



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, April 10, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:02 AM on April 10, 2018 by Chair of the Board, Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez, Jeremy Hartley, Gary Sinderson, and Vincent Corso.

Visitors present included Russ Schleiden, Amy Schirf, Jerry Regan, Tim Schreffler, Mark Keller, Molly Kunkle, Josh Fremberg, Todd Taylor, and Jeff Stachowski.

County personnel present included Dale Neff, Trevor Harris, Kyle Seeger, Tom Backenstoe, Bob Jacobs, and Tom Martin.

CNET staff were present.

### III. PUBLIC COMMENT

### IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, April 3, 2018 Board of Commissioners' meeting.

### V. PROCLAMATION

Proclamation No. 8 of 2018 – Dale Neff, Trevor Harris, and Kyle Seeger of Centre County's department of 911 Emergency Communications joined the Board in honor of National Telecommunicators' Week. Dale recognized employees in the 911 Center as the professionals behind the scene who handle the initial call, give advice and encouragement, and send the appropriate emergency responders to the scene. He also noted that in Centre County the survival rate for cardiac arrest is nearly twice the National average. Commissioner Dershem expressed his thanks to the entire 911 staff for everything they have done and continue to do; they play a very important role in Centre County. When someone calls in, Trevor said they would need to provide their address, phone number, name and nature of the emergency.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim April 8-14, 2018 as "National Telecommunicators' Week" in Centre County.

VI. PRESENTATION

Molly Kunkle of Centre Foundation announced that they would be administering an Emergency Responder Scholarship to encourage new emergency responder volunteers. Commissioner Higgins reported there will be six scholarships available to be used for any certificate or degree program offered by Central Pennsylvania Institute of Science and Technology or South Hills School of Business and Technology. Todd Taylor said this opportunity ties together volunteerism, workforce, and workforce certification. Mark Keller thanked the Commissioners for their support of first responders in Centre County, as there is a need for assistance and a need to get more people involved. Tim Schreffler noted that there were 27 firefighters recognized at a recent graduation ceremony at CPI. He said the Centre County Public Safety Training Center offers the capability to entertain a lot of different skill sets. It also allows for many hours of specialty training that cannot be performed at other locations. Commissioner Dershem thanked everyone for their hard work and Commissioner Pipe added that the scholarship would ignite passions and allow recipients to give back to their community.

VII. CHECK RUN

Commissioner Higgins reported two checks of the week, one to Cen Clear Child Services and the other to Central Intermediate Unit, both for early intervention services. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$568,129.39 dated April 6, 2018

VIII. ADMINISTRATOR'S REPORT

Margaret Gray provided an update on the building project at the Public Safety Training Center. The County has contracted with Hoffman Leakey Architects and Sweetland Engineering to conduct phases of the design and land development. Additional soil testing was completed due to concerns about soil at the development site. The structural consultant is reviewing the results and will provide cost estimates to add additional pile footings to the foundation. A revised schedule for the bidding process will be provided by May 1, 2018. The project team led by Hoffman Leakey anticipates end of the year completion for the project.

IX. CONTRACTS

- A. Commissioners – Margaret Gray asked for the Board's consent to proceed with the sale of properties from the repository of unsold properties of Centre County – Dept. 111.
  - i. Parcel No. 05-035-,074-,0000- Lot/2 Story Structure, Rush Township

- ii. Parcel No. 23-007-,008A, 0000 – Two (2) Acres, Haines Township
- iii. Parcel No. 02-011,034-,0000 – Lot/1Story Structure, Snow Shoe Township

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the consent to proceed with the sale of property for i-iii.

- iv. Russ Schleiden and Jerry Regan of the Wildlife for Everyone Endowment Foundation provided an update on the Wildlife Center Project on the Tom Ridge and Julian Wetlands. The center will feature a fully accessible outdoor space and nature observatory. The foundation will be submitting a grant application in the amount of \$300,000, which will require a public entity to be a sponsor. Bob Jacobs asked the Board to provide a letter of support for the Wildlife for Everyone Endowment Foundation's grant application to the Department of Conservation and Natural Resources. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support – Dept. 151.

- B. Emergency Communications – Dale Neff reviewed a lease agreement with Standard Backhaul Communications. Standard Backhaul has acquired a lease originally held by National Tower/Virtu and has assumed ownership of the former lessee's equipment at our Woodward 911 site. Under this new lease agreement, Standard Backhaul will pay a monthly rental fee of \$3,200 for a total of \$38,400 in the first year with an increase of 2% for each succeeding year of contract term. The contract total is \$117,519.36 for the period of April 21, 2018 through April 20, 2021. The initial three-year term shall automatically renew for four (4) additional three (3) year terms. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted to add the lease agreement to next week's Consent Agenda – Dept. 354.

- C. Planning – Margaret Gray reported that after the Solicitor's review there are revisions to the following items and she asked that the be tabled.

- i. Sub grantee agreement with Potter Township for the Federal Fiscal Year 2015 Community Development Block Grant (CDBG) Entitlement Funds in the amount of \$115,600. Funds will be used toward the construction of the Waste Water Treatment System to be constructed in Potters Mills. This agreement is for the period of September 15, 2017 through June 30, 2019 – Dept. 151.
- ii. Sub grantee agreement with Potter Township for the Federal Fiscal Year 2016 CDBG Competitive Funds in the amount of \$884,400. Funds will be used toward the construction of the Waste Water Treatment System to be constructed in Potters Mills. This agreement is for the period of April 2, 2018 through November 6, 2020 – Dept. 151

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table items i-ii until a future meeting.

- iii. Bob Jacobs introduced to the Board a letter of Support for the Western Pennsylvania Conservancy (WPC) for a Community Conservation Partnerships Program grant application. The WPC is seeking to acquire 265 acres in Haines Township. The land includes a section of Penns Creek and a one mile portion of abandoned railway. After acquiring the land, the WPC will turn it over to DCNR to become part of the Bald Eagle State Forest and provide recreational opportunities. Bob stated that the Commonwealth requires letters of support to ensure that proposals and plans are in place from both the local and county level. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the letter of support – Dept. 151.

D. Probation– Tom Backenstoe asked the Board to consider a medical waste service agreement with Advanced Disposal for Probation and the Drug Court. The contract is \$57.21 per small disposal box and other charges of \$2.58 per small box for the period of March 1, 2018 through February 28, 2023. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda – Dept. 301/304.

E. Human Services

- i. MH/ID & EI – Natalie Corman presented the following items for the Board to consider:
  1. Contract renewal with Alan Sementelli to provide an additional vendor for emergency transportation services. The contract total is \$33,000 which is funded as follows: State \$31,479 and County \$1,521 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  2. Addendum No. 1 with Skills, Inc. to allow for funds to provide additional mental health and psychiatric rehabilitation services in the amount of \$60,000 increasing the contract maximum from \$363,500 to \$423,500 which is funded as follows: State \$403,977 and County \$19,523 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract with Alan Sementelli and Addendum No. 1 to next week's Consent Agenda.

X. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Consent Agenda items A-C.

A. Planning

- i. Contract with Highway Safety Network, Inc. for traffic safety/education outreach also known as the Community Traffic Safety Projects. Centre County will serve as the sponsor for the PennDOT District 2 area, which

consists of nine (9) counties. This contract will allow Centre County to pass through the funds and liability to the Highway Safety Network. The grant total is \$165,296.77 for the period of October 1, 2018 through September 30, 2020 – Dept. 151.

- ii. Submission of the COSTARS enrollment form for electricity procurement services using Penn State Facilities Engineering Institute to review and select electricity from a qualified supplier on our behalf. There is no cost for this service – Dept. 151.

B. Public Defender – Contract renewal with Lexis Nexis in the amount of \$2,700.00 for the period of March 31, 2018 through March 30, 2021 – Dept. 132.

C. Human Services

i. Children and Youth Services

1. Contract renewal with Lifespan Family Services to provide foster care services for dependent/delinquent youth. The contract total is \$85,000 which is funded as follows: State \$68,000 and County \$17,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
2. Contract renewal with Families United Network, Inc. to provide foster care or residential services for dependent/delinquent youth. The contract total is \$130,000 which is funded as follows: State \$104,000 and County \$26,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
3. Contract with Mid-Atlantic Youth Services Corp. to provide residential services for dependent/delinquent youth. The contract total is \$85,000 which is funded as follows: State \$51,000 and County \$34,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
4. Contract renewal with Diversified Treatment Alternatives to provide foster care or residential services for dependent/delinquent youth. The contract total is \$220,000 which is funded as follows: State \$176,000 and County \$44,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
5. Contract renewal with Project Starphish to provide residential services for dependent/delinquent youth. The contract total is \$390,000 which is funded as follows: State \$312,000 and County \$78,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
6. Contract renewal with Cornell Abraxas Group, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$80,000 which is funded as follows: State \$48,000 and County \$32,000 for the period of July 1, 2017 through June 30, 2018– Dept. 511.

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7. Contract renewal with Kristie Kauffman, M.D. to provide consultation services. The contract total is \$1,000 which is funded as follows: State \$800 and County \$200 for the period of January 1, 2018 through December 31, 2018 – Dept. 511.

XI. DISCUSSION ITEMS

- A. Commissioner Higgins announced an upcoming play at State High, Once Upon a Mattress.
- B. Commissioner Higgins provided an update on the SpringBoard Bellefonte Business Incubator. Tenant Hello Social has hired their first full time employee.

XII. C-NET REQUESTS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve a bulletin board message for the Out of the Darkness Walk on April 29 at Sidney Friedman Park in State College.

XIII. REPORTS - ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,640 registered voters in Centre County. The precinct of the week is Union #82 with 833 registered voters. In the November election, they had 335 ballots cast for a 37.94% voter turnout.
- B. Announcements

Amy Schirf of the Centre County Recycling and Refuse Authority (CCRRA) announced the annual Household Hazardous Waste Event will be held on April 27 and 28, 2018. This is a free event and CCRRA will unload the items from your car. Commissioner Dershem added that this is a great event for safe disposal of waste and it keeps things from ending up in a landfill. Amy noted that they do not accept latex paint, motor oil, anti-freeze, medications, alkaline batteries, or explosives. Commissioner Dershem announced that this is also National Drug Take Back Day, and any medications can be disposed of at Burkholder's Country Market in Spring Mills or Weis Markets in Philipsburg from 10 AM – 2 PM.

XIV. There were no executive sessions to report.

XV. PUBLIC MEETING SCHEDULE

Tuesday, April 10, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 12, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, April 17, 2018

BOC Meeting – 10:00 AM - Room 146WB

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Thursday, April 19, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XVI. ELECTION ANNOUNCEMENTS

Monday, April 16, 2018

Last day to register before the primary

Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XVII. QUESTIONS FROM THE PRESS

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 11:10 AM

ATTEST:

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Margaret N. Gray  
Administrator