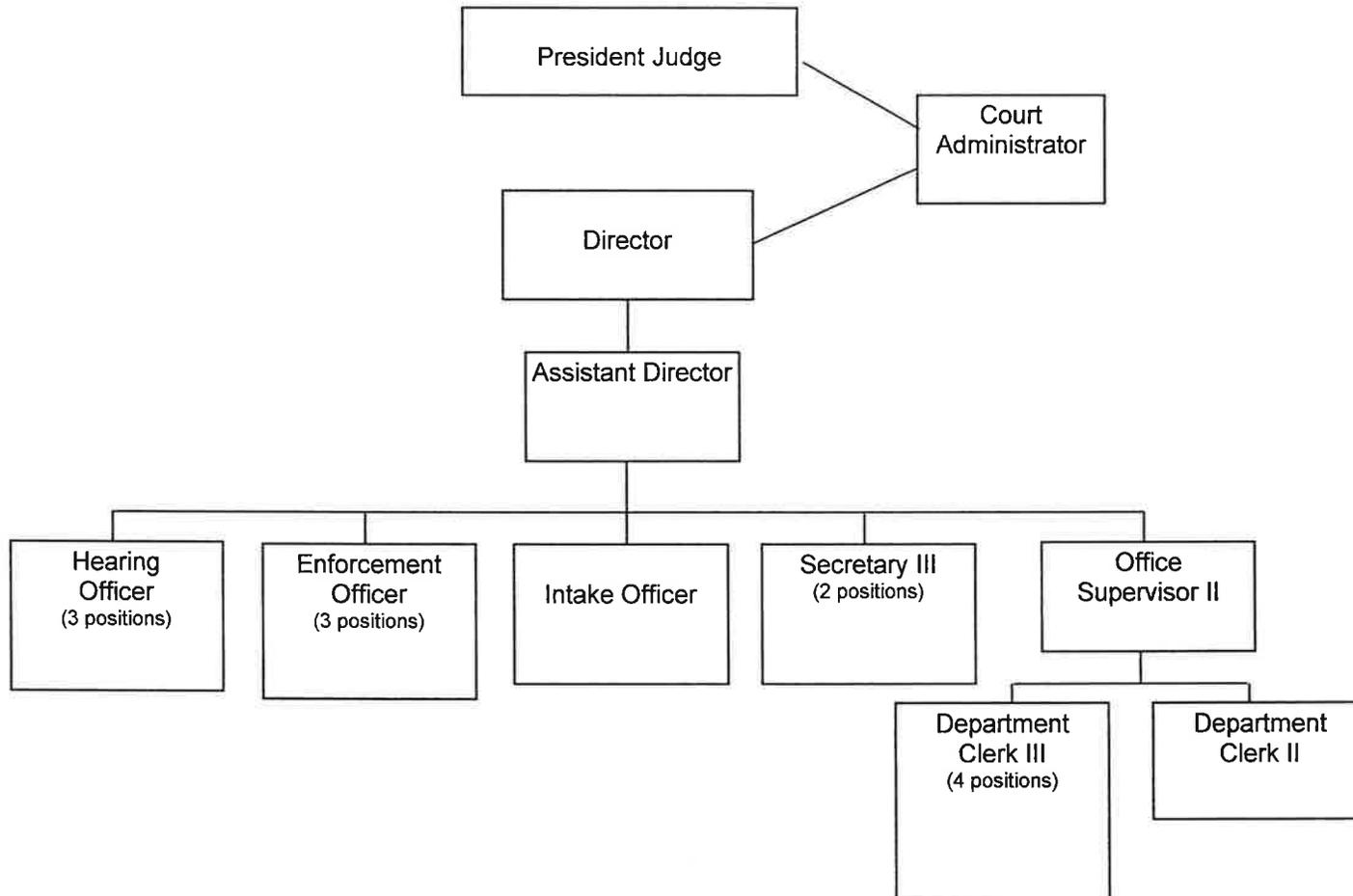


Domestic Relations Section



**CENTRE COUNTY GOVERNMENT
2016 BUDGET**

<p>Function: General Government - Judicial</p> <p>Fund Type: General Fund</p>	<p>Department: Domestic Relations</p>
<p>Description:</p> <p>As required by the Title IV-D of the Social Security Act, the Domestic Relations Section is under contract with the Department of Public Welfare to serve as the child support enforcement office. A branch of the Centre County Court of Common Pleas, the DRS's primary responsibilities include establishing paternity of children born out-of-wedlock, locating absent parents, and establishing and enforcing orders of child and/or spousal occupational and/or recreational licenses; tax refund and lottery winnings intercepts; or contempt hearings. Services are available to anyone who has custody of a child with an absent parent, any party seeking spousal support or alimony pendente lite, or individuals seeking medical support.</p> <p>Highlights/Goals:</p> <ul style="list-style-type: none"> • Increase medical support establishment and collections. • Increase overall support collections over 2015 levels. • Decrease number of outstanding bench warrants. • Be in Top 5 counties in PA for collection levels per case. • Increase collection of arrears through automated enforcement remedies and special initiatives. 	<p>Highlights/Goals:</p> <ul style="list-style-type: none"> • Increased average collections per case in 2014 to \$5,148.06. • Continued to lead Class Four in Federal Incentive Performance measures for calendar year 2014 including current support and arrears collected and support order establishment. • Continued success with use of on-site genetic testing program, which results in timely establishment of paternity and child support. • Continued training on PACSES and other federal directives so that staff can obtain and maintain maximum efficiency in order to better serve clientele. • Continued incarcerated defendant parenting program/office hours at Centre County Correctional Facility. • Held successful Coloring Contest in August 2015 to celebrate National Child Support Awareness month. • Continued training for efficient use of PA Child Support Enforcement System (PACSES). • Maintain at least 80% in all federal performance criteria in order to maximize incentive monies back to the County.

**CENTRE COUNTY GOVERNMENT
2016 PROGRAM SUMMARY**

	<u>STATUTORY AUTHORITY</u>	<u>COMMISSIONERS INITIATIVE</u>	<u>MANDATED PROGRAMS</u>
<u>Domestic Relations PROGRAMS</u>			
Child Support Enforcement Program	Title IV-D		X
Credit Bureau Reporting	Title 23		X
Denial or Suspension of Licenses	Title 23		X
Financial Institution Data Match	Title 23		X
Lien Search Reporting	Title 23		X
Lottery Winnings Intercept	Title 23		X
On-Site Genetic Testing		X	
PA State Collection & Disbursement Unit (PA SCDU)	Act 58		X
State & National New Hire Reporting	Title 23		X
Career Link Partnership		X	
Centre County Correctional Facility Outreach		X	

	ACCT#	Account Title	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2016 Budget
DOMESTIC RELATIONS	42143	SOC SEC-T4D-INCENTIVE	\$100,000	\$100,000	\$100,000	\$107,075	\$100,000
	42211	PA DPW GENERAL	\$710,230	\$627,083	\$658,873	\$693,294	\$721,212
	43134	FEES-CLIENTS DRS	\$1,270	\$2,228	\$1,727	\$1,000	\$1,000
	43140	FEES-COURTS	\$7,759	\$7,443	\$5,676	\$4,950	\$5,000
	44101	INTEREST INCOME	\$1,938	\$1,865	\$1,247	\$500	\$500
	44801	BALANCE CARRIED FORWARD	\$0	\$0	\$0	\$14,000	\$10,000
	Total		\$821,198	\$738,619	\$767,523	\$820,819	\$837,712
	65110	SALARIES AND WAGES-REG	\$681,420	\$685,895	\$673,609	\$688,347	\$684,460
	65120	SALARIES AND WAGES-OT	\$7,939	\$6,867	\$0	\$1,000	\$2,061
	65211	BENEFITS-FICA	\$50,370	\$51,104	\$49,396	\$50,345	\$52,519
	65212	BENEFITS-RETIRMNT CONTRIB	\$73,341	\$73,093	\$62,638	\$49,013	\$62,778
	65213	BENEFITS-GROUP INSURANCE	\$164,148	\$131,324	\$155,846	\$167,273	\$165,036
	65214	BENEFITS-U/C INSURANCE	\$2,220	\$2,245	\$2,360	\$2,102	\$2,953
	65215	BENEFITS-W/C INSURANCE	\$12,079	\$11,286	\$4,147	\$3,885	\$3,773
	65330	CONTRACTED PROFESSIONAL	\$14,224	\$12,269	\$10,629	\$9,747	\$13,500
	65410	PROFESSIONAL DUES	\$460	\$350	\$350	\$440	\$370
	65420	PUBLICATIONS	\$205	\$244	\$264	\$196	\$210
	65430	COURSES AND SEMINARS	\$3,629	\$2,765	\$3,237	\$4,430	\$4,000
	66130	MAINTENANCE & REPAIRS	\$199	\$0	\$0	\$6,500	\$0
	66220	TELEPHONE	\$3,634	\$3,013	\$2,796	\$2,700	\$3,000
	66230	POSTAGE	\$11,890	\$12,421	\$11,909	\$13,341	\$14,000
	66250	PHOTOCOPY	\$3,014	\$2,832	\$3,129	\$3,500	\$3,500
	66310	SUPPLIES-GENERAL OFFICE	\$3,234	\$2,720	\$2,363	\$3,150	\$3,300
	66311	SUPPLIES-OPERATING	\$1,289	\$922	\$1,070	\$1,306	\$1,500
	66350	EQUIPMENT RENTAL	\$326	\$4,160	\$4,216	\$4,168	\$4,168
	66410	STAFF TRAVEL	\$5,564	\$7,535	\$8,421	\$10,186	\$0
	66411	STAFF MILEAGE REIMBURSMNT	\$0	\$0	\$0	\$0	\$1,105
	66412	STAFF ALLOWBLE MEAL REIMB	\$0	\$0	\$0	\$0	\$4,154
	66413	STAFF LODGING REIMBURSMNT	\$0	\$0	\$0	\$0	\$8,054
	66414	STAFF AIRFARE/CAR RENTAL	\$0	\$0	\$0	\$0	\$1,750
	66415	STAFF TRAVEL-OTHER REIMB	\$0	\$0	\$0	\$0	\$450
	66630	INSURANCE & BOND PREMIUM	\$4,212	\$3,488	\$2,862	\$4,025	\$4,146
	67310	PURCHASED MEDICAL COST	\$2,240	\$2,688	\$2,377	\$1,400	\$1,600
	68110	EQUIPMENT	\$519	\$4,657	\$472	\$7,800	\$0
	68140	BUILDINGS & IMPROVEMENTS	\$0	\$0	\$0	\$7,180	\$0
	88604	INT CHARGE DP USAGE	\$40,800	\$38,400	\$38,400	\$38,400	\$38,400
	88620	INT CHARGE OCCUPANCY	\$41,543	\$37,416	\$37,416	\$35,522	\$41,002
	88630	INT CHARGE SECURITY	\$11,228	\$12,978	\$6,391	\$4,558	\$5,628
	88652	INT CHARGE VEHICLE USE	\$7,381	\$5,022	\$3,392	\$4,500	\$5,000
	88681	INT CHARGE IT INFRASTRCTR	\$840	\$840	\$840	\$840	\$840
	88690	INT CHARGE INDIRECT COST	\$23,617	\$14,184	\$18,194	\$43,792	\$67,416

	ACCT#	Account Title	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2016 Budget
DOMESTIC RELATIONS	99901	TRANSFER TO GENERAL	\$0	\$17,591	\$0	\$0	\$0
(continued)	99978	TRANSFER TO TRANSPORTATN	\$0	\$35,035	\$0	\$0	\$0
	Total		\$1,171,566	\$1,183,344	\$1,106,727	\$1,169,646	\$1,200,674
	Net Use General Fund		\$351,299	\$393,056	\$339,885	\$348,827	\$362,962

Dept Number	<u>Department Name</u>		2016 Budget
281	Domestic Relations		
<u>Acct.No</u>	<u>Account Name</u>	<u>Description</u>	
42143	Title 4D - Incentive	Use of incentive money	100,000
		TOTAL	100,000
42211	Dept of Public Welfare	Reimbursement funds slated for operating expenditures through Federal Financial Participation (FFP)	721,212
		TOTAL	721,212
43134	Fees - Client DRS	Genetic test fees and lien search fees	1,000
		TOTAL	1,000
43140	Fees - Courts	Reimbursement of court costs	5,000
		TOTAL	5,000
44101	Interest Income	Interest earnings	500
		TOTAL	500
65330	Contracted Professional	DRS Solicitor	10,000
		TASER recertification fee	100
		Accurint locate services	900
		Translation Services- sign language	1,000
		Audit Fees	1,500
		TOTAL	13,500
65410	Professional Dues	DRAP Membership	370
		TOTAL	370
65420	Publications	Domestic Relations Lawsource	200
		Title 18 Updates	10
		TOTAL	210

Dept Number **Department Name**
281 **Domestic Relations**

2016
Budget

<u>Acct.No</u>	<u>Account Name</u>	<u>Description</u>	
65430	Courses/Seminars	DRAP State Conference*	1,900
	*Incentive funds may be used for these expenses.	Interstate symposium	300
		NCSEA National Training Conference*	710
		ERICSA Regional Training Conference*	740
		Eastern/Western DRAP Trainings*	350
		TOTAL	4,000
66130	Maintenance/Repairs	Typewriter/Equipment misc repair	0
		TOTAL	0
66220	Phone	County	2,000
		Cellular	1,000
		TOTAL	3,000
66230	Postage	Postage Services	14,000
		TOTAL	14,000
66250	Copies	Copies	3,500
		TOTAL	3,500
66310	Supplies	General Office Supplies	3,300
		TOTAL	3,300
66311	Operating Supplies	Oper. Supplies (ammunition, targets, cleaning kits, etc)	1,500
		TOTAL	1,500
66350	Equipment Maint / Rental	Laserfiche software maintenance	3,968
		Miscellaneous Repairs	200
		TOTAL	4,168

Dept Number
281

Department Name
Domestic Relations

2016
Budget

Acct.No
66411

Account Name
Staff Mileage Reimbursement

*Incentive funds may
be used for these
expenses.

Description

Mileage - DRAP Conf (Sept) 300
Mileage - Western DRAP 255
Mileage - DRAP Board Mtg/PAC 400
Mileage - Conflict Hearings 150

TOTAL **1,105**

66412

Staff Allowable Meal Reimb

*Incentive funds may
be used for these
expenses.

Meals - NCSEA - Aug 316
Meals for 2 - ERICSA - May 486
Meals for 10 - DRAP Conf (Sept) 2,520
Meals for 4 - Western DRAP 322
Meals - DRAP Board Mtg/PAC 510

TOTAL **4,154**

66413

Staff Lodging Reimbursement

*Incentive funds may
be used for these
expenses.

Lodging - NCSEA - Aug 868
Lodging - ERICSA - May 1,250
Lodging - DRAP (Sept) 4,200
Lodging - Western DRAP 636
Lodging - DRAP Board Mtg/PAC 1,100

TOTAL **8,054**

66414

Staff Airfare/Car Rental

*Incentive funds may
be used for these
expenses.

Airfare - NCSEA - Aug 550
Airfare for 2 - ERICSA - May 1,200

TOTAL **1,750**

66415

Staff Travel - Other Reimb

*Incentive funds may
be used for these
expenses.

Cab/Shuttle - NCSEA 50
Shuttle - ERICSA 100
Parking - DRAP 200
Parking - DRAP Board Mtg/PAC 100

TOTAL **450**

RUN DATE: 11-20-15
 RUN TIME: 16:25:28
 RUN USER: lskerns

CENTRE COUNTY GOVERNMENT
 BUDGET REPORT
 DEPARTMENT: 281 DOMESTIC RELATIONS

PAGE NUMBER: 1
 RPT ID: CM_BUDGETRPT

LABEL	CONTRACT TYPE / REQUEST TYPE	PROVIDER / REQUESTOR	BOC / AUTO RENEW	BEGIN / END
281-2652	LEGAL (ATTORNEYS) NEW CONTRACT FEDERAL: 0 STATE: 0 NOTES: TITLE IV-D LEGAL SERVICES - ATTACHMENT B OF THE TITLE IV-D COOPERATIVE AGREEMENT. RATE IS \$100 PER HOUR. SOURCE OF FUNDING: 66% FEDERAL AND 34% COUNTY. TERMINATION BY EITHER PARTY WITH 180 DAYS WRITTEN NOTICE TO THE OTHER. 1 OF 3 CONTRACTS PRESENTED TOGETHER FOR TITLE IV-D LEGAL SERVICES.	BLOOM, CAREN ESQUIRE ANN MARIE OLDANI COUNTY: 0 MATCH: 0	06/23/2015 NO 0 TOTAL: 0	10/01/2015 09/30/2020
281-1384-2650	INTER-GOVERNMENTAL AGREEMENTS RENEWAL OF CONTRACT FEDERAL: 0 STATE: 0 NOTES: TITLE IV-D COOPERATIVE AGREEMENT WITH THE PA DEPT OF HUMAN SERVICES AND COURT OF COMMON PLEAS OUTLINING EACH AGENCY'S RESPONSIBILITIES IN ADMINISTERING THE TITLE IV-D CHILD SUPPORT ENFORCEMENT PROGRAM. SOURCE OF FUNDING: 66% FEDERAL, 34% COUNTY. ATTACHMENT B OF THE AGREEMENT IS 3 SEPARATELY SIGNED AND SEPARATELY ENTERED TITLE IV-D ATTORNEY CONTRACTS WITH ATTORNEYS KIMBERLY HAMILTON, CAREN BLOOM, AND BRIAN MARSHALL.	COMM OF PA - DEPT OF HUMAN SERVICES ANN MARIE OLDANI COUNTY: 0 MATCH: 0	06/23/2015 NO 0 TOTAL: 0	10/01/2015 09/30/2020
281-1961-2381	IT SOFTWARE/EQUIP/SERVICES - DEPT RENEWAL OF CONTRACT FEDERAL: 0 STATE: 2,554 NOTES: LSAP MAINTENANCE AGREEMENT FOR IMAGING SOLUTION. COUNTY FUNDING: 36%. PAYABLE ON OR BEFORE 7/19/15.	FULL CIRCLE SOLUTIONS GROUP ANN MARIE OLDANI COUNTY: 1,414 MATCH: 0	05/12/2015 NO 0 TOTAL: 3,968	08/02/2015 08/01/2016
281-1084-2651	LEGAL (ATTORNEYS) RENEWAL OF CONTRACT FEDERAL: 0 STATE: 0 NOTES: TITLE IV-D LEGAL SERVICES - ATTACHMENT B OF THE TITLE IV-D COOPERATIVE AGREEMENT. RATE IS \$100 PER HOUR. SOURCE OF FUNDING: 66% FEDERAL AND 34% COUNTY. TERMINATION BY EITHER PARTY WITH 180 DAYS WRITTEN NOTICE TO THE OTHER. 1 OF 3 CONTRACTS PRESENTED TOGETHER FOR TITLE IV-D LEGAL SERVICES.	HAMILTON, KIMBERLY ESQUIRE ANN MARIE OLDANI COUNTY: 0 MATCH: 0	06/23/2015 NO 0 TOTAL: 0	10/01/2015 09/30/2020
281-2653	LEGAL (ATTORNEYS) NEW CONTRACT FEDERAL: 0 STATE: 0 NOTES: TITLE IV-D LEGAL SERVICES - ATTACHMENT B OF THE TITLE IV-D COOPERATIVE AGREEMENT. RATE IS \$100 PER HOUR. SOURCE OF FUNDING: 66% FEDERAL AND 34% COUNTY. TERMINATION BY EITHER PARTY WITH 180 DAYS WRITTEN NOTICE TO THE OTHER. 1 OF 3 CONTRACTS PRESENTED TOGETHER FOR TITLE IV-D LEGAL SERVICES.	MARSHALL, BRIAN ESQUIRE ANN MARIE OLDANI COUNTY: 0 MATCH: 0	06/23/2015 NO 0 TOTAL: 0	10/01/2015 09/30/2020
281-2590	FACILITIES MAINTENANCE CONTRACT NEW CONTRACT FEDERAL: 4,739 STATE: 0 NOTES: UPGRADE AT FRONT WINDOW IN DRS TO BULLET RESISTANT LEVEL 1 SECURITY GLASS. SOURCE OF FUNDING: \$4,738.80 FEDERAL AND \$2,441.20 COUNTY (34% - USING MONEY IN SPECIAL BANK ACCOUNT) FOR A TOTAL OF \$7,180. AN END DATE OF 12/31/15 IS GIVEN FOR REVIEW PURPOSES.	NITTANY BUILDING SPECIALTIES INC ANN MARIE OLDANI COUNTY: 2,441 MATCH: 0	09/15/2015 NO 0 TOTAL: 7,180	09/15/2015 12/31/2015

RUN DATE: 11-20-15
RUN TIME: 16:25:28
RUN USER: lskerns

CENTRE COUNTY GOVERNMENT
BUDGET REPORT
DEPARTMENT: 281 DOMESTIC RELATIONS

PAGE NUMBER: 2
RPT ID: CM_BUDGETRPT

LABEL	CONTRACT TYPE / REQUEST TYPE	PROVIDER / REQUESTOR	BOC / AUTO RENEW	BEGIN / END
281-2061	PROFESSIONAL SERVICE CONTRACTS NEW CONTRACT	VALUE PAYMENT SYSTEMS LLC ANN MARIE OLDANI	04/29/2014 YES	04/29/2014 12/31/2999
	FEDERAL: 0 STATE: 0	0 COUNTY: 0 MATCH: 0	0 TOTAL:	0
	NOTES: PAYMENT PROCESSING SERVICE AGREEMENT TO ENABLE DEFENDANTS TO PAY SUPPORT VIA CREDIT CARD. NO COST TO THE COUNTY. AGREEMENT IS EFFECTIVE 4/29/14 AND AUTOMATICALLY RENEWS FOR 1 YEAR PERIODS UNLESS EITHER PARTY PROVIDES 30 DAYS WRITTEN NOTICE. ALSO INCLUDES A SEPARATELY SIGNED AGREEMENT WITH WORLDPAY US INC. (ON BEHALF OF RBS CITIZENS, N.A.): SUBMITTER MERCHANT PAYMENT PROCESSING AGREEMENT, INSTRUCTIONS AND GUIDELINES.			
	7 - NUMBER OF OPEN CONTRACTS FOR DOMESTIC RELATIONS			