



BOARD OF COMMISSIONERS' MINUTES

Thursday, May 16, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:03 AM on May 16, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins; Commissioner Steven Dershem; Controller, Chuck Witmer; Administrator, Margaret Gray; Deputy Administrator, Bob Jacobs; Director of Financial Management, Tom Martin; Executive Assistant, Natalie Bird; Director of Human Resources, Kristen Simkins; Human Resource Analyst, Geri Sorgen.

County personnel present included Dave Lomison, Bryan Sampsel, and Tom Backenstoe.

II. PUBLIC COMMENT

III. MEETING MINUTES

Minutes from the Thursday, May 9, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from May 9, 2019.

IV. ACTION ON PERSONNEL ITEM(S)

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve items A-C.

- A. Emergency Communications – Consider approval of the personnel requisitions for full-time Public Safety Telecommunicator, Emergency Communications (911), (p.c. #15 and 16), non-exempt, (replacing B. Wise and K. Seeger), at SG-N09, effective May 16, 2019, pay period 11 – Dept. 354.
- B. Correctional Facility – Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #60, non-exempt, (replacing M. Orndorf), at SG-N10, effective May 16, 2019, pay period 11 – Dept. 333.

C. Transportation

- i. Consider approval of the change in status for Michael Wasilko from on-call Occasional Vehicle Operator, Transportation, (p.c. #39, non-exempt), to full-time, Vehicle Operator 80%, Transportation (p.c. #32, non-exempt, replacing P. Simcisko), retroactive to May 13, 2019, pay period 11, no change in pay rate. Salary budget savings for 2019 \$10,529, annualized salary savings for 2020 \$3,557 – Dept. 531.
- ii. Consider approval of the change in status for Jeffrey Holter from on-call Occasional Vehicle Operator, Transportation, (p.c. #17, non-exempt), to full-time, Vehicle Operator, Transportation (p.c. #28, non-exempt, replacing M. Swartz), retroactive to May 13, 2019, pay period 11, no change in pay rate. Salary budget savings for 2019 \$2,107, annualized salary savings for 2020 \$2,301 – Dept. 531.

V. ACTION ON NON-PERSONNEL ITEMS

Commissioners - Proposal from Penoco for the removal and disposal of asbestos identified on the insulation of the boilers that are to be replaced in the Courthouse. Asbestos was found on each separate unit on each section of the boiler, the basement would be contained during removal. The total cost is \$27,761 and includes all required labor and materials – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the proposal from Penoco.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. DISCUSSION ITEMS

IX. EXECUTIVE SESSION

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to enter into executive session at 10:08 AM. Executive session was adjourned at 10:19 AM.

- X. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously for Human Resources and the Correctional Facility to work to accommodate Richard Aikey while on military leave.

XI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:20 AM.

ATTEST:

Margaret N. Gray
Administrator