



BOARD OF COMMISSIONERS' MINUTES

Tuesday, April 17, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on April 17, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez and Gary Sinderson.

Two visitors and Laura Dininni were present.

County personnel present included Dale Neff, Bob Jacobs, Bryan Sampsel, Tom Martin, and Krista Davis.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, April 10, 2018 Board of Commissioners' meeting.

V. REQUEST FOR PROPOSALS

Planning – Bob Jacobs announced a project at 502 East Howard Street, Bellefonte which is owned by the County and leased to Centre Care Inc. Bob asked the county to issue a RFP for the construction of additional parking spaces and storm water improvements. The facility currently houses 230 residents and has 142 parking spaces available for employees and visitors. Commissioner Pipe added that completion of this project will serve the facility for decades. Bids will be opened during the May 15 Board of Commissioner's meeting. On a motion by Commissioner Higgins, seconded by Commissioner Dershem the Board voted unanimously to approve advertisement of the RFP for the Centre Crest parking lot- 151.

VI. CHECK RUN

Commissioner Higgins reported the check of the week was to West Penn Power in the amount of \$24,453.37. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$505,941.76 dated April 13, 2018

VII. ADMINISTRATOR'S REPORT

There were no items to report.

VIII. CONTRACTS

- A. Emergency Communications – Dale Neff presented a contract renewal with NetMotion Software, Inc. for the maintenance of the secured VPN which police departments use to access CAD and CAD Mobile data. The agreement includes 24/7 technical support, upgrades, tech notes and web based support, patch and point releases at no additional charge, and guaranteed response times. The contract total is \$2,940 for the period of May 18, 2018 through May 17, 2019. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with NetMotion Software, Inc. to next week's Consent Agenda – Dept. 354.
- B. Financial Management – Tom Martin presented a contract with PFM Financial Advisors, LLC to act as financial advisor to the County for the issuance of a direct loan or public bond to finance the Energy Savings Program. Through this contract PFM Financial Advisors, LLC will make recommendations and act in the County's best interest. The contract total is \$20,000 for the period of April 9, 2018 through July 30, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the contract with the understanding that Commissioner Dershem is not sold on all elements of the energy savings project – Dept. 113.
- C. Planning – Bob Jacobs reviewed a letter of support for Actuated Medical's grant application to the Appalachian Regional Commission. Actuated Medical is located within the Penn Eagle Industrial Park. The funds received through this grant would be used to develop a manufacturing facility that utilizes additive manufacturing or 3D printing technology. Commissioner Higgins added that this is a tremendous opportunity and is glad to see it happening in Centre County. He then made a motion, seconded by Commissioner Dershem to approve the letter of support – Dept. 151.
- D. Human Services
 - i. MH/ID & EI – Natalie Corman reviewed Addendum No. 1 with Housing Transitions, Inc. to allow for funds for the provision of additional emergency housing assistance for drug and alcohol clients in the amount of \$3,000. This will increase the contract maximum from \$5,000 to \$8,000 for the period of July 1, 2017 through June 30, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the board voted to add the

contract addendum to next week's Consent Agenda. – Dept. 562.

- E. Risk Management – Krista Davis reviewed an application to Pennsylvania Counties Risk Pool (PCoRP) for a loss prevention grant in the amount of \$11,897.69 for the period of June 1, 2017 through May 31, 2018. Funding would be used to obtain an additional AED, materials for CPR instruction, first aid universal precaution kits, floor mats, cyber protection, ADA conference attendance, camera installation and fence repair at 911 tower sites. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the application to next week's Consent Agenda – Dept. 112.

IX. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Consent Agenda items A-C.

- A. Emergency Communications – Lease agreement with Standard Backhaul Communications. Standard Backhaul has acquired a lease originally held by National Tower/Virtu and has assumed ownership of the former lessee's equipment at our Woodward 911 site. Under this new lease agreement, Standard Backhaul will pay a monthly rental fee of \$3,200 for a total of \$38,400 in the first year with an increase of 2% for each succeeding year of contract term. The contract total is \$117,519.36 for the period of April 21, 2018 through April 20, 2021. The initial three-year term shall automatically renew for four (4) additional three (3) year terms – Dept. 354.
- B. Probation – Medical waste service agreement with Advanced Disposal for Probation and the Drug Court. The contract is \$57.21 per small disposal box and other charges of \$2.58 per small box for the period of March 1, 2018 through February 28, 2023 – Dept. 301/304.
- C. Human Services
 - i. MH/ID & EI
 - 1. Contract renewal with Alan Sementelli to provide an additional vendor for emergency transportation services. The contract total is \$33,000 which is funded as follows: State \$31,479 and County \$1,521 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 - 2. Addendum No. 1 with Skills, Inc. to allow for funds to provide additional mental health and psychiatric rehabilitation services in the amount of \$60,000 increasing the contract maximum from \$363,500 to \$423,500 which is funded as follows: State \$403,977 and County \$19,523 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

X. DISCUSSION ITEMS

XI. C-NET REQUESTS

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XII. REPORTS - ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,691 registered voters in Centre County. The precinct of the week is #83 Walker East with 1,078 registered voters. In the November election, they had 303 ballots cast for a 28.11% voter turnout.
- B. Announcements
 - i. Sheriff Bryan Sampsel announced an upcoming event, Prescription Drug Take Back Day on Saturday, April 28, 2018 from 10:00 AM – 2:00 PM at Burkholder's Country Market, Spring Mills and Weis Markets, Philipsburg. These two areas are not located near one of the County's prescription drop off locations.
 - ii. Commissioner Dershem announced the Centre County Out of the Darkness Walk will be held on April 29, 2018 at 1:00 PM in State College. Registration can be completed online at afsp.org/centre.
 - iii. Commissioner Dershem reflected on the Council of Human Services Rose Cologne Dinner held on Monday, April 16. He said it was an amazing event to honor the quality of our volunteers and the work they do.

XIII. EXECUTIVE SESSION REPORT

Margaret Gray reported that the Board met in executive session on Monday, April 16 from 2:30-3:15 PM to discuss a personnel issue.

XIV. PUBLIC MEETING SCHEDULE

Tuesday, April 17, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 19, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, April 24, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 26, 2018

Finance Committee Meeting – 10:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, May 1, 2018

BOC Meeting – 10:00 AM - Room 146WB

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Thursday, May 3, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XV. ELECTION ANNOUNCEMENTS

Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XVI. QUESTIONS FROM THE PRESS

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 10:32 AM.

ATTEST:

Margaret N. Gray
Administrator