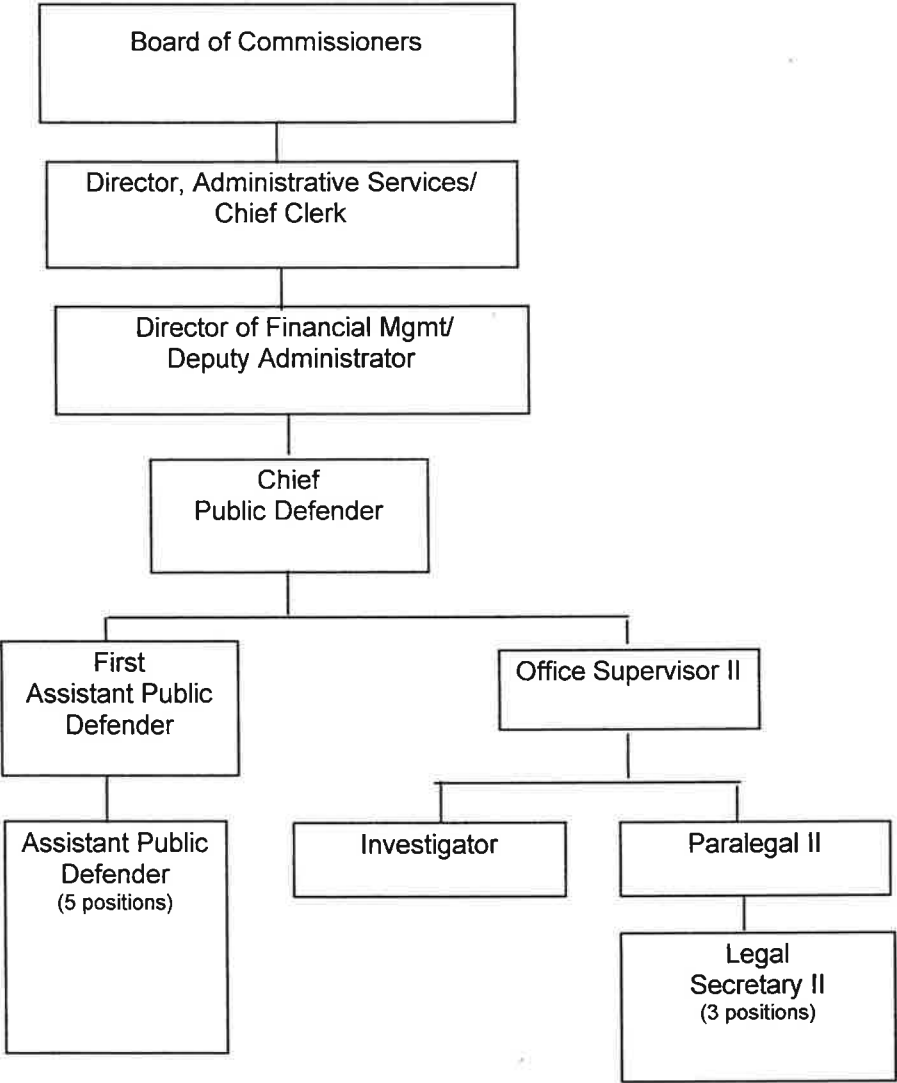


Public Defender



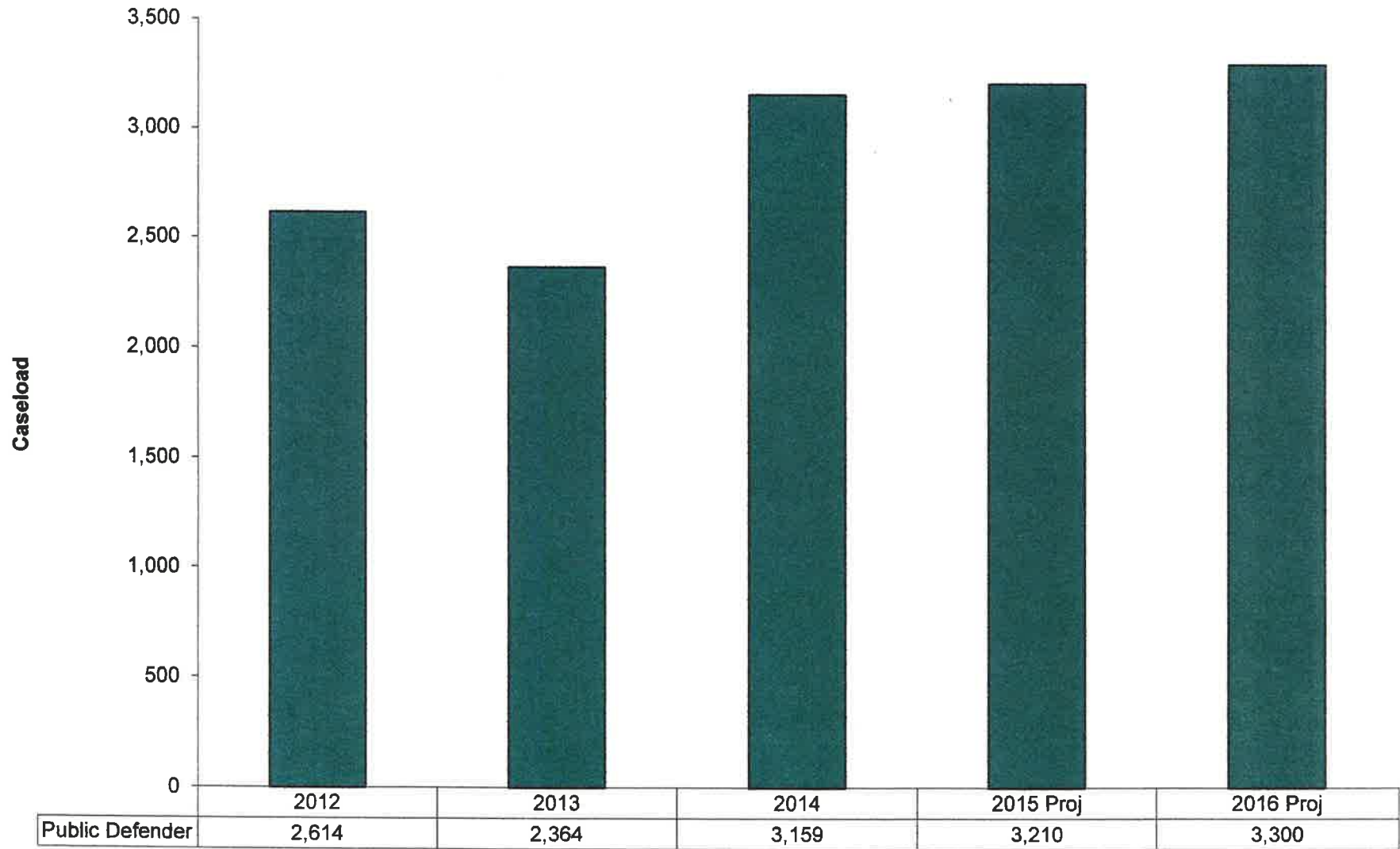
**CENTRE COUNTY GOVERNMENT
2016 BUDGET**

<p>Function: General Government – Administrative</p> <p>Fund Type: General Fund</p>	<p>Department: Public Defender</p>
<p>Description:</p> <p>The Public Defender Office is responsible for furnishing legal counsel to any person, who for lack of sufficient funds, is unable to obtain legal counsel where a person is charged with juvenile delinquency; critical pre-trial identification procedures; preliminary hearings; State habeas corpus proceedings; State trials, including pre-trial and post-trial motions; Superior Court appeals; Pennsylvania Supreme Court appeals; post-conviction hearings, including proceedings at the trial and appellate levels; criminal extradition proceedings; probation and parole proceedings and revocation thereof, plus appeals; and in any other situation where representation is constitutionally required.</p> <p>The Public Defender Office, when appointed by the Court, shall also furnish legal counsel to persons who are, or may be, subject to commitment in a proceeding under the "Mental Health and Mental Retardation Act of 1966."</p> <p>The Public Defender Office (by Order of the Centre County Court of Common Pleas) is also appointed as <i>guardian ad litem</i> for children in CYS Court proceedings and some private custody matters, PFA violators, and persons who are delinquent in support payments to the Centre County Domestic Relations Office.</p>	<p>Highlights/Goals:</p> <ul style="list-style-type: none"> • The Office was successful in obtaining Federal funding for another year through Children and Youth Services to offset the expense to the County of providing <i>guardian ad litem</i> services to abused and neglected children. • The office is current in billing other counties for state parole and mental health commitment proceedings at the State Correctional Institution at Rockview and the State Correctional Institution at Benner Township. This office is also current in preparing a part of the bill the County sends to the Department of Corrections for the work completed by the office representing inmates charged with new criminal offenses at these prisons. • The primary goal of this office is to continue to provide competent, effective, high quality legal representation for all those who qualify for services. • Over the next year, it is anticipated that this office will be spending a good deal of time trying to figure out how to best accommodate the increased demand for our services at the State Correctional Institution at Rockview and the State Correctional Institution at Benner Township.

**CENTRE COUNTY GOVERNMENT
2016 PROGRAM SUMMARY**

	<u>STATUTORY AUTHORITY</u>	<u>COMMISSIONERS INITIATIVE</u>	<u>MANDATED PROGRAMS</u>
<u>Public Defender PROGRAMS</u>			
Legal Counsel in cases mandated by the Public Defender Act	16 P.S. §9960.6		X
Legal Counsel in cases per Court Order	Court of Common Pleas & State Appellate Courts		X
Training and Continued Legal Education	Rules of Professional Responsibility		X
County Meetings and Administration	Board of Commissioners	X	

Summary of Public Defender Caseload



PUBLIC DEFENDER

ACCT#	Account Title	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2016 Budget
43110	FEES-SERVICE	\$23,779	\$20,860	\$34,132	\$54,831	\$21,000
43460	REIMBURSE-PRISONERS	\$0	\$50,097	\$0	\$0	\$0
43550	PSU IMPACT FEES	\$34,879	\$40,421	\$37,650	\$39,490	\$38,570
58640	INT CREDIT ADMINISTRATION	\$154,430	\$167,021	\$167,763	\$166,444	\$173,090
Total		\$213,087	\$278,399	\$239,544	\$260,765	\$232,660
65110	SALARIES AND WAGES-REG	\$604,516	\$618,573	\$655,513	\$670,547	\$680,033
65180	PAYROLL CHANGES	\$0	\$0	\$0	\$0	\$27,078
65211	BENEFITS-FICA	\$44,446	\$45,796	\$48,643	\$49,505	\$52,023
65212	BENEFITS-RETIRMNT CONTRIB	\$66,011	\$67,226	\$61,615	\$49,266	\$63,583
65213	BENEFITS-GROUP INSURANCE	\$129,627	\$108,008	\$111,084	\$129,935	\$132,038
65214	BENEFITS-U/C INSURANCE	\$1,500	\$1,602	\$1,897	\$1,753	\$2,322
65215	BENEFITS-W/C INSURANCE	\$2,008	\$1,627	\$752	\$558	\$624
65320	CONTRACTED TECHNICAL SVCS	\$11,086	\$13,061	\$15,030	\$15,167	\$15,250
65330	CONTRACTED PROFESSIONAL	\$1,800	\$0	\$0	\$0	\$0
65410	PROFESSIONAL DUES	\$5,293	\$5,067	\$5,557	\$5,600	\$6,000
65420	PUBLICATIONS	\$5,530	\$7,879	\$3,780	\$4,643	\$5,000
65430	COURSES AND SEMINARS	\$1,150	\$1,834	\$1,243	\$4,026	\$5,000
66220	TELEPHONE	\$3,048	\$2,824	\$2,504	\$3,000	\$3,000
66230	POSTAGE	\$2,553	\$2,892	\$3,266	\$3,000	\$3,000
66240	PRINTING	\$112	\$144	\$146	\$75	\$150
66250	PHOTOCOPY	\$3,832	\$4,132	\$4,397	\$5,000	\$5,000
66310	SUPPLIES-GENERAL OFFICE	\$3,437	\$3,620	\$4,072	\$5,000	\$5,000
66315	SUPPLIES-STAFF REIMB	\$0	\$0	\$0	\$0	\$100
66350	EQUIPMENT RENTAL	\$1,476	\$1,476	\$1,420	\$1,600	\$1,600
66410	STAFF TRAVEL	\$4,141	\$4,884	\$4,108	\$5,500	\$0
66411	STAFF MILEAGE REIMBURSMNT	\$0	\$0	\$0	\$0	\$2,500
66412	STAFF ALLOWBLE MEAL REIMB	\$0	\$0	\$0	\$0	\$500
66413	STAFF LODGING REIMBURSMNT	\$0	\$0	\$0	\$0	\$1,000
66630	INSURANCE & BOND PREMIUM	\$5,847	\$5,228	\$5,085	\$6,517	\$6,610
66640	MISC OPERATING EXPENSE	\$354	\$0	\$21	\$80	\$0
68110	EQUIPMENT	\$306	\$343	\$290	\$200	\$0
68120	SOFTWARE	\$3,274	\$4,024	\$4,024	\$4,024	\$4,024
88604	INT CHARGE DP USAGE	\$28,800	\$28,800	\$28,800	\$31,200	\$31,200
88652	INT CHARGE VEHICLE USE	\$194	\$603	\$640	\$3,333	\$3,500
88681	INT CHARGE IT INFRASTRCTR	\$10,920	\$10,500	\$9,240	\$8,820	\$8,820
Total		\$941,261	\$940,139	\$973,127	\$1,008,349	\$1,064,955
Net Use General Fund		\$728,174	\$661,740	\$733,583	\$747,584	\$832,295

Dept Number	Department Name		2016 Budget
132	Public Defender		
<u>Acct.No</u>	<u>Account Name</u>	<u>Description</u>	
43110	Fees-Service	Fees collected from other counties for state parole hearings	21,000
		TOTAL	21,000
43550	PSU Impact	Payment per PSU Agreement	38,570
		TOTAL	38,570
65320	Contract Technical	Westlaw Subscription (7 @ 3% increase per contract)	15,250
		TOTAL	15,250
65330	Contract Professional	Professional Services/Expert Witnesses/ etc	0
		TOTAL	0
65410	Professional Dues	Public Defender Association 4th Class County \$600 CC Bar & PBA 8 x \$400 PACDL \$720 Pennsylvania Bar Association -- special Subcommittee \$35 National Association of Criminal Defense Lawyers \$135 Disciplinary Board Dues 8 x \$200 PATLA \$350 Inns of Court \$285 NLADA \$385	6,000
		TOTAL	6,000
65420	Publications	Lexis-Nexis Pennsylvania Bar Association American Lawyer Media Centre County Legal Journal Hansford Publishing American Psychiatric Association Aspen Publishing George T. Bisel, Co., Inc. Thompson/West Civic Research, Inc.	5,000
		TOTAL	5,000

Dept Number	Department Name		2016 Budget
132	Public Defender		
Acct.No	Account Name	Description	
65430	Courses/Seminars	PACDL MCLE Seminars - 8 x12 hrs x \$50 per credit PBI Criminal Law Symposium - 2 x \$500 MCLE Seminars 3 x 6 hours x \$50.00 per credit Juvenile Delinquency - PA -- Per Grant Juvenile Dependency - PA -- Per Grant	5,000
		TOTAL	5,000
66220	Phone	Verizon Service Regular Service	3,000
		TOTAL	3,000
66230	Postage	Regular & Express Mail	3,000
		TOTAL	3,000
66240	Printing--Duplication	Business Cards, Public Defender Applications	150
		TOTAL	150
66250	Copies	Office Copies, Prothonotary's Office Copies	5,000
		TOTAL	5,000
66310	Supplies	Office Supplies	5,000
		TOTAL	5,000
66315	Supplies-Staff	Trial Supplies	100
			100
66350	Equip Maintenance/Rental	Pitney Bowes, Inc.	1,600
		TOTAL	1,600

Dept Number	<u>Department Name</u>		2016
132	Public Defender		<u>Budget</u>
<u>Acct.No</u>	<u>Account Name</u>	<u>Description</u>	
66411	Staff Mileage Reimbursement	Mandatory Client Travel - Centre County Correctional Facility, State Correctional Institutions, etc., Field Investigations, Client Interviews, Subpoena Service, & Mandatory Seminar Expenses for Staff	2,500
		TOTAL	<u>2,500</u>
66412	Staff Allowable Meals	Mandatory CLE Seminars	500
		TOTAL	<u>500</u>
66413	Staff Lodging Reimb	Mandatory CLE Seminars	1,000
			<u>1,000</u>
66417	Internal Business Meetings	Meetings with Commissioners, CYS, etc. Picking up Files from Records	0
			<u>0</u>
66630	Insurance/Bond Premium	County Insurance Charges CIMA Professional Liability Insurance	2,510
			4,100
		TOTAL	<u>6,610</u>
66640	Miscellaneous	Hospital Record Copies	0
		TOTAL	<u>0</u>
68120	Software	ABACUS ABACUS Fortress Lexis-Nexis Discovery SmartDraw TimeMap Lexis-Nexis	4,024
		TOTAL	<u>4,024</u>

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CENTRE COUNTY GOVERNMENT
 BUDGET REPORT
 DEPARTMENT: 132 PUBLIC DEFENDER

PAGE NUMBER: 1
 RPT ID: CM_BUDGETRPT

LABEL	CONTRACT TYPE / REQUEST TYPE	PROVIDER / REQUESTOR	BOC / AUTO RENEW	BEGIN / END
132-1360	IT SOFTWARE/EQUIP/SERVICES - DEPT RENEWAL OF CONTRACT FEDERAL: 0 STATE: 0 COUNTY: 11,025 MATCH: NOTES: ABACUSLAW STANDARD. 3 YEAR TERM. \$3,675 PER YEAR FOR A CONTRACT TOTAL OF \$11,025. AFTER EXPIRATION DATE, AGREEMENT WILL CONTINUE MONTH-TO-MONTH UNTIL THE COUNTY TERMINATES BY NOTIFYING ABACUS. ORIGINAL CONTRACT NOT IN CURRENT FILE.	ABACUS DATA SYSTEMS INC DAVID CROWLEY	02/02/2013 YES 0 TOTAL: 11,025	12/26/2012 12/26/2015
132-1209-1893	EQUIPMENT LEASES RENEWAL OF CONTRACT FEDERAL: 0 STATE: 0 COUNTY: 6,821 MATCH: NOTES: POSTAGE METER RENTAL. TERM IS 60 MONTHS. \$113.68 PER MONTH, INVOICED QUARTERLY, FOR A CONTRACT TOTAL OF \$6,820.80. CONTRACT BEGINNING AND END DATES PER AGENDA FORM, NOT PROVIDED ON CONTRACT.	PITNEY BOWES INC DAVID CROWLEY	04/15/2014 NO 0 TOTAL: 6,821	06/30/2014 06/30/2019
132-1196-1974	IT SOFTWARE/EQUIP/SERVICES - DEPT RENEWAL OF CONTRACT FEDERAL: 0 STATE: 0 COUNTY: 49,605 MATCH: NOTES: WESTLAW THROUGH WEST, A THOMSON REUTERS BUSINESS. TERM IS 36 MONTHS (CONTRACT DATES PER AGENDA FORM). MONTHLY PRICE IS \$1,377.92 FOR AN ESTIMATED 36 MONTH CONTRACT TOTAL OF \$49,605.12. MONTHLY CHARGES FOR THE SECOND 12 MONTHS NOT TO INCREASE MORE THAN 3% OVER THE FIRST 12 MONTHS, AND MONTHLY CHARGES FOR THE THIRD 12 MONTHS NOT TO INCREASE MORE THAN 3% OVER THE SECOND 12 MONTHS. AFTER MINIMUM TERM, MONTHLY CHARGES ARE BILLED AT UP TO THEN-CURRENT RATES.	THOMSON REUTERS DAVID CROWLEY	06/03/2014 NO 0 TOTAL: 49,605	07/01/2014 06/30/2017

3 - NUMBER OF OPEN CONTRACTS FOR PUBLIC DEFENDER