



SALARY BOARD MINUTES

Thursday, August 15, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Salary Board was called to order at 10:00 AM on August 15, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Deputy Administrator Bob Jacobs, Director of Financial Management Tom Martin, Controller Chuck Witmer, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, and Human Resource Analyst Geri Sorgen.

County personnel present included Dale Neff, Norm Spackman, Travis Walker, Julia Sprinkle, Mike Bloom, Linda Marshall, Kendra Miknis, Bryan Sampsel, and Brian Querry.

Guests present included Dan Rhoades.

II. PUBLIC COMMENT

III. MEETING MINUTES

Minutes from the Thursday, August 1, 2019 Salary Board meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Salary Board meeting minutes from August 1, 2019.

IV. ACTION ON PERSONNEL ITEMS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve items A-B.

- A. Court Administration – Approve the rate for Shelley L. Wilcox at SG-N08A(01)--\$13.52/hour, effective August 19, 2019, pay period 18. President Judge Pamela A. Ruest is appointing Ms. Wilcox to full-time Magisterial District Court Secretary, MDJ-Prestia, (p.c. #07, non-exempt, replacing R. Snyder). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$2,868, annualized salary savings for 2020 \$3,335 – Dept. 271.
- B. Correctional Facility – Consider approval of the reinstatement for Tyler Powell to full-time Corrections Officer, Correctional Facility, (p.c. #27, non-exempt, replacing C. Gemmati III), at SG-N10X(01)--\$14.85/hour, effective August 19, 2019, pay period 18. Warden Schell is requesting Mr. Powell be reinstated non-probationary and at his prior pay SG-N10C(04)--\$17.05/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2019 \$1,243, annualized salary savings for 2020 \$2,163 – Dept. 333.

C. Emergency Communications

On a motion by Chuck Witmer, seconded by Commissioner Dershem, the Board voted unanimously to approve items i-ii.

- i. Approve the creation of an on-call/occasional Public Safety Telecommunicator, Emergency Communications 911, (p.c. #28, non-exempt), at SG-N09E(05)--\$15.35/hour, effective August 15, 2019, pay period 17.
- ii. Approve the creation of a full-time Training Supervisor, Emergency Communications 911, (p.c. #37, non-exempt), at SG-S45P(14)--\$20.37/hour, effective August 15, 2019, pay period 17.

V. ADJOURNMENT

On a motion by Chuck Witmer, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:04 AM.

ATTEST

Robert B. Jacobs
Deputy Administrator