



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, April 24, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:01 AM on April 24, 2018 by Chair of the Board, Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez, Vincent Corso, and Gary Sinderson.

Visitors present included Zachary Jester, Tate Geiger, Tom Sowers, Bill Jester, Rachael Hartman, Shalen Pehinec, George Raymond, and David Sharpe.

County personnel present included Jess Pflugfelder, Mary Beth Rader-Allegar, Tom McDermott, Mike Bloom, Matt Milliron, and Tom Martin.

CNET staff were present.

### III. PUBLIC COMMENT

### IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, April 17, 2018 Board of Commissioners' meeting.

### V. ANNOUNCEMENT

The Centre County 4-H Robotics Team won the Greater Pittsburgh Regional FIRST Robotics Competition and have qualified to compete in the FIRST World Championships in Detroit, Michigan. Members of the 4-H team Tom Sowers, Zachary Jester, Tate Geiger, club leader Bill Jester, and 4-H Extension educator Jess Pflugfelder joined the Board today. Tom explained the robotics team is similar to a sports team; they practice and compete however, they are different in the sense that they apply engineering, electrical, and pneumatic skills they have learned in school. This year's competition is video game themed. Teams will build a robot that can stack crates to balance a scale. Bill said robotics allows students to have an opportunity to do hands on work. As a leader, he will assist with anything to help the kids succeed

and keep them safe. Jess described the competitions as an incredible opportunity to see and hear what the kids get to do. The Centre County 4-H Robotics team has a Facebook page and will live stream the competition for followers to view. The Commissioners presented the team with a congratulatory letter and wished them the best in Detroit.

VI. PROCLAMATION

- A. Proclamation 10 of 2018 – Shalen Pehinec and Rachael Hartman of Centre Foundation announced that Centre Gives will be on May 8-9. This annual giving event has raised over \$5 million for local nonprofits. More than 162 organizations are participating this year and up to 20 of them are new to the event. Centre Foundation is offering \$25,000 in additional prizes and currently has pre-event Facebook prizes available. This year's goal is to exceed the \$1.4 million raised last year. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim May 8-9, 2018 as Centre Gives Days in Centre County.
- B. Proclamation 11 of 2018 – George Raymond and Dave Sharpe of Skills Opportunity Centre Clubhouse announced the 13<sup>th</sup> Annual Candlelight Vigil "Embrace Your Voice" to be held on Wednesday, May 9 at 5:00 PM at the State College Municipal Building. Dave participates in a transitional group and recently challenged his fear of stage fright by playing the role of the Cowardly Lion in a production of the Wizard of Oz. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to proclaim May 2018 as Mental Health Awareness Month in Centre County.

VII. CHECK RUN

Commissioner Higgins reported that the check of the week was to Strawberry Fields in the amount of \$121,383.55. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$940,189.65 dated April 19, 2018.

VIII. ADMINISTRATOR'S REPORT

Administrator Margaret Gray announced that the Centre County Correctional Facility received the results of their Title 37 inspection and they are in full compliance. This is the first inspection completed under the new Warden Christopher Schell. As a result, the Correctional Facility will be exempt from the one-year inspection cycle, the next inspection will be in 2020.

Margaret also reported that the Centre Region Council of Governments voted to pass the County's Memorandum of Understanding for HAZMAT dispatch protocol at their meeting last night, April 23. This will be added to next week's agenda for the Commissioners' approval.

IX. CONTRACTS

A. Finance – Tom Martin reviewed an invitation to participate in the Request for Proposal – Police Services for Penn State Special Events. The submission deadline is Friday, April 27, 2018. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve submission of a proposal to provide police services for Penn State Special Events – Dept. 113.

B. Human Services

i. MH/ID & EI – Tom McDermott announced the Out of the Darkness Walk will be held on Sunday, April 29 from 1:00-3:00 PM at Sidney Friedman Park in State College. This is a National event sponsored by the American Federation for Suicide Prevention.

Tom reviewed the following contracts:

1. Contract renewal with Info Quick Solutions, Inc. to digitize microfilm into readable images for retrieval of archived case information for the Pennsylvania State Police Instant Check System Firearm Law and for eligibility determination for intellectual disability services. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
2. Addendum No. 1 to a contract with Strawberry Fields, Inc. to allow for funds to provide additional peer support services and targeted case management in the amount of \$20,200 increasing the contract maximum from \$1,129,201 to \$1,149,401 which is funded as follows State: \$1,096,414 and County \$52,987 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Info Quick Solutions, Inc. and the contract addendum with Strawberry Fields, Inc. to next week's Consent Agenda.

Commissioner Dershem noted that this is the last Centre County Commissioners' meeting for Tom McDermott. He thanked Tom for his service and wished him the best of luck in his new adventure. Tom has been a wonderful leader in our organization. Commissioner Pipe also noted Tom's dedication, leadership, and the energy he has put into his work is incredibly meaningful to the County. The Board presented Tom with a letter of appreciation for his service.

- D. Liquid Fuels – Mike Bloom requested that the Board consider transferring 2018 funding awarded to College Township for the Park Avenue signal project to their West College Avenue/Elmwood Street intersection project. The signal project on Park Avenue received another grant to cover the cost of the project. College Township would like to use the liquid fuels funding for another safety project to create pedestrian crossing in a high traffic area that does not have crosswalks. The total award for 2018 was \$20,000. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the transfer of 2018 liquid fuels funding to next week's Consent Agenda – Dept. 411.
- E. Planning – Matt Milliron reviewed the following Community Development Block Grant items:

- i. Federal Fiscal Year (FFY) 2017 Entitlement Community Development Block Grant (CDBG) contract with the Pennsylvania Department of Community and Economic Development (DCED) to fund the water transmission main replacement in Millheim Borough (\$231,700) and the handicap barrier removal in Masullo and Governors Parks in Bellefonte Borough (\$81,733); additional funds (\$68,780) are set aside for grant administration. The contract total is \$382,213 for the period of April 3, 2018 through April 2, 2022 – Dept. 817.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the FFY 2017 Entitlement CDBG contract with DCED.

- ii. Sub grantee agreement with Potter Township for the Federal Fiscal Year 2015 Community Development Block Grant (CDBG) Entitlement Funds in the amount of \$115,600. Funds will be used toward the construction of the Waste Water Treatment System to be constructed in Potters Mills. This agreement is for the period of September 15, 2017 through June 30, 2019 – Dept. 817.
- iii. Sub grantee agreement with Potter Township for the Federal Fiscal Year 2016 CDBG Competitive Funds in the amount of \$884,400. Funds will be used toward the construction of the Waste Water Treatment System to be constructed in Potters Mills. This agreement is for the period of April 2, 2018 through November 6, 2020 – Dept. 817.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add and the sub grantee agreements with Potter Township to next week's Consent Agenda.

X. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the items A-C on today's Consent Agenda.

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- A. Emergency Communications – Contract renewal with NetMotion Software, Inc. for the maintenance of the secured VPN, which police departments use to access CAD and CAD Mobile data. The agreement includes 24/7 technical support, upgrades, tech notes and web based support, patch and point releases at no additional charge, and guaranteed response times. The contract total is \$2,940 for the period of May 18, 2018 through May 17, 2019 – Dept. 354.
- B. Human Services
  - i. MH/ID & EI – Addendum No. 1 with Housing Transitions, Inc. to allow for funds for the provision of additional emergency housing assistance for drug and alcohol clients in the amount of \$3,000. This will increase the contract maximum from \$5,000 to \$8,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
- C. Risk Management – Application to Pennsylvania Counties Risk Pool (PCoRP) for a loss prevention grant in the amount of \$11,897.69 for the period of June 1, 2017 through May 31, 2018 – Dept. 112.

XI. DISCUSSION ITEMS

XII. C-NET REQUESTS

XIII. REPORTS - ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,629 registered voters in Centre County. The precinct of the week is Walker West #84 with 2,027 registered voters. In the November election, there were 528 ballots cast for a 26.05% voter turnout.
- B. Announcements

XIV. EXECUTIVE SESSION REPORT

Margaret Gray reported that the Board would meet in executive session following this meeting.

XV. PUBLIC MEETING SCHEDULE

Tuesday, April 24, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 26, 2018

Finance Committee Meeting – 10:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Employee Benefits Trust Meeting – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, May 1, 2018

BOC Meeting – 10:00 AM - Room 146WB

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Thursday, May 3, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XVI. ELECTION ANNOUNCEMENTS

Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018 \_\_\_\_\_

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XVII. QUESTIONS FROM THE PRESS

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted move into executive session at 10:58 AM. Executive session was adjourned at 11:28 A.M.

ATTEST:

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Margaret N. Gray  
Administrator