



SALARY BOARD MINUTES

Thursday, May 30, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Salary Board was called to order at 10:00 AM on May 30, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Controller, Hank Fifield; Deputy Administrator, Bob Jacobs; Executive Assistant, Natalie Bird; Director of Human Resources, Kristen Simkins; Human Resource Analyst, Geri Sorgen.

County personnel present included Norm Spackman, Dale Neff, Linda Marshall, Bryan Sampsel and Natalie Corman.

II. PUBLIC COMMENT

III. MEETING MINUTES

Minutes from the Thursday, May 16, 2019 Salary Board meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from May 16, 2019.

IV. ACTION ON PERSONNEL ITEMS

- A. Sheriff – Sheriff Bryan Sampsel provided an overview of the qualifications for John Wolfe Jr. and Jeffrey Jones. Director of Emergency Communications Dale Neff echoed Sheriff Sampsel's comments. Both men are enjoyable to work with and would be a great addition to the Sheriff's Department. On a motion by Sheriff Sampsel, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for John Wolfe Jr. and Jeffrey Jones.

i. Approve the rate for John R. Wolfe Jr. at SG-N08A(01)--\$13.52/hour, effective June 17, 2019, pay period 13. Sheriff Bryan Sampsel is appointing Mr. Wolfe to full-time Security Officer 80%, Sheriff, (p.c. #18, non-exempt, replacing L. Spayd). Sheriff Sampsel is requesting Mr. Wolfe start at SG-N08C(03)--\$14.09/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$2,941, annualized salary increase for 2020 \$948 – Dept. 211.

ii. Approve the rate for Jeffery I. Jones at SG-N08A(01)--\$13.52/hour, effective July 1, 2019, pay period 14. Sheriff Bryan Sampsel is appointing Mr. Jones to

full-time Security Officer 80%, Sheriff, (p.c. #30, non-exempt, replacing B. Bloom). Sheriff Sampsel is requesting Mr. Jones start at SG-N08B(02)--\$13.79/hour. (Conditional upon satisfactory completion of pre-employment requirements. Salary budget increase for 2019 \$477, annualized salary increase for 2020 \$449 – Dept. 211.

- B. Treasurer – Approve the rate for Sandra F. Miller at SG-S41G(07)--\$14.11/hour, effective July 8, 2019, pay period 15 to August 7, 2019, pay period 17. Treasurer Rich Fornicola is appointing Ms. Miller to temporary on-call/occasional Senior Advisor, Treasurer, (p.c. #05, non-exempt, new). No budget impact for 2019. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for Sandra Miller – Dept. 124.
- C. Correctional Facility – Approve the creation of a temporary full-time Corrections Officer, Correctional Facility, (p.c. #59, non-exempt), at SG-N10A(01)--\$14.92/hour, effective retro to May 15, 2019, pay period 11, due to an extended Military leave of absence for Richard Aikey. The temporary assignment will end with the return to work of the full-time employee. Kristen Simkins explained that this will allow Warden Schell to schedule a part time employee on a full time basis until Richard Aikey returns. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the creation of a temporary full-time Corrections Officer – Dept. 333.
- D. MH/ID – Consider approval of the promotion/change in title for William Strayer, from full-time Caseworker 2, MH/ID, (p.c. #12, non-exempt), at SG-N12Q(17)--\$22.45/hour to full-time Caseworker 3, MH/ID, (p.c. #18, non-exempt, replacing J. Gersch), at SG-N14N(14)--\$23.31/hour, effective June 9, 2019, pay period 13. Ms. Corman is requesting that Mr. Strayer move to SG-N14O(15)--\$23.77/hour. Salary budget increase for 2019 \$369, annualized salary increase for 2020 \$5,206. Human Services Administrator Natalie Corman noted that Mr. Strayer came to MH/ID from the Office of Aging and is a great asset to the Department. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for William Strayer - Dept. 561.
- E. Emergency Communications – On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve items i-ii.
- i. Consider approval of the promotion/change in title for Charles D. Horn, from full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #19, non-exempt), at SG-N09L(02)--\$17.64/hour to full-time Emergency Communications Shift Supervisor, Emergency Communications 911, (p.c. #32, non-exempt, replacing G. Stottle), at SG-S45J(10)--\$18.08/hour, effective June 9, 2019, pay period 13. Mr. Neff is requesting that Mr. Horn move to SG-S45N(14)--\$19.56/hour. Salary budget savings for 2019 \$8,395, no budget impact for 2020 – Dept. 354.
 - ii. Consider approval of the change in pay rate for Amber R. Baker-Dauberman, full-time Emergency Communications Shift Supervisor, Emergency Communications 911, (p.c. #07, non-exempt), from SG-S45M(13)--

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\$19.18/hour to SG-S45P(16)--\$20.37/hour, effective June 9, 2019, pay period
13. Salary budget increase for 2019 \$1,696, annualized salary increase for
2020 \$2,475 – Dept. 354.

V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board
voted unanimously to adjourn the meeting at 10:07 AM.

ATTEST:

Margaret N. Gray
Administrator