



BOARD OF COMMISSIONERS' MINUTES

Tuesday, July 2, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on July 2, 2019 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator Bob Jacobs; and Executive Office Supervisor, Natalie Bird.

County personnel present included Ray Stolinas, Karri Hull, Attorney Sean McGraw, Bryan Sampsel, Chris Schell, Natalie Corman, Liz Lose, and Tom Martin.

Guests present included Dawn McKee and Kristina Taylor Porter.

Representatives from the news media included Chris Morelli, Evan Hinkley and Gary Sinderson.

CNET staff were present.

III. MEETING MINUTES

Minutes from the Tuesday, June 25, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from June 25, 2019.

I. PRESENTATION

Director of Planning and Community Development Ray Stolinas presented the 2020 United States Census – Complete Count Committee Proposal. The goal of the census is to have everyone counted in the right place. Centre County has a growth rate of 1% per year, the third fastest growing County in Pennsylvania. The data collected is especially important for programs such as the Community Development Block Grant that benefits low to moderate-income municipalities. This makes it increasingly important to reach hard to count areas and populations for the most accurate reporting. These areas include, but are not limited to, hidden or overcrowded housing, off-campus apartments, people displaced by natural disasters, and gated communities.

Citizens are able to respond to the Census online, by mail, or by phone. The County may consider establishing a Complete County Committee (CCC) to develop and

implement a Census awareness campaign to increase awareness and motivate residents to respond to the 2020 Census. Last month, Ray and Liz Lose met with Carol King, US Census Partnership Specialist, who serves as a technical advisor for CCC's and assists in the identification of awareness-building activities. In September, the US Census is expected to open an office in Centre County and in the Spring of 2020 announcements and invitations will be set with identification numbers and instructions to respond. It was the consensus of the Board to table the conversation for two weeks to think about establishing a Government CCC.

II. CONTRACTS

- A. Criminal Justice Planning – Karri Hull presented a contract renewal with Tracy Small to serve as an independent contractor in the capacity of Crisis Intervention Team (CIT) Coordinator. The contract total is \$31,202, which is funded as follows: State \$10,312 local contribution from six municipal police departments \$20,384 and County \$506 for the period of July 1, 2019 through June 30, 2020 – Dept. 306.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Tracy Small to next week's Consent Agenda.

- B. District Attorney – Attorney Sean McGraw introduced a contract with Kristina Taylor Porter to perform the duties of Grant Coordinator as specified in the STOP Violence Against Women sub grant. This position was previously held by Dawn McKee and Sean described it as an integral part of law enforcement. Dawn said the experience has been an incredible journey as she has served in this role for close to 20 years. Kristina brings with her years of experience from the Child Advocacy Center and she looks forward to remaining connected with the community. The contract rate is \$20 per hour, not to exceed a total of 5 hours per week, or \$7,340 for the period of July 1, 2019 through December 31, 2020 – Dept. 221

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Kristina Taylor Porter to next week's Consent Agenda.

- C. Sheriff – Sheriff Bryan Sampsel presented an agreement with Kasandra Botti, DO to provide medical oversight of the purchase, training, storage and administration of naloxone, as required. Dr. Botti will provide medical guidance and advice for the Sheriff's Office naloxone program – Dept. 211.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the agreement with Kasandra Botti, DO to next week's Consent Agenda.

III. LETTER OF SUPPORT

IV. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent agenda.

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- A. Resolution 5 of 2019 – A resolution in support of the Stepping Up Initiative, a National initiative to reduce the number of people with mental illness in correctional facilities.
- B. Capital Projects
 - i. Agreement with McClure Company for replacement of the cooling system in the Sheriff's Office in the amount of \$3,989 – Dept. 971.
 - ii. Change Order No. 02 with Glenn O. Hawbaker for the Centre Crest Parking and Stormwater Improvements Project. This Change order provides an increase of \$876.29 to undercut and refill a soft area in the parking lot, increasing the contract total from \$373,924.58 to \$374,800.87. A change order summary is attached – Dept. 971.
- C. Emergency Communications – Contract renewal with Breon's Inc. to provide generator maintenance for all 911 tower sites and the Willowbank Tower. The contract total is \$11,514.64 for the period of June 9, 2019 through June 8, 2020 – Dept. 354.
- D. Information Technology Services – Contract with Gemco-Renmark Sales, LLC doing business as Gen-Mark to provide service and support for the uninterruptable power system (UPS) in the data center. The contract total is \$3,598 for the period of May 8, 2019 through May 7, 2020 – Dept. 142.
- E. Human Services
 - i. Transportation - Contract renewal with Hull's Janitorial and Carpet Cleaning Service to provide janitorial services once per week. The contract rate is \$35 per visit, a total of \$1,820 for the period of July 1, 2019 through June 30, 2020 – Dept. 531.
 - ii. Aging - Lease renewal with Eli Stolfus for the lease of the Penns Valley Senior Resource Center in Madisonburg. The lease agreement is for \$1,118 per month for a total \$40,248, which is State funded for the period of June 1, 2019 through May 31, 2022 – Dept. 521.
 - iii. MH/ID/EI – D&A
 - 1. Contract addendum with Crossroads Counseling, Inc. to provide additional funds in the amount of \$107,176 for drug and alcohol outpatient services. This increases the contract total from \$180,200 to \$287,376, which is funded as follows: State \$173,920 and County \$2,616 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
 - 2. Contract addendum with Centre County Youth Service Bureau to provide additional funds in the amount of \$22,863 for drug and alcohol performance-based prevention services. This increases the contract total from \$174,609 to \$197,472, which is funded as follows: State \$188,369 and County \$9,103 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

3. Contract addendum with Community Services Group to provide additional funds in the amount of \$18,402 for community residential services. This increases the contract total from \$496,759 to \$515,161, which is funded as follows: State \$491,412 and County \$23,749 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Contract renewal with Hear, Inc. to provide drug and alcohol services that include halfway house services for males and females. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
5. Contract renewal with Gaudenzia, Inc. to provide drug and alcohol services that include non-hospital treatment and rehabilitation to include women with children, co-occurring, long-term treatment and halfway house services. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
6. Contract renewal with the Bradford Recovery Center to provide drug and alcohol services that include non-hospital detoxification and inpatient, non-hospital treatment and rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
7. Contract renewal with Coleen Heim to provide drug and alcohol services that include consultation and training with presentations. The contract total is \$2,500, which is funded as follows: State \$2,385 and County \$115 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
8. Contract renewal with Bowling Green Brandywine to provide drug and alcohol services that include non-hospital inpatient rehabilitation, which includes co-occurring, long term, and non-hospital detoxification. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
9. Agreement with Centre County Youth Service Bureau to provide early intervention services which includes special instruction. The contract total is \$2,000, which is funded as follows: State \$1,800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

V. ADMINISTRATOR'S REPORT

There were no items to report.

VI. LIQUID FUELS

VII. FEE FOR LOCAL USE

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VIII. CHECK RUN

Commissioner Higgins reported the check of the week was to Galiker Dairy Company in the amount of \$773.87. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$320,555.87 dated June 28, 2019.

IX. DISCUSSION ITEMS

X. RECOGNITION

XI. C-NET REQUESTS

XII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 107,694 registered voters in Centre County. The precinct of the week is #38 Boggs Township East with 626 registered voters. In the Primary Election they had 216 ballots cast for a voter turnout of 34.5%.

B. Announcements

Centre County Government Offices will be closed on Thursday, July 4 in observance of Independence Day.

XIII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XIV. PUBLIC MEETING SCHEDULE

Tuesday, July 2, 2019

BOC Meeting - 10:00 AM - Room 146WB

Tuesday, July 9, 2019

BOC Meeting - 10:00 AM - Room 146WB

Tuesday, July 16, 2019

BOC Meeting- 10:00 AM - Room 146WB

Records Improvement Committee - 2:00 PM - Room 144WB

Thursday, July 18, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

XV. BID / PROPOSAL SCHEDULE

July 2019

RFP - Office Space/Locations - MDJ Offices - Contract Award

Wednesday, July 10, 2019

RFP - Card Access Controls System Upgrade Project - Mandatory Pre-Proposal Meeting

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Friday, July 26, 2019

RFP – Card Access Controls System Upgrade Project – Responses Due

Tuesday, July 30, 2019

RFP – Card Access Controls System Upgrade Project – Proposal Opening

Tuesday, August 20, 2019

RFP – Card Access Controls System Upgrade Project – Contract Award

XVI. ELECTION ANNOUNCEMENTS

Thursday, August 1, 2019

Last day to circulate and file nomination papers.

Thursday, August 8, 2019

Last day for withdrawal by candidates nominated by nomination papers.

Monday, August 12, 2019

Last day for withdrawal by candidates nominated at the Primary.

XVII. QUESTIONS FROM THE PRESS

IV. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:42 AM.

ATTEST:

Margaret N. Gray
Administrator