in Centre County.
- C. Commissioner Higgins announced that the check of the week was to Triangle Building in the amount of \$7,387.07. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$661,834.53 dated March 9, 2018.

D. Court Administration

Kendra Miknis requested that the Board approve the following grant applications to the Administrative Office of Pennsylvania Courts for reimbursable costs in 2017.

- i. Court Interpreter Services Grant application to the Administrative Office of Pennsylvania Courts (AOPC) for language access reimbursable costs incurred in calendar year 2017. Reimbursements requested are for courtroom interpreters \$36,533.57 and telephone interpreting services \$3,145.35 which totals \$39,678.92 in 2017 – Dept. 271.
- ii. Senior Judge Chambers and Support Staff application to the Administration Office of Pennsylvania Courts (AOPC) for Senior Judge reimbursable costs incurred in calendar year 2017. Reimbursements requested are support staff \$8,020 and facilities \$1,230 which totals \$9,250 in 2017 – Dept. 271.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the grant applications to the AOPC.

- E. Financial Management- Tom Martin presented to the Board a liquid fuels application to PennDOT from Millheim Borough in the amount of \$3,300 for safety improvements at the intersection of S.R. 45 and S.R. 445. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the application to PennDOT – Dept. 411.
- F. MH/ID & EI – Cathy Arbogast reviewed a grant submission to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the 2018-2020 County Intermediate Punishment Program Grant. This grant will support several staff positions, as well as treatment costs for eligible individuals receiving a restrictive intermediate punishment sentence and those participating in the DUI Court Program. PCCD now allows for the inclusion of level 2, 3 and 4 offenders; cost for mental health services, and medication assisted therapies. The grant total was increased to \$278,992 for the period of July 1, 2018 through June 30, 2020. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve submission of the grant application with changes by staff – Dept. 562.

Commissioner Pipe introduced the newly appointed Director of Criminal Justice Planning, Karri Hull. Karri joins Centre County from the Pennsylvania Commission on Crime and Delinquency (PCCD) where she served as the Criminal Justice Advisory Board Specialist. In that role Karri was accountable for 22 counties and she has over 20 years of experience in the Criminal Justice system. Commissioner Pipe said it will be an honor to work with Karrie. Commissioner Dershem looks forward to working with Karrie and is very excited to have her. Karrie said she is honored to be here and is excited to work for Centre County.

- G. MIS/RBA – Bill Browder presented a contract renewal with Egnyte, Inc. to continue licensing and support for secure hybrid cloud file sharing for mobile file access. The new agreement will enable upgrades to the latest version and price protection for added users. The contract total is \$23,760 for the period of March 28, 2018 through March 27, 2019. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Egnyte, Inc. to the March 27 Consent Agenda – Dept. 142.

H. Planning

- i. Bob Jacobs reviewed Amendment No. 3 to the SEDA COG Natural Gas Cooperative, Inc. Participation Agreement between and among SEDA-COG Natural Gas Cooperative, Inc., Centre County, Clinton County, Juniata County, Mifflin County, and Perry County. This amendment will allow Northumberland County to become a party to the agreement. Centre County was one of the founding members of the SEDA COG Natural Gas Cooperative, which extends natural gas services to underserved areas. The most recent project in Centre County was in the Centre Hall area.

Ferguson Township Supervisor, Laura Dininni, addressed the Board to suggest they take into consideration ways to partner with corporations who benefit from these services to improve the areas that are negatively impacted.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move this item to the March 27 Consent Agenda – Dept. 151.

Matt Milliron reviewed the following amendments with the Miles Township Water Authority. The amendments reallocated \$46,000 from the homeowner laterals to the waterline replacement and extend the agreements for an additional eight months.

- ii. Amendment to the existing sub-grantee agreement for the competitive CDBG Grant with Miles Township Water Authority to reduce the funding allocation for homeowner laterals from \$86,000 to \$40,000 and extend the agreement from March 9, 2018 to November 9, 2018 – Dept. 151.

- iv. Amendment to the existing sub-grantee agreement for the competitive CDBG Grant with Miles Township Water Authority to increase the funding allocation for the waterline replacement from \$545,500 to \$591,500 and extend the agreement from March 9, 2018 to November 9, 2018 – Dept. 151.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the amendments to the sub-grantee agreements to the March 27 Consent Agenda.

- I. Prison- Margaret Gray reviewed an intergovernmental agreement with Union County for housing Union County inmates. The contract rate is \$65 per day per tenant county inmate for the period of January 1, 2018 through December 31, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the agreement to the March 27 Consent Agenda – Dept. 333.

VI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Consent Agenda items A-E.

- A. Aging- Lease agreement renewal with Mountain Top Area Medical Center for the Snow Shoe Senior Resource Center. The lease is \$495 per month a total of \$17,820 for the period of January 1, 2018 through December 31, 2020 – Dept. 521.
- B. District Attorney
 - i. Agreement with the Centre County Women's Resource Center (CCWRC) to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$5,945 for the March 1, 2018 through April 30, 2018 – Dept. 221
 - ii. Agreement with the Centre County Women's Resource Center to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$6,165 for the period of April 30, 2018 through December 31, 2018 – Dept. 221.
- C. Emergency Communications
 - i. Contract renewal with Vertiv Services Inc. formerly Emerson Network Power, Liebert Services, Inc. to provide maintenance and support for the uninterruptible power system. The contract total is \$7,196.40, which will be funded with Act 12 funds for the period of March 23, 2018 through March 22, 2019 – Dept. 354.
 - ii. Payment to the Mifflin County Office of Public Safety (911) for tie line services. The total cost for tie line service is \$3,597.12. Centre County reimburses half of the cost \$1,798.56 to Mifflin County – Dept. 356.
- D. Financial Management - Addendum to the services outlined in the existing agreement with Maher Duessel to include an audit of the Transportation Office programs for the year ending June 30, 2018. The total fee for additional services is \$4,400 – Dept. 113.

- E. Transportation – Contract renewal with Hull's Janitorial and Carpet Cleaning Service for general janitorial services, once per week, at a rate of \$30.00. The contract total is \$1,560 for the period of February 1, 2018 through January 31, 2019 – Dept. 531.

VII. DISCUSSION ITEMS

- i. Mike Bloom presented to the Board a local bridge bundle project. The project would rehabilitate three structurally deficient bridges: T-942 Lower Coleville Road, Spring Township; T-489 Front Street, Curtin Township; and T-526 Fox Gap Road, Miles Township. Total project cost is estimated at \$1,950,000 and would require a 30% County match of \$585,000. Mike has proposed that the Board consider submitting grant applications to PennDOT and the Department of Community and Economic Development (DCED). Commissioner Pipe noted that the County submitted a grant application to DCED in 2017. Mike noted that the estimated project cost has increase \$250,000 which is partially due to further deterioration of the structures.

Commissioner Dershem reported that Spring and Benner Township continue to struggle with the reconstruction of Purdue Mountain Road due to the October 2016 flood. Mike has recently talked to the municipalities and will discuss with staff any possible funding opportunities to assist with the reconstruction. Commissioner Pipe would be interested in a presentation from the Townships to provide an update on where the project is.

With further discussion, it was the consensus of the Board to support the bridge bundle project and move forward with necessary action on March 27.

- ii. Commissioner Pipe provided a presentation on a Guaranteed Energy Saving Project with McClure Company. As a result of an Energy Audit RFP, the County entered into a contract with McClure Company in July 2017. Since then staff has met with McClure to review the results of the energy audit and learn about potential energy savings. They have also met with Public Financial Management to discuss financing for the project. McClure Company has worked with seven other Counties in Pennsylvania as well as the Bald Eagle Area School District. The proposed energy savings program would cost \$5,425,348 and over 20 years would save the County \$11,153,476. This project will include the Courthouse facilities, Sheriff's Office, Willowbank Building, and the Prison. Commissioner Pipe also discussed a solar project next to the Prison with 4,356 solar modules. Commissioner Higgins stated that these are all projects that the County will need to do and would like to prioritize the fluid cooler at the Prison. He is also leaning more toward doing the solar project. The challenge Commissioner Dershem is facing is that many of the projects are not going to be bid. He will need to be comfortable that the project costs are competitive, but is comfortable moving the discussion about the project forward. Commissioner Pipe asked for feedback and discussion with staff during the Board of Commissioner's Meeting on Tuesday, March 27.

VIII. C-NET REQUESTS

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IX. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,691 registered voters in Centre County. The precinct of the week is Spring Township South #79 with 989 registered voters. In the November election they had 254 ballots cast for a 25.68% voter turnout.
 - B. Announcements
 - i. The Board of Commissioners Meeting scheduled for March 20, 2018 at 10:00 AM is cancelled due to the Board attending the CCAP Conference in Harrisburg.
 - ii. The Board of Elections will meet on Wednesday, March 14 at 12:00 PM for the casting of lots on the May Ballot.
- X. Administrator Margaret Gray reported that the Board would meet in executive session following the Commissioner's Meeting.

XI. PUBLIC MEETING SCHEDULE

Tuesday, March 13, 2018

BOC Meeting – 10:00 AM – Room 146WB

Wednesday, March 14, 2018

Board of Elections Meeting – 12:00 PM – Room 146WB

Thursday, March 15, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, March 20, 2018

BOC Meeting – 10:00 AM – Room 146WB – CANCELLED

Thursday, March 22, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Board of Elections Meeting – 11:00 AM – Room 146WB

Tuesday, March 26, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 29, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board Meeting – 11:00 AM – Room 146WB

XII. ELECTION ANNOUNCEMENTS

Tuesday, March 20, 2018

Last day to circulate and file nomination petitions for congressional candidates.

Wednesday, March 21, 2018

Last day to withdrawal by candidates who filed nomination petitions.

Tuesday, March 27, 2018

Last day to withdrawal by congressional candidates who file nomination petitions.

Last day for congressional candidates to file objections to nomination petitions.

XIII. QUESTIONS FROM THE PRESS

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board moved into executive session at 11:39 AM. Executive session was adjourned at 12:45 PM.

ATTEST:

Margaret N. Gray
Administrator