



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 15, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on May 15, 2018 by Chair of the Board, Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez and Gary Sinderson.

Visitors present included Scott Rhoat, Sydney Page, Raymond Alexander, Marc McMullen, Norman Anderson, Rich Kelley, Cathy Grimes, Andrew Artz, Mark Ott, and Kurtis Brungard.

County personnel present included Brian Querry, Bryan Sampsel, Bob Jacobs, Debra Smeal, Chuck Witmer, Travis Walker, Tom Martin, Bill Browder, Mike Bloom, and Sue Hannegan.

CNET staff were present.

### III. PUBLIC COMMENT

### IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, May 8, 2018 Board of Commissioners' meeting.

### V. PROCLAMATION

- A. Proclamation 17 of 2018 – The Board welcomed Centre County Emergency Service personnel in honor of Emergency Medical Services Week. Scott Rhoat reported 21,126 incident responses by Centre County EMS in 2017. Snow Shoe EMS is the only organization run solely by volunteers. With 353 Department of Health certified responders who reside in Centre County, Commissioner Dershem said we are blessed to have so many individuals to keep the people of our County safe. Kurtis Brungard of Pleasant Gap Fire Company thanked the Board for their support. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to proclaim May 20-26 as Emergency Medical Services Week in Centre

County.

- B. Proclamation 18 of 2018 – CentreBike is a local advocacy group for safe bicycling and pedestrian activity, Andrew Artz is the Vice President. Andrew enjoys working with the Bellefonte Middle School mountain biking team, which provides young adults with the opportunity to get outside and be active. Commissioner Pipe noted the recent addition of the Puddintown Gap extension that connects Penn State University to Millbrook Marsh. Andrew also noted the Commissioners support of the Bellefonte to Milesburg Trail Study, another great addition. Commissioner Pipe and Commissioner Higgins remind everyone to observe a distance of four feet when passing a bicyclist. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to proclaim May as Bicycle Awareness Month and May 18 as Bike-to-Work Day in Centre County.

Action: *ADOPT Proclamation 18 of 2018.*

VI. REQUEST FOR BIDS

Planning – Controller, Chuck Witmer and Director of Planning and Community Development, Bob Jacobs opened bids received for the Centre Crest Parking and Stormwater Improvements Project. This project will add 70 parking spaces and stormwater improvements to alleviate flooding. A mandatory pre-bid meeting was held on April 25 and bids were due to the Controller's Office by Friday, May 11 at 4:00 PM. The following bids were received:

|  |              |
|--|--------------|
| Glenn O. Hawbaker, Inc., State College, PA | \$428,244.50 |
| HRI, Inc., State College, PA               | \$628,517.00 |
| RT Contracting, Inc., Duncansville, PA     | \$540,239.94 |
| Leonard S. Fiore, Inc., Altoona, PA        | \$494,037.46 |

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table this item for review – Dept. 151.

VII. CHECK RUN

Commissioner Higgins reported the check of the week was to Breon's Inc. in the amount of \$323.11. The check run this week includes a \$5 million investment transfer to a money market account as a result of property taxes received. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$5,346,523.19 dated May 11, 2018

VIII. ADMINISTRATOR'S REPORT

Margaret Gray reported that next week the Board will be asked to approve the advertisement for bids for the storage building at the Fire Safety Training Site.

IX. CONTRACTS

A. ABC Appointments/Reappointments/Term Expirations

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

| ABC                               | Name              | Action          | Term                 |
|-----------------------------------|-------------------|-----------------|----------------------|
| Drug and Alcohol Planning Council | Michele MacDonald | Term Expiration | 4/1/2015 – 3/31/2018 |

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to acknowledge the term expiration of Michele MacDonald.

- B. District Attorney – Mark Smith asked the Board to consider a lease agreement with Pitney Bowes for the Sendpro-C300 digital mailing system. This will be the first postage meter for the District Attorney’s Office. The contract includes equipment maintenance coverage for the term of lease. The contract total is \$5,682.00 for the period of June 1, 2018 through May 31, 2023. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the lease agreement to next week’s Consent Agenda– Dept. 221.

C. Human Services

Natalie Corman reported that the early intervention services have increased rapidly over the past few years. From fiscal year 2015-2016 to 2016-2017 there was an increase of 23%. The County is still running a deficit in receiving funding from the State. Staying in constant contact with the Office of Developmental Programs, Natalie is in hopes that the State will complete the budgeting process by June 30.

i. MH/ID & EI

1. Contract renewal with the Centre County Youth Service Bureau for the provision of early intervention services to include special instruction. The contract total is \$2,500, which is funded as follows: State \$2,250 and County \$250 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
2. Contract renewal with Central Intermediate Unit #10 for the provision of early intervention services to include special instruction for hearing and vision interpretation services. The contract total is \$5,000, which is funded as follows: State \$4,500 and County \$500 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Alan Sementelli to provide emergency services to include constable transportation. The contract total is \$33,000 which is funded as follows: State \$31,479 and County \$1,521 for the period of July 1, 2018 through June 30, 2019 – Dept. 561,

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewals with Centre County Youth Service Bureau, Central Intermediate Unit #10 and Alan Sementelli to next week's Consent Agenda.

D. MIS/RBA Bill Browder presented the following items to the Board for consideration:

- i. Contract renewal with Quantum for hardware and software support for backup appliance used in conjunction with Veeam software to back up data, programs, files, and servers for disaster recovery and equipment failures. The contract total is \$6,684.37 for the period of March 9, 2018 through February 28, 2020 – Dept. 142.
- ii. Contract renewal with CDW-G to provide support for Veeam software used for snap shot backup copies to the Quantum back up appliances of all virtualized servers, data, files, etc. The contract total is \$19,969.30 for the period of April 23, 2018 through April 22, 2021 – Dept. 142.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewals with Quantum and CDW-G to next week's Consent Agenda.

X. CONSENT AGENDA

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Consent Agenda items A-D.

A. Policies

- i. Public Accessibility Policy (Section 504)
- ii. Public Accessibility Complaint Policy
  1. Public Accessibility Complaint Form
- iii. Language Access Policy

B. Human Services

- i. Aging – Agreement with the Penn Stater Hotel and Conference Center to rent space for the annual Retired Senior Volunteer Program Luncheon on October 25, 2018. The space will be provided as a Penn State In-Kind Service in the amount of \$11,962.00 – Dept. 521.
- ii. Children and Youth Services – Centre County Children and Youth Services quarterly report for the period of July 1, 2017 through March 31, 2018 – Dept. 511.

iii. MH/ID EI

1. Contract renewal with Bauer's All About Kids, LLC for the provision of early intervention services to include occupational therapy, physical therapy, special instruction, and speech language pathology. The contract total is \$26,000, which is funded as follows: State \$23,400 and County \$2,600 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
  2. Contract renewal with Strawberry Fields, Inc. for the provision of early intervention services to include occupational therapy, physical therapy, and speech language pathology. The contract total is \$200,000, which is funded as follows: State \$180,000 and County \$20,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
- C. Planning – Addendum No. 2 with Pashek & MTR, LLC. to provide professional services on the Bellefonte to Milesburg Trail Feasibility Study. The addendum would extend the study completion date from April 1, 2018 to June 30, 2018 at no additional cost – Dept. 151.
- D. Commissioners – Listing in the Business Directory of the 2018-2019 Centre County Visitors Map and Business Directory. The total cost is \$255.00 – Dept. 111.

XI. DISCUSSION ITEMS

Director of Veterans Affairs, Brian Querry commented on the number of Memorial Day Events in Centre County. Brian thanked the Commissioners for 11,000 flags purchased each year and placed at the gravesites of our Veterans. The weekend will kick off with a ceremony on Friday, May 25 at 6:00 PM hosted by both Clinton and Centre County at the Foster Sayers Dam Memorial in Howard. Many other Memorial Day events will be held throughout the weekend.

Marc McMillan announced an event on June 10 hosted by Humana, Centre County Veterans Affairs, Nittany Leathernecks Detachment, and Marine Corps League at the Pennsylvania Military Museum. A Vietnam War Commemoration Ceremony will be held to thank and honor Vietnam Veterans and their families for their service and sacrifice. The event will begin with a welcome reception at 1:30 PM followed by the ceremony from 2-3:00 PM and a community picnic from 3-5:00 PM.

XII. C-NET REQUESTS

XIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

There is no voter registration report this week. Today is the General Primary and the polls will remain open until 8:00 PM.

B. Announcements

Centre County Government Offices will be closed on Monday, May 28 in observance of Memorial Day.

XIV. EXECUTIVE SESSION REPORT

Margaret reported that the Board met in executive session on May 10 from 10:00-11:15 AM.

XV. PUBLIC MEETING SCHEDULE

Tuesday, May 15, 2018

ELECTION DAY

BOC Meeting – 10:00 AM - Room 146WB

Thursday, May 17, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Friday, May 18, 2018

Criminal Justice Advisory Board – 11:15 AM - CCCF

XVI. ELECTION ANNOUNCEMENTS

Tuesday, May 15, 2018

General Primary

XVII. QUESTIONS FROM THE PRESS

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to adjourn the meeting at 10:42 AM.

ATTEST:

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Margaret N. Gray  
Administrator