



BOARD OF COMMISSIONERS' MINUTES

Tuesday, June 26, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on June 26, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez and Gary Sinderson.

County personnel present included Chuck Witmer, Dave Lomison, and Bob Jacobs.

Guest present included Bob Watson, Vickie Gates, Ruth Rishel, and Kevin Hoffman.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to approve the minutes from the Tuesday, June 19, 2018 Board of Commissioners' meeting. Commissioner Dershem abstained from the vote.

V. PROCLAMATION

- A. Proclamation 22 of 2018 – Bob Watson of the Pennsylvania Association of Retirees joined the Commissioners to recognize over 80 years of services to Pennsylvania school employees. The organization was founded in December 1937 and Bob is a member of the local Centre County Chapter where they contributed more than 76,000 hours of community service last year. A Bald Eagle graduate, Bob was a teacher for the Chambersburg Area School District, he returned to the area upon his retirement. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to proclaim June 28, 2018 as Pennsylvania Association of Retirees Day in Centre County.

VI. RESOLUTION

Resolution 9 of 2018 –Authorizing exemptions, deductions, abatements, and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Centre County designated as a proposed Keystone Opportunity Expansion Zone (“KOEZ”). The extension period is January 1, 2019 through December 31, 2025 for Lot #10B within the Moshannon Valley Regional Business Park.

Kevin Hoffman of Advanced Power Products reported on the company’s growth since it was founded in 2001. In 2006, they moved to Enterprise Park and now have approximately 70 full time employees. The company provides services for the following industries: firearms business (60%), industrial (30%), and medical (10%). With their growth and success they are looking to expand, a \$5 million project between building construction and equipment. They intend to use local contractors and hope to break ground before fall 2018.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Resolution 9 of 2018 to next week’s Consent Agenda.

VII. REQUEST FOR PROPOSALS

A. Transportation – Controller, Chuck Witmer, and Director of Transportation, Dave Lomison opened proposals received for the following RFP’s.

i. Opening of Proposals for the RFP- Paratransit Fleet Vehicle Maintenance

1. Joel Confer Ford, Bellefonte

ii. Opening of Proposals for the RFP- Business Fleet Vehicle Maintenance

1. Joel Confer Ford, Bellefonte

2. Maggi Mitsubishi, State College

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table RFP – Paratransit Fleet Vehicle Maintenance and RFP – Business Fleet Vehicle Maintenance until July 3 for review.

VIII. CHECK RUN

Commissioner Higgins reported the check of the week was to Mountain Top Area Medical Association in the amount of \$495. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$752,981.20 dated June 25, 2018

IX. ADMINISTRATOR’S REPORT

Margaret Gray announced a reminder that bids are due Friday, June 29 for the IFB – 911 Tower Painting Project and the IFB – Equipment Storage Building as well as proposals for the RFP – General Obligation Note, Series of 2018.

X. CONTRACTS

- A. Criminal Justice Planning – Natalie Corman reviewed the contract with Tracy Small, Crisis Intervention Team (CIT) Coordinator to provide consultant services for the CIT program. Contract total is \$31,202, which is funded as follows: State \$16,468, local contribution \$13,938, and County \$796 for the period of July 1, 2018 through June 30, 2019. This contract was previously under Human Services and is being moved to Criminal Justice Planning. Natalie reminded the Board that the CIT graduation will be held this Friday at the Ferguson Township Municipal Building. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this contract to next week's Consent Agenda – Dept. 306.
- B. Planning – Bob Jacobs provided an overview of the Memorandum of Understanding (MOU) for the revised preliminary subdivision plan #2 – Deerhaven; CCPCDO File No. 280-05. This proposal represents a preliminary plan submission with the purpose of updating the phasing schedule as well as amending the phasing scheme. All other aspects of the preliminary plan previously approved on June 29, 2006 for 181 lots and August 21, 2014, will remain the same including stormwater management, E&S, sewage planning, etc. This subdivision is located along the northern boundary of Zion Back Road (T-461) and the eastern boundary of Trophy Way (T-371) serving the existing Deerhaven subdivision, approximately one mile east of the Zion Back Road intersection with State Route 64. The County reviews subdivision and land development plans for 25 of the 35 municipalities. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the MOU to next week's Consent Agenda – Dept. 151.
- C. Human Services
- i. Adult Services – Natalie Corman presented scope of work for the Fiscal Year 2017 Competition through the U.S. Department of Housing and Urban Development to continue funding the Centre County Rapid Re-Housing Program. The grant total is \$197,563, which is Federally funded for the period of October 1, 2018 through September 30, 2019. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add this item to next week's Consent Agenda – Dept. 501.
 - ii. Children and Youth Services – Natalie Corman provide an overview of the following items:
 1. Children and Youth Services budget amendment to move \$48,000 to the administrative category to cover increased costs of personnel. The total budget is \$10,994,861, which is funded as follows: Federal \$2,111,789, State \$6,844,469, and County \$2,038,603 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 2. Contract renewal with Summit School, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

3. Contract renewal with Bethany Home, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$16,060, which is funded as follows: State \$12,848 and County \$3,212 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
4. Contract renewal with The Learning Station to provide Childcare Services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of June 1, 2018 through June 30, 2018 – Dept. 511.
5. Contract renewal with Project Point of Light to provide counseling services. The contract total is \$500, which is funded as follows: State \$400 and County \$100 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
6. Contract renewal with St. Johns Lutheran Church and Childcare Center to provide childcare services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
7. Contract renewal with The Learning Station to provide childcare services. The contract total is \$12,000, which is funded as follows: State \$8,600 and County \$2,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
8. Contract renewal with Avanco International, Inc. for the CAPS System Provider Agreement. The contract total is \$33,009.39, which is funded as follows: Federal \$5,050.44, State \$16,775.37, and County \$11,183.58 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
9. Contract renewal with Avanco International, Inc. to provide consulting services. The contract total is \$15,000, which is funded as follows: Federal \$2,295, State \$7,623, and County \$5,082 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
10. Contract renewal with Pennsylvania Children and Youth Association for CAPS technical support. The contract total is \$800, which is funded as follows: State \$650 and County \$160 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Children and Youth Services items 1-10 to next week's Consent Agenda.

- iii. MH/ID/ELD&A – Natalie Corman provided an overview of the following items:
1. Contract addendum with The ARC of Centre County to allow for funds to provide additional community residential and transportation services in the amount of \$141,399. This will increase the contract total from \$152,363 to \$293,762, which is funded as follows: State \$280,220 and County \$13,542 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 2. Contract addendum with Strawberry Fields, Inc. to allow for funds to provide additional community residential, targeted case management, and housing support/CHIPP enhancement services in the amount of \$67,000. This will increase the contract total from \$1,149,401 to \$1,216,401, which is funded as follows: State \$1,160,325 and County \$56,076 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
 3. Contract renewal with Cindi L. Brown to provide intellectual disability services including certified and PA State registered interpretive services. The contract total is \$3,000, which is funded as follows: State \$2,862 and County \$138 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 4. Contract renewal with Care for People Plus, Inc. to provide intellectual disability services including community based in-home supports, companion services, homemaker/chore services, and respite care. The contract total is \$35,000, which is funded as follows: State \$33,387 and County \$1,613 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 5. Contract renewal with CARES of Central PA, Inc. to provide intellectual disability services including community participation services. The contract total is \$15,000, which is funded as follows: State \$14,309 and County \$691 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 6. Contract renewal with Gaudenzia, Inc. to provide drug and alcohol services including inpatient non-hospital treatment and rehabilitation to include women with children, co-occurring, long term, and halfway house services. The contract total is estimate at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
 7. Contract renewal with Sunny Days Adult Daily Living Center to provide intellectual disability services that include community based in home and community supports, community participation, and companion services. The contract total is \$38,750, which is funded as follows: State \$36,964 and County \$1,786 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

8. Contract renewal with Skills Inc. to provide mental health services that include family based, vocational rehabilitation, psychiatric rehab, and community employment; intellectual disability services that include supported employment, community based services, and companion services. The contract total is \$273,500, which is funded as follows: State \$260,892 and County \$12,608 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
9. Contract renewal with Merakey Pennsylvania (NHS Pennsylvania) to provide mental health services that include family based and family support (respite services). The contract total is \$22,000, which is funded as follows: State \$20,986 and County \$1,014 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
10. Contract renewal with Mary Ann Kressen, Esquire to provide counseling services for mental health and intellectual disability hearings, legal review of court orders, hearing reports, appeals, etc. pertaining to commitment hearings. The contract total is \$10,000, which is funded as follows: State \$9,539, and County \$461 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
11. Contract renewal with Service Access & Management Inc. (SAM Inc.), a dual contract agreement for the performance of independent consultant and management services relating to financial services to be provided by SAM Inc. and performed by Centre County MH/ID/EI D&A program and the Office of Aging – Dept. 561/562/521.
 - a. The contract total for July 1, 2018 through June 30, 2019 is \$589,784, which is funded as follows: State \$562,595 and County \$27,189. There was no increase in cost from 2017-2018.
 - b. The contract total for July 1, 2019 through June 30, 2020 is \$601,580, which is funded as follows: State \$573,847 and County \$27,733.
 - c. The contract total for July 1, 2020 through June 30, 2021 is \$613,611, which is funded as follows: State \$585,324 and County \$28,287.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add MH/ID/EI D&A items 1-11 to next week's Consent Agenda.

XI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Consent Agenda Items A-E.

- A. Correctional Facility - Contract renewal with Veriato, Inc. for 10 licenses and three years of maintenance support for Monitored End Point on computers inmates use to access the internet-based Workforce Development Software (WorkKeys). The contract total is \$472.50 for the period of July 7, 2018 through July 6, 2021 – Dept. 333.
- B. Financial Management – Submission of the Internal Revenue Service (IRS) 8038CP form, which is required to receive a credit payment for the RZEBD General Obligation Bond Series of 2010 – Dept. 113
- C. Liquid Fuels – Application to PennDOT in the amount of \$30,000 to Ferguson Township for pedestrian safety improvements at West College Avenue and Corl Street– Dept. 411.
- D. Recorder of Deeds – Agreement with RBA Professional Data Systems, Inc. for the development and implementation of automated clearing house process for transfer of tax payments to municipalities and school districts from the Recorder of Deed's Office. The total cost is \$3,728 – Dept. 133.
- E. Human Services
 - i. MH/ID/EI D&A
 - 1. Contract renewal with St. Francis University to provide intellectual disability services to include administration of National Core Indicator surveys, PFDS and IM surveys, and transition surveys. The contract total is \$34,264, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 - 2. Contract renewal with Carl Frels to provide intellectual disability services to include deaf interpreter services. The contract total is \$8,000, which is funded as follows: State \$7,631 and County \$369 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 - 3. Contract renewal with Strawberry Fields, Inc. to provide mental health services that include peer support, community residential rehabilitation, targeted case management, and housing support. The contract total is \$1,129,201, which is funded as follows: State \$1,077,145 and County \$52,056 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 - 4. Contract renewal with Treatment Trends, Inc. to provide drug and alcohol service that include halfway house services and non-hospital detoxification rehabilitation. The contract total is \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, JUNE 26, 2018

PAGE 8

XII. DISCUSSION ITEMS

XIII. RECOGNITION

XIV. On Saturday, June 23, Boy Scout Troop 31 of State College held a Court of Honor for Eugene Ryoo, Hayden Davidson, Noah Witt, Troy Heatwole, and Joseph Messner who have earned the rank of Eagle Scout.

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported there are 107,432 registered voters in Centre County. The featured precinct of the week was Ferguson West Central with 1,105 registered voters. In the May primary they had 286 ballots cast for a 25.88% voter turnout.

B. Announcements

Centre County Government Offices will be closed on Wednesday, July 4 in observance of Independence Day.

XVII. EXECUTIVE SESSION REPORT

The Board will meet in executive session following this meeting.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, June 26, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, June 28, 2018

Finance Committee Meeting - 9:00 AM - Room 146WB

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Retirement Board - 11:00 AM - Room 146WB

Tuesday, July 3, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, July 5, 2018

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Tuesday, July 10, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, July 5, 2018

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Employee Benefits Trust - 11:00 AM - Room 146WB

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, JUNE 26, 2018

PAGE 9

XIX. BID / PROPOSAL SCHEDULE

Tuesday, June 26, 2018

Proposal Opening for RFP – Business Fleet Vehicle Maintenance

Proposal Opening for RFP – Paratransit Fleet Vehicle Maintenance

Friday, June 29, 2018

Bids Due for IFB – 911 Tower Painting Project

Bids Due for IFB – Equipment Storage Building

Proposals Due for RFP – General Obligation Note, Series of 2018

Tuesday, July 3, 2018

Bid Opening for IFB – 911 Tower Painting Project

Bid Opening for IFB – Equipment Storage Building

Proposal Opening for RFP – General Obligation Note, Series of 2018

XX. ELECTION ANNOUNCEMENTS

Wednesday, August 1, 2018

Last day to circulate and file nomination papers.

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XXI. QUESTIONS FROM THE PRESS

XXII. On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to move into executive session at 10:43 AM. Executive Session was adjourned at 12:00 PM.

ATTEST:

Margaret N. Gray
Administrator