



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 27, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:02 AM on March 27, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Kelsey Thomasson, Emma Gosalvez, and Vincent Corso.

Visitors present included Elaine Meder-Wilgus, Cynthia Mazzant, Tom Zilla, Michael Shoemaker, Reid Shaklee, Jordan Gibby and Chris Kelley

County personnel present included Dave Lomison, Dale Neff, Norm Spackman, Kristen Simkins, Tom Martin, Bob Jacobs, Mike Bloom, Molly Ann Sturniolo, Maureen Casey, and Bryan Sampsel.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, March 13, 2018 Board of Commissioners' meeting.

V. ACTION ITEM(S)

- A. Proclamation No. 5 of 2018 – This item was moved to the end of the agenda.
- B. Commissioner Higgins welcomed Elaine Meder-Wilgus and Cynthia Mazzant to announce the first Central PA Theatre and Dance Fest. The festival will be held June 22-24, 2018 throughout downtown State College. A pre-launch party will be held on Tuesday, April 3 at the State Theatre where the event schedule will be announced and backstage passes will be on sale. This is a family friendly event that will feature over 50 performances.
- C. Commissioner Higgins reported that the check of the week was to West Penn Power in the amount of \$15,991.43. On a motion by Commissioner Higgins, seconded by

Commissioner Dershem, the Board unanimously approved the check run in the amount of \$1,078,758.10 dated March 23, 2018.

- D. Court Administration – Margaret Gray presented a contract renewal with the Center for Alternatives in Community Justice (CACJ) for pre-trial release services. The contract total is \$134,740 which is funded as follows: Court \$67,370 and Centre County Correctional Facility \$67,370 for the period of January 1, 2018 through December 31, 2018. Commissioner Dershem noted that the funding for these departments is a part of the County's General Fund. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move this item to next week's Consent Agenda – Dept. 271.
- E. Elections – Joyce McKinley presented a contract renewal with RBM Consulting, LLC to provide services in support of election equipment and processes necessary to conduct elections. This includes the maintenance and support for M-100 and Automark machines. The annual contract totals are \$53,550 for maintenance and support, \$9,000 for field support and ballot printing at \$0.26 per ballot for the period of April 1, 2018 through May 31, 2023. Following a motion by Commissioner Higgins, seconded by Commissioners Dershem, the Board voted to move this item to next week's Consent Agenda – Dept. 131.
- F. Emergency Communications– Dale Neff reviewed a contract amendment with Motorola Solutions, Inc. to provide Life Cycle Services to keep the 800 MHz Digital Trunked radio and paging system refreshed until 2030. This amendment will add a total of six upgrades for the remaining term of the existing contract with an additional three upgrades from Verint and Genesis. This is a critical public safety radio system that transmitted over five million conversations last year. In September 2017, the Board approved a contract for Mission Critical Partners (MCP) to identify maintenance needs for the system. Chris Kelley of MCP said their goal was to identify risks and recommend options. Chris said the next upgrade will include the necessary hardware and software. He also recommended moving to an annual agreement with Motorola Solutions which will include upgrades every two-year to help minimize risks. Chris noted that they were able to negotiate an additional discount for subscriber discounts for the volunteer fire departments and agencies to purchase replacement radios. The additional cost associated with this amendment is \$3,666,485.97 for the period of March 1, 2018 through February 28, 2030. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the contract amendment with Motorola Solutions, Inc. – Dept. 354.
- G. Human Resources – Kristen Simkins presented a contract renewal with JJ Keller & Associates, Inc. for the Family Medical Leave Act (FMLA) Manager Software License. This software is used to track leave of absence, required forms, and current regulations. The contract total is \$1,590 for the period of June 1, 2018 through May 31, 2021. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move this item to next week's Consent Agenda– Dept. 114.
- H. MH/ID & EI – Natalie Corman presented contract Addendum No. 1 with Beacon Light

Behavioral Health Services for mental health services including outpatient mobile medication management in the amount of \$20,000 increasing the contract maximum from \$15,000 to \$35,000 for the period of July 1, 2017 through June 30, 2018. The source of funding is as follows: State \$33,362 and County \$1,638. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda – Dept. 114.

- I. Transportation – Dave Lomison asked the Board to consider an agreement with Joel Confer Ford of Bellefonte to provide temporary service and repairs for both the para-transit and business fleet. They have agreed to honor the pricing from their bid submitted two years ago. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda - Dept. 531.

- J. Planning

Mike Bloom reviewed the \$1.95 million dollar bridge bundle project that will be submitted as part of a grant application to PennDOT and DCED. The County would be required to contribute \$585,000 or a 30% local match from the Act 13 At Risk Local Bridge Funding. Commissioner Dershem noted that these bridges are not impacted by the natural gas traffic and the Act 13 Funds are received as an allocated portion of the Marcellus Shale Impact Fee. He asked that for future projects, Mike prioritize those that are affected directly by natural gas.

- i. Resolution 5 of 2018 – Requesting a Multimodal Transportation Fund grant in the amount of \$1,950,000 from the Pennsylvania Department of Transportation (PennDOT) or the Pennsylvania Department of Community and Economic Development (DCED) Commonwealth Financing Authority - Dept. 151.
- ii. Submission of grant applications to DCED and PennDOT for the local bridge bundle project to rehabilitate three structurally deficient bridges: T-942 Lower Coleville Road, Spring Township; T-489 Front Street, Curtin Township; and T-526 Fox Gap Road, Miles Township – Dept. 151.
- iii. Payment of a one-time non-refundable \$100 application fee for submission of the Multimodal Transportation Fund grant to DCED for the local bridge bundle project – Dept. 151.
- iv. Letter of funding commitment to be included in the DCED grant application package – Dept. 151

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adopt Resolution 5 of 2018 and approve items ii-iv.

Commissioner Pipe congratulated Mike Bloom on his appointment as Assistant Director of Planning and Community Development.

- v. Tom Zilla reviewed a Memorandum of Understanding (MOU) with the Centre

Regional Planning Agency on behalf of the Centre County Metropolitan Planning Organization (CCMPO) and Centre County on behalf of the Centre County Planning and Community Development Office. The MOU establishes the joint rights and responsibilities of each party in completing transportation planning and project development activities on behalf of the CCMPO. The MOU is for the period of January 1, 2018 through December 31, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda – Dept. 151.

Tom Zilla took a moment to recognize Mike Bloom. He has worked with Mike for 14 years, Mike was the first County Transportation Planner and has done a great job.

- vi. Commissioner Pipe reviewed a Memorandum of Understanding (MOU) for the final land development plan for The Village at Nittany Glen – Phase III-B.2, III-C, III-D.2; CCPCDO File No. 51.17. This proposal represents the next in a series of development phases for The Village of Nittany Glen, showing an additional 30 manufacturing housing sites with corresponding infrastructure. The total development area comprises 6.815 acres and lies within The Village of Nittany Glen development complex, being approximately one-quarter miles northeast of its intersection with Fillmore Road in Benner Township. Note: This is a new MOU for the purpose of reflecting a change in ownership from The Village of Nittany Glen LP to the new owner of Berks at Nittany Glen, LLC. The original MOU was previously executed by the Board of Commissioners on May 16, 2017. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move this item to next week's Consent Agenda – Dept. 151.

Action: Add the MOU for The Village at Nittany Glen to next week's Consent Agenda.

VI. CONSENT AGENDA

On a motion by commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve items A- D with a change to the term of the agreement with USI. The agreement should be for the period of January 1, 2018 through December 31, 2018.

- A. Commissioners – Consulting letter agreement with USI for employee benefit and consulting services. The contract total is \$24,000 for the period of March 27, 2018 through March 27, 2019 – Dept. 111.
- B. MIS/RBA – Contract renewal with Egnyte, Inc. to continue licensing and support for secure hybrid cloud file sharing for mobile file access. The new agreement will enable upgrades to the latest version and price protection for added users. The contract total is \$23,760 for the period of March 28, 2018 through March 27, 2019 – Dept. 142.

C. Planning

- i. Amendment No. 3 to the SEDA COG Natural Gas Cooperative, Inc. Participation Agreement between and among SEDA-COG Natural Gas Cooperative, Inc., Centre County, Clinton County, Juniata County, Mifflin County, and Perry County. This amendment will allow Northumberland County to become a party to the agreement – Dept. 151.
- ii. Amendment to the existing sub-grantee agreement for the competitive CDBG Grant with Miles Township Water Authority to reduce the funding allocation for homeowner laterals from \$86,000 to \$40,000 and extend the agreement from March 9, 2018 to November 9, 2018 – Dept. 151.
- iii. Amendment to the existing sub-grantee agreement for the competitive CDBG Grant with Miles Township Water Authority to increase the funding allocation for the waterline replacement from \$545,500 to \$591,500 and extend the agreement from March 9, 2018 to November 9, 2018 – Dept. 151.

- D. Prison: Intergovernmental agreement with Union County for housing Union County inmates. The contract rate is \$65 per day per tenant county inmate for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

VII. Commissioner Pipe asked the Board to consider a letter of support for College Township to submit an application to the PennDOT Multimodal Transportation Fund grant. Commissioner Higgins made a motion to add the letter of support to the agenda, the motion was seconded by Commissioner Dershem and unanimously approved. Commissioner Higgins then made a motion to approve the letter of support, the motion was seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEMS

- A. Commissioner Higgins announced an Emergency Responder Scholarship Fund the County has set aside \$15,000 to fund six scholarships of \$2,500 each for students of South Hills and the Central Pennsylvania Institute of Science and Technology. The scholarship will be administered by Centre Foundation. Commissioner Pipe asked about the scoring criteria be mindful of fairness, how are they scored, and how is the final decision made. He asked to see a more formalized process before moving forward. Commissioner Dershem added this focused more toward the fire service and new volunteers. As others may be interested in contributing, Commissioner Pipe recommended that Center Foundation allow the opportunity for donors to augment the fund. The Board previously agreed to set aside \$15,000 and pay the administration fee. It was the consensus of the Board to consider this on next week's agenda.
- B. Bob Jacobs provided a follow up to Commissioner Pipe's presentation last week on the Guaranteed Energy Saving Project with McClure Company. In 2010 the Commonwealth passed Act 39 which allows energy and construction improvements to facilities that can be paid for with the savings as a result of the improvements. McClure Company was selected to do an energy audit and evaluate six County facilities and they had 12 recommended improvements. The total cost for the

improvements is estimated at \$5.5 million. McClure has been asked to develop a contract showing all the items proposed so the County can choose which items they wish to complete based on timing, funding, and necessity. Tom Martin spoke with Public Financial Management (PFM) regarding financing options for the improvements. PFM said this could be financed by either bond or direct loan. A private direct loan is usually for small transactions, offers a flexible term and rate structure.

IX. C-NET REQUESTS

X. ANNOUNCEMENTS

- A. Maureen Casey and Molly Sturniolo announced a free Spotted Lanternfly Workshop that will be held on April 4th at Penn State's Earth and Engineering Sciences Building from 6:00-8:00 PM. The spotted lantern fly is an invasive insect and public nuisance. First discovered in Berks County, it is now found within 13 counties in South Eastern Pennsylvania. A sap feeding insect, field observations have shown that it feeds on a wide range of hosts. They produce a honeydew excrement that causes a sooty mold to develop. The spotted lantern fly has a one year life cycle and will lay its eggs on anything, even vehicles and lawn furniture. There is no pre-treatment, however there are different treatment options through development.
- B. Proclamation No. 5 of 2018 – The Board welcomed Jordan Gibby of the Centre County Women's Resource Center. The Centre County Women's Resource Center, Centre County Children's Advocacy Center, Children and Youth Services, and the YMCA of Centre County will hold an event to raise awareness at Noon on April 5 on the Courthouse Steps. On a motion by Commissioner Higgins, seconded by commissioner Dershem, the Board voted to adopt Proclamation 5 of 2018, proclaiming April 2018 as "Sexual Assault Awareness Month" in Centre County.
- C. Centre County Government Offices will be closed on Friday, March 30 for Spring Break.

XI. REPORTS

Commissioner Dershem reported there are 107,668 registered voters in Centre County.

- XII. Margaret Gray reported that the Board would meet in executive session following this meeting.

XIII. PUBLIC MEETING SCHEDULE

Tuesday, March 27, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, March 29, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board Meeting – 11:00 AM – Room 146WB

Friday, March 30, 2018

Centre County Government Office Closed

Tuesday, April 3, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 5, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XIV. ELECTION ANNOUNCEMENTS

Tuesday, March 27, 2018

Last day to withdrawal by congressional candidates who file nomination petitions.

Last day for congressional candidates to file objections to nomination petitions.

Monday, April 16, 2018

Last day to register before the primary

Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XV. QUESTIONS FROM THE PRESS

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board moved into executive session at 11:14 AM. Executive session was adjourned at 12:45 PM.

ATTEST:

Margaret N. Gray
Administrator