



BOARD OF COMMISSIONERS' MINUTES

Tuesday, December 3, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In attendance were Commissioner Chairman Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator Bob Jacobs, and Executive Office Supervisor Natalie Smith.

County personnel present included Chad Joyce, Mike Bloom, Ray Stolinas, and Lee Sheaffer.

Guests present included Ernest Greene

Representatives from the news media included Chris Morelli and Marley Parish.

CNET staff were present.

IV. MEETING MINUTES

Minutes from the Tuesday, November 19, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from November 19, 2019.

V. REQUEST FOR PROPOSALS

Facilities Management – Director Lee Sheaffer and Deputy Controller Hank Fifield joined the Board to open proposals for the RFP – Janitorial Services. Lee reported that the current contract expires December 31, 2019 – Dept. 333.

Vendor	Mandatory Pre Proposal	Signed	Original	6 Copies
Smith's Janitorial	x		x	0
B&T Contractors, Inc.	x	x	x	6
Wizzards Janitorial Systems	x	x	x	7
Nittany Professional Cleaning, Inc.	x	x	x	6

Action: On a motion by Commissioner Higgins, second by Commissioner Dershem, the Board voted unanimously to table RFP – Janitorial Services until December 10 for review.

VI. CONTRACTS

- A. Facilities Management – Director Lee Sheaffer presented a proposal from Lezzer Lumber Co. to install an ADA door access button at the Courthouse Annex. Project total is \$12,455 – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the proposal from Lezzer Lumber Co. to next week's Consent Agenda.

- B. Planning – Director Ray Stolinis presented submission of the semi-annual Federal Fiscal Year (FFY) 2015 Monitoring Activity Progress Report (MAPR) to the Department of Community and Economic Development (DCED) – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the FFY 2015 MAPR to DCED.

- C. Sheriff – Sheriff Bryan Sampsel presented a contract with Axon Enterprise, Inc. to provide 14 body cameras with accessories and customer support. The contract total is \$62,594.20 with an initial payment of \$19,483 and \$10,777.80 each additional year for the period of December 13, 2019 through December 12, 2024. This includes new cameras and accessories every two and a half years – Dept. 211.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Axon Enterprise, Inc. to next week's Consent Agenda.

VII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. ORDINANCE

Ordinance 5 of 2019 – Reaffirming and ratifying the County of Centre's participation in the Pennsylvania Counties Risk Pool (PCoRP) and the execution of the intergovernmental agreement pursuant to the Pennsylvania Intergovernmental Corporation Law, as amended – Dept. 111.

B. Coroner

- i. Collaboration with the Pennsylvania Department of Health Prescription Drug Monitoring Program to provide coroner reports and toxicology reports for overdose deaths, violent deaths, and maternal deaths in Centre County. Participation in this program will provide \$10,000 in revenue – Dept. 212.
- ii. Data sharing agreement with the Pennsylvania Department of Health to

ensure integrity, security, and confidentiality of data. The Department of Health will use data received from the Coroner's Office to add to the National Violent Death Reporting System. The term of this agreement is September 1, 2019 through August 31, 2022 – Dept. 212.

- C. Correctional Facility - Agreement with Fullington Bus Company to provide the services and equipment agreed for emergency evacuation. The contract rate is at present day cost with annual contract review and renewal – Dept. 333.
- D. Facilities Management – Agreement with Watkins Security, LLC to install access control devices as outlined in RFP – Card Access Control System Upgrade. The contract total is \$96,881 – Dept. 971.
- E. Planning – Contract with Sarah Walter to provide Land Evaluation and Site Assessment (LESA) program training to staff at a rate of \$50 per hour for a period of 4-6 hours – Dept. 151

VIII. ADMINISTRATOR'S REPORT

There were no items to report.

IX. LIQUID FUELS

Assistant Director of Planning Mike Bloom presented staff recommendations for the 2020 County Liquid Fuels Program. For the upcoming year, there were 26 funding requested received from 22 municipalities totaling nearly \$1.297 million with only \$197,654 in Liquid Fuels funds available. Of those projects, two were found to be ineligible.

Municipality	Project	2020 Request	Municipal or other contribution
Halfmoon Township	Smith Road widening & drainage upgrades	\$55,000.00	\$55,000.00
Ferguson Township	Safety improvements in Pine Grove Mills	\$50,000.00	\$906,089.00
Worth Township	East Mountain Road reconstruction	\$43,263.00	\$5,000.00
Penn Township	Siglerville-Millheim Pike guiderail	\$22,000.00	\$1,200.00
Walker Township	Zion Back Road drainage upgrades	\$12,000.00	\$20,565.00
Potter Township	Speed Display/Message Board	\$8,500.00	\$818.00
Union Township	Unionville Pike & Jacobs Road Signage (finalizes 2018 project)	\$3,616.07	\$638.13
		\$194,379.07	\$989,310.13

Mike then presented the following project recommendations for funding through the Fee for Local Use fund. This will leverage an additional \$178,000 in RoadMaP funding for use on future bridge projects.

Municipality	Project Description	2020 Request	Municipal or Other Contribution
Millheim Borough	Park Road bridge rehabilitation, roadway & drainage reconstruction	\$100,000.00	\$154,840.00
College Township	Brush Valley Road bridge rehabilitation	\$78,000.00	\$30,000.00
Miles Township	T-864 drainage upgrades	\$30,000.00	\$96,000.00
		\$208,000.00	\$280,840.00

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the 2020 Liquid Fuels allocations to next week's Consent Agenda.

- X. PRESENTATION
- XI. DISCUSSION ITEMS
- XII. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Uniform Construction Code Board of Appeals	Christopher Kunes	Re-Appointment	1/1/2020 - 12/31/2023
Uniform Construction Code Board of Appeals	Alan Uhler	Re-Appointment	1/1/2020 - 12/31/2023
Uniform Construction Code Board of Appeals	Alan Popovich	Re-Appointment	1/1/2020 - 12/31/2023
Uniform Construction Code Board of Appeals	Walter Schneider	Re-Appointment	1/1/2020 - 12/31/2023
Uniform Construction Code Board of Appeals	Tim Knisely	Term Expiration	1/1/2016 - 12/31/19 vacant
Uniform Construction Code Board of Appeals	Moses Ling	Term Expiration	1/1/2016 - 12/31/19 vacant
Uniform Construction Code Board of Appeals	Tony Berenna	Term Expiration	1/1/2016 - 12/31/19 vacant
SEDA COG Joint Rail Authority	John Spychalski	Re-Appointment	1/1/2020 - 12/31/2024

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Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC appointment, re-appointments, and term expirations.

XIII. CHECK RUN

Commissioner Higgins reported the check of the week was to Centre County Library and Historical Museum for the Holt Memorial Library HVAC project.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$1,724,945.84 dated November 27, 2019.

XIV. C-NET REQUESTS

XV. RECOGNITION

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

There was no report this week.

B. Announcements

XVII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, December 3, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, December 5, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, December 10, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, December 12, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, December 17, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, December 19, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

XIX. BID / PROPOSAL SCHEDULE

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Opening of Proposals - RFP Janitorial Services

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Tuesday, December 10, 2019

Contract Award – RFP CCCF Comprehensive Healthcare Services

Contract Award – RFP Janitorial Services

XX. ELECTION ANNOUNCEMENTS

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:38 AM.

ATTEST:

Margaret N. Gray
Administrator