



CENTRE COUNTY  
**SALARY BOARD**

Thursday, September 17, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:02 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, Human Resource Analyst Geri Sorgen, Director of Financial Management Tom Martin, and Controller Jason Moser.

County personnel present included Prothonotary Jeremy Breon, Jim Coslo, Betsy Barndt, Chad Joyce, Ryan Smeltzer, Ray Stolin, Travis Walker, and Jeff Wharran.

Guests present included Debra Tack, Mitzi Gallagher Long, Paul Hallacher, Paul Hay, and Sue Sargo.

Representatives from the news media included Marley Parish.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, September 3, 2020 Salary Board meeting.

**Action:** *On a motion by Commissioner Dershem, seconded by Controller Jason Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, September 3, 2020.*

IV. ACTION ON PERSONNEL ITEMS

A. Aging – On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve reclassification to the position of full-time Aging Case Aide 1, Aging, (p.c. #22, non-exempt), at SG-N05A(01)--\$11.69/hour to Secretary 3 (75), Aging, (p.c. #22, non-exempt), at SG-N09A(01)--\$14.18/hour, effective September 17, 2020, pay period 20. Salary budget impact for 2020 \$1,214, annualized salary impact for 2021 \$4,856 – Dept. 521.

B. Conservation District – On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the appointment for Allyson K. Ulsh, full-time Nutrient Management Technician 1, Conservation District, (p.c. #06, non-exempt, replacing D. Beckstrand), at SG-N12A(01)--\$16.36/hour, effective October 12, 2020, pay period 22. Conditional upon satisfactory completion of pre-

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employment requirements. Conservation District Manager James Coslo requested Ms. Ulsh be approved at SG-N12I(09)--\$19.17/hour. Salary budget savings for 2020 \$9,497, annualized salary savings for 2021 \$9,714 - Dept. 822.

- C. Elections - On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted to approve the creation of Eight (8) temporary part-time Vote-By-Mail Worker, Elections, (p.c. #8-15, non-exempt), at SG-N02U(21)--\$15.11/hour, effective September 17, 2020, pay period 20. These positions will be funded through the CARES Act. Commissioner Dershem was opposed - Dept. 131.
- D. Facilities Management - On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the reclassification to the position of full-time Custodial Worker 2, Facilities Management, (p.c. #17, non-exempt), at SG-N04A(01)--\$11.20/hour to Custodial Worker 1, Facilities Management, (p.c. #17, non-exempt), at SG-N02A(01)--\$10.18/hour, effective September 17, 2020, pay period 20.
- E. Probation - Director Ryan Smeltzer reported that he is not yet ready to discuss the salary for this position. On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to table the creation of an full-time Office Coordinator-Probation, Probation, (p.c. #26, exempt), at SG-S52A(01)--\$43,971.20/annum, effective September 17, 2020, pay period 20, for one week - Dept. 301.
- F. Prothonotary - Prothonotary Jeremy Breon joined the Salary Board. On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem overtime extension request for any staff necessary for up to 20 hours per week combined in total for a one month period from September 20, 2020, pay period 20 to October 17, 2020, pay period 22 - Dept. 223.

V. ADJOURNMENT

On a motion by Controller Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 10:12 AM.

VI. CALL TO ORDER

The public meeting of the Salary Board was reconvened at 3:03 PM by Chair of the Board Michael Pipe.

VII. PERSONNEL ITEMS

Probation -On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to approve the creation of an full-time Office Coordinator-Probation, Probation, (p.c. #26, exempt), at SG-S52A(01)--\$43,971.20/annum, effective September 17, 2020, pay period 20, for one week - Dept. 301.

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VIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Jason Moser the Board voted unanimously to adjourn the meeting at 3:04 PM.

ATTEST:

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Jason Moser  
Centre County Controller