



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 2, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on October 2, 2018 by Chair of the Board, Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; and Executive Assistant, Natalie Bird.

County personnel present included Dale Neff, Jeff Wharran, Bill Browder, and Bryan Sampsel.

Visitors present included Dawn McKee, Tammy Gentzel, Beth Shaha, and Richard Fitzgerald.

Representatives from the news media included Carol Terracina and Gary Sinderson.

CNET staff were present.

### III. PUBLIC COMMENT

Commissioner Dershem announced that he is participating in the Real Men Wear Pink campaign to raise awareness and money for the American Cancer Society's breast cancer initiative.

Commissioner Higgins announced that he would be participating in Over the Edge, where he will rappel down the Fraser Center in State College to raise money for local-nonprofits, Interfaith Human Services and the Faith Centre.

### IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, September 25, 2018 Board of Commissioners' meeting.

### V. CHECK RUN

Commissioner Higgins announced that the check of the week was to Wardell Associates in the amount of \$235,968.07. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$948,615.14 dated September 25, 2018.

VI. PROCLAMATIONS

A. Proclamation 29 of 2018 – Dawn McKee of the Centre County Women's Resource Center announced October as Domestic Violence Awareness Month, which will focus on honoring those killed as a result of domestic violence, raising awareness, and sharing available resources. Effective this October, Centre County Women's Resource Center has changed their name to Centre Safe to be more inclusive of the services they offer. They have increased many services available to men and their shelter now can house men. On Tuesday, October 9 at noon, there will be an event at the Courthouse with keynote speaker Dora McQuaide. The "Empty Place at the Table" exhibit is also being rotated through the Centre County YMCA's this month to share the stories of fourteen killed in our community as a result of domestic violence, with one empty place for unknown victims. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adopt Proclamation 29 of 2018, proclaiming October 2018 as Domestic Violence Awareness Month in Centre County.

B. Proclamation 30 of 2018 – The Centre County United Way will be celebrating a "Day of Caring" on Thursday. Tammy Gentzel said the United Way is looking to build a presence and attract younger people. Everyone is encouraged to take and share a picture wearing their "Live United" t-shirt. For every posted picture, shared post, and like/comment the United Way will receive funding, as long as the hashtags liveunited and livetheshirt are included.

Started by Colonel Gerald Russel, Beth Shaha announced that the Day of Caring is celebrating its 25<sup>th</sup> anniversary this year. Over the past 24 years, this single day of caring has been sponsored by PNC Bank and has completed 3,232 projects with 62,738 volunteers. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to proclaim October 4, 2018 as a Day of Caring in Centre County.

VII. ADMINISTRATOR'S REPORT

Margaret Gray reported that the closing with Kish Bank for the issuance of a general obligation note in the amount of \$6,500,000 was completed on Monday. The financing will be used for the guaranteed energy savings contract and capital projects.

Renovations have started in the Court Administration Suite of the Courthouse.

VIII. CONTRACTS

A. Emergency Communications – Dale Neff presented to the Board two contracts with CenturyLink Sales Solutions, Inc.

- i. Contract with CenturyLink Sales Solutions, Inc. to replace the CenturyLink Centurion maintenance contract set to expire October 10, 2018. This

agreement will provide a required upgrade and service to our Avaya phone system. The budget impact is \$1,569.24 for 2018 and \$4,707.66 for 2019. The contract total is \$6,276.90 for the period of October 11, 2018 through October 10, 2019 – Dept. 354.

- ii. Contract with CenturyLink Sales Solutions, Inc. to replace the CenturyLink Centurion Maintenance contract that is set to expire on October 10, 2018. This is a nine-month maintenance agreement for the Vesta phone system and will cover the period until the replacement phone system from the PEMA grant project is operational. The budget impact is \$22,278.10 for 2018 and \$44,556.47 for 2019 – Dept. 354.

*Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contracts with CenturyLink Sales Solutions, Inc. to next week's Consent Agenda.*

- B. Emergency Management – Jeff Wharran presented the 2018 State Homeland Security Grant Program Agreement between Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (counties of Bedford, Blair, Centre, Fulton, Huntingdon, Juniata, Mifflin, and Snyder). The project total is \$472,804, which is Federally funded for the period of September 1, 2018 through August 31, 2021. Jeff noted that this is a \$20,000 reduction in funding from the previous year – Dept. 351.

*Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the grant agreement to next week's Consent Agenda.*

- C. Human Services

- i. MH/ID/EI – D&A – Natalie Corman reviewed the Income and Expenditure Report for Fiscal Year 2017-2018. This report is for the early intervention program for the period of July 1, 2017 through June 30, 2018 where the County received and spent \$941,621 on early intervention services. This was reported as the second highest year with referrals totaling 297. The early intervention office is actively serving 239 families – Dept. 561.

*Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the report to next week's Consent Agenda.*

- D. MIS/RBA – Bill Browder reviewed the contract renewal with CDW-G to provide VMWARE support for a software platform essential to County IT server operations. It reduces downtime as a cluster of physical machines (currently five) will support many virtual services (over 40) used by many departments and will continue to do so even if a single machine goes down. The contract total is \$7,866 for the period of October 16, 2018 through October 15, 2019 – Dept. 142.

*Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with CDW-G to next week's Consent Agenda.*

IX. CONSENT AGENDA

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve this week's Consent Agenda.*

- A. Prison – Contract addendum for the extension of the Comprehensive Health Service Agreement with PrimeCare Medical, Inc. to include the cost of living increase. The contract total is \$875,288.16 for the period of January 1, 2019 through December 31, 2019 – Dept. 333.
- B. Planning
  - i. Memorandum of Agreement (MOA) between the County and Centre County Housing and Land Trust (CCHLT) for the purpose of designating up to five (5) hours per week of work time to provide administrative support to CCHLT. The agreement is the period of November 1, 2018 through October 31, 2019 – Dept. 151.
  - ii. Professional services agreement with SEDA- Council of Governments (SEDA COG) to undertake environmental reviews to include the eight-step flood plan review for the Masullo Park Handicapped Stream Access Project in Bellefonte Borough. The contract total is estimated at \$4,000 and should any environmental issues be identified or additional services required, not to exceed \$7,000 for the period of September 1, 2018 through September 1, 2020. Costs will be invoiced to the Bellefonte Borough CDBG funds – Dept. 817.
- C. Human Services
  - i. Human Services Block Grant Annual Report for Fiscal Year 2017-2018 - Dept. 580.
  - ii. Adult Services – State Food Purchase Program (SFPP) Expense and Data Report for Fiscal Year 2017-2018. The total funds expended as of June 30, 2018 were \$95,029 – Dept. 501.

X. DISCUSSION ITEMS

XI. RECOGNITION

XII. C-NET REQUESTS

XIII. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report

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Commissioner Dershem, reported there are 109,534 registered voters in Centre County. The precinct of the week is Philipsburg Borough #2 with 497 registered voters. In the May primary, there were 106 ballots cast for a 23.9% voter turnout.

B. Announcements

XIV. EXECUTIVE SESSION REPORT

There were no items to report.

XV. PUBLIC MEETING SCHEDULE

Tuesday, October 2, 2018

BOC Meeting – 10:00 AM - Room 146WB

Employee Benefits Trust – 11:00 AM – Room 146WB

2019 Budget Work Session – 1:00 PM – Room 146WB

Thursday, October 4, 2018

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Tuesday, October 9, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, October 11, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Employee Benefits Trust – 11:00 AM – Room 146WB

Thursday, October 16, 2018

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Tuesday, October 18, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XVI. BID / PROPOSAL SCHEDULE

XVII. ELECTION ANNOUNCEMENTS

Tuesday, October 9, 2018

Last day to REGISTER before the November election.

Tuesday, October 30, 2018

Last day apply for a civilian absentee ballot.

Friday, November 2, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

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Tuesday, November 6, 2018

GENERAL ELECTION

XVIII. QUESTIONS FROM THE PRESS

- XIX. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourn the meeting at 10:46 AM.

ATTEST:

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Margaret N. Gray

Administrator