



BOARD OF COMMISSIONERS' MINUTES

Thursday, October 3, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:14 AM on October 3, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator Bob Jacobs, Director of Financial Management Tom Martin, Director of Human Resources Kristen Simkins, and Human Resources Analyst Geri Sorgen.

County personnel present included Linda Marshall, Raymond Stolinis, Mike Bloom, Dave Lomison, and Julia Sprinkle.

II. PUBLIC COMMENT

III. MEETING MINUTES

Minutes from the Thursday, September 19, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from Thursday, September 19, 2019.

IV. ACTION ON NON-PERSONNEL ITEMS

- A. Housing – Senior Planner Linda Marshall presented a mortgage satisfaction piece for Clay A. Barkley and Barbara L. Duncan for the premises located at 623 Halfmoon Street, Bellefonte – Dept. 815.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the mortgage satisfaction piece for Clay A. Barkley and Barbara L. Duncan.

- B. Risk Management – County Administrator Margaret Gray provided information on the request to approve additional insurance coverage through Travelers Insurance effective through 7/26/2020 in the amount of \$8,523 – Dept. 112.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the additional insurance coverage with Travelers Insurance effective through 7/26/2020 in the amount of \$8,523.

V. ACTION ON PERSONNEL ITEM(S)

- A. Human Resources – Director of Human Resources Kristen Simkins presented a Side Letter of Agreement to Article 18- Insurance benefits for the collective bargaining agreement with SEIU P.S.S.U. Local 668, effective October 3, 2019 – Dept. 114.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Side Letter of Agreement to Article 18- Insurance benefits for the collective bargaining agreement with SEIU P.S.S.U. Local 668.

B. Transportation

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Transportation items i-iii.

- i. Consider approval of the appointment for Farrah N. Kerschner, part-time Department Clerk 1 (75) 60%, Transportation, (p.c. #29, non-exempt, replacing K. Shope), at SG-N04A(01)--\$11.20/hour, effective October 21, 2019, pay period 22. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$2,606, annualized salary savings for 2020 \$491 – Dept. 531.
- ii. Consider approval of the personnel requisition for full-time Transportation Scheduler/Dispatcher, Transportation, (p.c. #37, non-exempt, replacing M. Jones), at SG-N05A(01), effective October 3, 2019, pay period 21 – Dept. 531.
- iii. Consider approval of the personnel requisition for on-call/occasional Vehicle Operator, Transportation, (p.c. #39, non-exempt, replacing J. Gordon), at SG-N04A(01), effective retro to September 19, 2019, pay period 20 – Dept. 531.

C. Human Services

i. C&YS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve C&YS items 1-3.

1. Consider approval of the promotion/change in title for Nicole Williams from full-time Caseworker 2, C&YS, (p.c. #23, non-exempt), at SG-N13G(07)--\$19.32/hour to full-time Casework Supervisor-C&YS, C&YS, (p.c. #04, exempt, replacing D. Allar), at SG-S54A(01)--\$48,443.20/annum (\$23.29/hour), effective October 13, 2019, pay period 22. Salary budget savings for 2019 \$39,127, annualized salary savings for 2020 \$0 – Dept. 511.

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2. Consider approval of the personnel requisition for full-time Caseworker 2-C&YS, C&YS, (p.c. #23, non-exempt, replacing N. Williams), at SG-N13, effective October 3, 2019, pay period 21– Dept. 511.
 3. Consider approval of the personnel requisition for full-time Caseworker 2-C&YS, C&YS, (p.c. #31, non-exempt, replacing K. Palmer), at SG-N13, effective October 3, 2019, pay period 21– Dept. 511.
- ii. MH/ID – Consider approval of the appointment for Eliza A. Shaw, full-time Drug & Alcohol Case Management Specialist, Drug & Alcohol, (p.c. #11, non-exempt, replacing K. Murphy), at SG-N12A(01)--\$16.36/hour, effective October 21, 2019, pay period 22. Conditional upon satisfactory completion of pre-employment requirements. Salary budget increase for 2019 \$13,865, annualized salary increase for 2020 \$31,902 – Dept. 562.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve appointment of Eliza Shaw.

- VI. REPORT ON JUDICIAL PERSONNEL ITEMS
- VII. REPORT ON ROW OFFICE PERSONNEL ITEMS
- VIII. DISCUSSION ITEMS
- IX. EXECUTIVE SESSION REPORT
- X. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:19 AM.

ATTEST

Margaret N. Gray
Administrator