



BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 4, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem and Administrator Margaret Gray.

County personnel present included Human Services Administrator Natalie Corman, Shelly Smeltz, Chad Joyce, Karri Hull, and Mary Kay Williams.

Guests present included Kristina Taylor Porter.

Representatives from the news media included Evan Hinkley and Gary Sinderson.

CNET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the Tuesday, July 28, 2020 Board of Commissioners' meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the July 28, 2020 Board of Commissioners' meeting.*

V. COVID-19 PLANNING AND RESPONSE

County Relief Block Grant (CRBG) Coordinator Mary Kay Williams announced that the first round of grant applications will not be limited to restaurants and businesses. Approximately 4,800 businesses are registered in Centre County.

VI. CONTRACTS

A. Correctional Facility

- i. Intergovernmental housing agreement with Huntingdon County. The contract rate is \$65 per day for the period of January 1, 2020 through December 31, 2020 – Dept. 151.

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- ii. Memorandum of Understanding with Centre Safe to provide assistance in complying with the Federal Prison Rape Elimination Act. There is no cost for this contract through December 31, 2020 – Dept. 333.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the intergovernmental housing agreement and memorandum of understanding to next week's Consent Agenda.*

- B. District Attorney – Contract with Thomson Reuters-Westlaw Proflex to provide access to a multitude of online legal research data, including but not limited to all state and federal cases, statutes, regulations, administrative decisions and directives. The contract total is \$59,370 inclusive of a 3% annual increase for the period of August 22, 2020 through August 21, 2021 – Dept. – 221.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Thomson Reuters-Westlaw Proflex to next week's Consent Agenda.*

- C. Domestic Relations

Assistant Director Shelly Smeltz presented the following items:

- i. Intergovernmental agreement between the Board of Commissioners, Centre County Sheriff's Department, and Court of Common Pleas of Centre County, Domestic Relations Section for services provided by the Security Office of the Willowbank Building. Expenditures under this agreement will be submitted for reimbursement as Title IV-D related security costs for a 66% reimbursement. This agreement is for the period of October 13, 2020 through September 30, 2025 – Dept. 281.
- ii. Title IV-D Cooperative Agreement with the Pennsylvania Department of Human Services and the Court of Common Pleas outlining each agency's responsibilities in administering the Title IV-D child support enforcement program. This agreement is for the period of October 1, 2020 through September 30, 2025 – Dept. 281.
- iii. Title IV-D Attorney contract with Kimberly Hamilton to provide legal services to assist in the establishment and enforcement of support orders. The contract rate is \$125 per hour, which is 66% Federally funded, for the period of October 1, 2020 through September 30, 2025 – Dept. 281.
- iv. Title IV-D Attorney contract with Caren Bloom to provide legal services to assist in the establishment and enforcement of support orders. The contract rate is \$125 per hour, which is 66% Federally funded, for the period of October 1, 2020 through September 30, 2025 – Dept. 281.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Domestic Relations items i-iv to next week's Consent Agenda.*

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D. Human Services

Human Services Administrator Natalie Corman presented the following items:

i. Adult Services

1. Contract with Service Access Management, Inc. to provide financial management services for the Office of Adult Services. The contract total is \$8,000 for the period of July 1, 2020 through August 31, 2020 – Dept. 501.
2. Contract with Service Access Management, Inc. to provide administrative assistance for the 2020 CARES Rent Relief Program. The contract is \$485,000 for services and \$15,000 for administration, a total a \$500,000, which is Federally funded for the period of March 1, 2020 through December 31, 2020 – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contracts with Service Access Management, Inc. to next week's Consent Agenda.*

- ii. Aging - Contract renewal with Bobbie Rabuck, Esquire to provide legal consultation for the Office of Aging. The contract total is \$11,025 for an estimated 35 hours annually during the period of July 24, 2020 through July 24, 2023 - Dept. 521.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Bobbie Rabuck, Esquire to next week's Consent Agenda.*

iii. MH/ID/DI

1. Addendum No. 1 with the Centre County Youth Service Bureau for the provision of mental health services to include additional housing support services. This addendum is for an additional \$12,000, increasing the contract total from \$74,820 to \$86,820, which is funded as follows: State \$82,818 and County \$4,002 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Letter of Agreement with the Centre County Youth Service Bureau for the provision of early intervention services to include special instruction. The contract total is \$833, which is funded as follows: State \$750 and County \$83 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
3. Letter of Agreement with Care for People Plus, Inc. to provide services for clients with intellectual disability services including community-based in-home supports, companion services, homemaker/chore services and respite care. The contract total is \$11,250, which is funded as follows: State \$10,731 and County \$519 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

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4. Letter of agreement with Keep Safe Transportation Services to provide emergency services including constable transportation. The contract total is not to exceed \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
5. Letter of agreement with Bauer's All About Kids, LLC. For the provision of early interventions services to include occupational therapy, physical therapy, special instruction, and speech language pathology. The contract total is \$22,917, which is funded as follows: State \$20,625 and County \$2,292 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MH/ID/EI items 1-5 to next week's Consent Agenda.*

- E. Information Technology Services – Chief Information and Records Officer Chad Joyce presented a contract renewal with Civic Plus to provide hosting and support for the county's website. The contract total is \$8,840.66 for the period of July 1, 2020 through June 30, 2021 – Dept. 142.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Civic Plus to next week's Consent Agenda.*

VII. GRANTS

- A. Criminal Justice Planning – Director Karri Hull asked the Board to approve the Subgrant Award Notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Coronavirus Emergency Supplemental Funding grant in the amount of \$107,146 for the period of February 20, 2020 through January 31, 2022. Commissioner Dershem asked if the Central Counties Youth Detention Center could be considered for additional PPE. This grant will help to reimburse supplies they had to purchase and additional supplies – Dept. 306.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the subgrant award notification from the PCCD.*

- B. District Attorney

Kristina Taylor Porter presented the following items to the Board:

- i. Subgrant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the 2021 STOP Violence Against Women Project in the amount of \$145,000 for the period of January 1, 2021 through December 31, 2021 – Dept. 221.

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- ii. STOP Violence Against Women Pass-Through Agreement with Centre Safe to perform the project services outlined in the grant application to the Pennsylvania Commission on Crime and Delinquency for the STOP Violence Against Women Project. The contract total is \$49,100 for the period of January 1, 2021 through December 31, 2021 – Dept. 221.
- iii. STOP Violence Against Women Pass-Through Agreement with The Borough of State College to perform the project services out lined in the grant application to the Pennsylvania Commission on Crime and Delinquency for the STOP Violence Against Women Project. The contract total is \$37,950 for the period of January 1, 2021 through December 31, 2021 – Dept. 221.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the subgrant award notification and the pass through agreements to next week's Consent Agenda.*

VIII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Emergency Communications - CAD CFS Export Interface and Export Installation agreement with Tyler Technologies. The contract total is \$12,100 for the period of August 4, 2020 through August 3, 2021 – Dept. 354.
- B. Human Services
 - i. Children and Youth Services
 - 1. Contract renewal with Peggy Nadenichek, M.E.D to provide counseling services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
 - 2. Contract renewal with Midstep Centers for Child Development DBA A Mindful Village to provide counseling services. The contract total is \$2,500. Which is funded as follows: State \$2,000 and County \$500 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
 - 3. Contract renewal with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
 - 4. Contract renewal with the YMCA of Centre County – State College to provide child care services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.

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5. Contract renewal with Calvary Kid Care to provide childcare services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
6. Contract renewal with Kids Court Childcare and Learning Center to provide3 childcare services. The contract total is \$14,000, which is funded as follows: State \$11,200 and County \$2,800 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
7. Contract renewal with St. John's Lutheran Church and Childcare Center to provide childcare services. The contract total is \$8,100, which is funded as follows: State \$6,480 and County \$1,620 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
8. Contract renewal with the Tipton Baptist School and Childcare to provide childcare services. The contract total is \$6,500, which is funded as follows: Stat \$5,200 and County \$1,300 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
9. Contract renewal with Kids Peace National Centers to provide foster care services for dependent/delinquent youth. The contract total is \$40,200, which is funded as follows: State \$32,160 and County \$8,040 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
10. Contract renewal with the Children's Aid Society of Clearfield to provide foster care services for dependent/delinquent youth. The contract total is \$32,000, which is funded as follows: State \$25,600 and County \$6,400 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
11. Contract renewal with Pentz Run Youth Services, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$25,000, which is funded as follows: State \$20,000 and County \$5,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
12. Contract renewal with Bobbie Rabuck, Esquire to provide legal services. The contract total is \$35,000, which is funded as follows: State \$28,000 and County \$7,000 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
13. Contract renewal with Stephanie Cooper, Esquire to provide legal services. The contract total is \$7,000, which is funded as follows \$5,600 and County \$1,400 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.

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14. Contract renewal with James Johnson, Esquire to provide legal services. The contract total is \$11,000, which is funded as follows: State \$8,800 and County \$2,200 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.
15. Contract renewal with Sign Language Specialists of Western PA to provide sign language interpreter services. The contract total is \$600, which is funded as follows: State \$480 and County \$120 for the period of July 1, 2020 through June 30, 2021 – Dept. 511.

C. GRANTS

i. Human Services

- a. Grant agreement with the Department of Drug and Alcohol Programs (DDAP) to develop and implement a comprehensive plan of addiction services relative to substance use and problem gambling disorders. The grant total is \$4,046,336, which is funded as follows: Federal \$2,074,750 and County \$1,971,586 for the period of July 1, 2020 through June 30, 2025 – Dept. 562.

IX. LETTER OF SUPPORT

X. ADMINISTRATOR'S REPORT

XI. LIQUID FUELS

XII. FEE FOR LOCAL USE

XIII. DISCUSSION ITEMS

XIV. CHECK RUN

Check run in the amount of \$440,023.19 dated July 31, 2020.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated July 31, 2020.*

XV. C-NET REQUESTS

XVI. RECOGNITION

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 108,813 registered voters in Centre County. The precinct of the week is #79 Spring South with 835 registered voters. In the Primary Election, 392 ballots were cast for a voter turnout of 46.95%.

B. Announcements

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XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, August 4, 2020

Board of Commissioners/Salary Board – 10:00 AM – Room 146WB

Board of Elections – 11:00 AM – Room 146WB

Thursday, August 6, 2020

Board of Commissioners/Salary Board – 10:00 AM – Virtual

Retirement Board – 11:00 AM – Virtual

XX. BID / PROPOSAL SCHEDULE

XXI. ELECTION ANNOUNCEMENTS

Monday, August 3, 2020

Last day to circulate and file nomination papers.

Monday, August 10, 2020

Last day to withdrawal by candidates nominated by nomination papers.

Last day for withdrawal by candidates nominated at the primary.

Monday, October 19, 2020

Last day to REGISTER before the November election.

Tuesday, October 27, 2020

Last day to apply for a mail-in or civilian absentee ballot.

XXII. QUESTIONS FROM THE PRESS

A. Gary Sinderson

i. What is the agenda item about gambling disorders?

ii. Did the Board take action last week during Salary Board regarding Personal Travel?

iii. Is quarantine part of the policy?

iv. What is the time table for businesses to apply for CRBG funding?

v. Reaction to Penn State's presentation last week on bringing students back to campus?

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XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:33 AM.

ATTEST:

Margaret N. Gray
Administrator