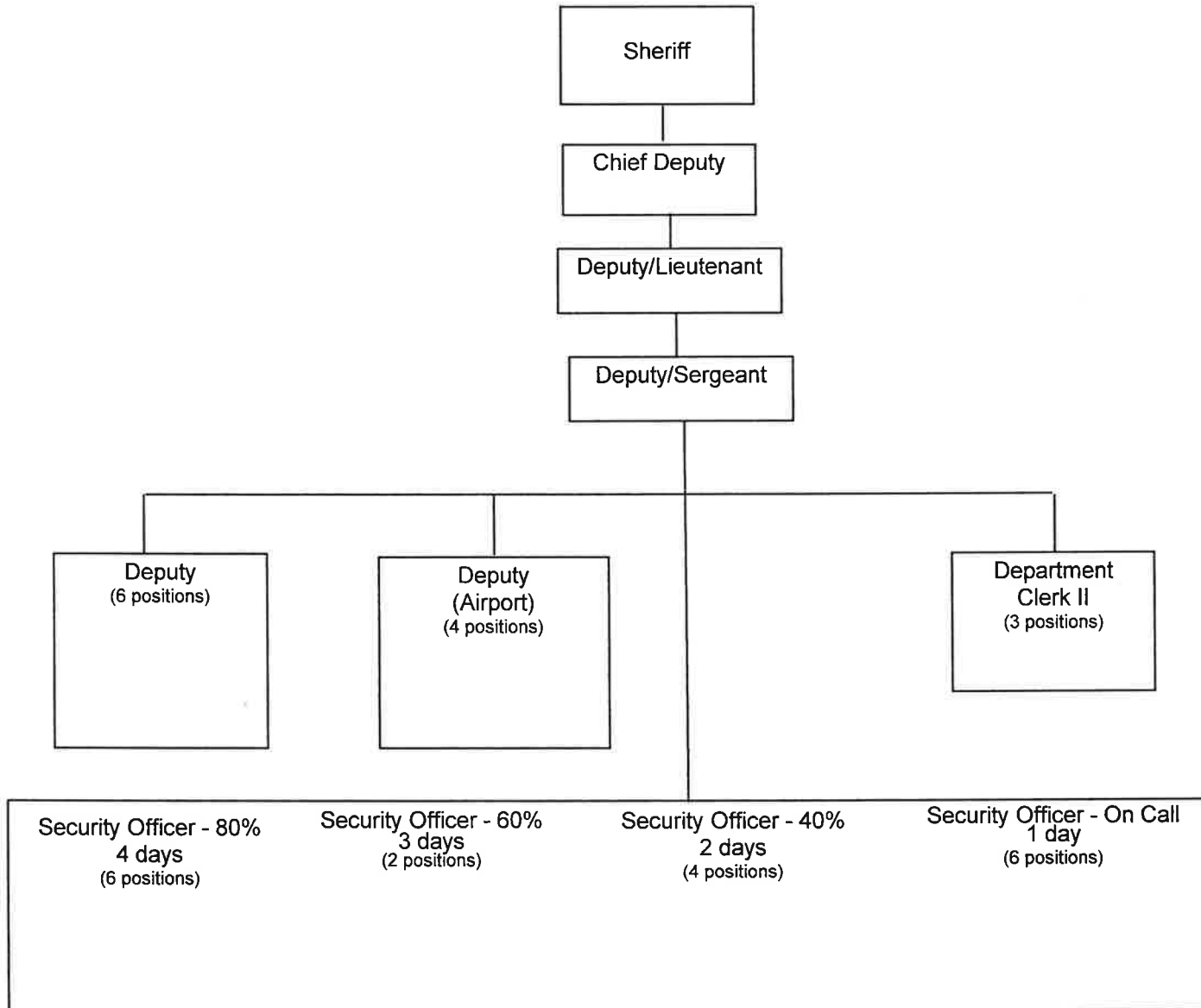


# Sheriff's Office



**CENTRE COUNTY GOVERNMENT  
2016 BUDGET**

<p><b>Function: General Government - Judicial</b></p> <p><b>Fund Type: General Fund</b></p>	<p><b>Department: Sheriff</b></p>
<p><b>Description:</b></p> <p>The Office of the Sheriff is mandated by the Constitution of the State of Pennsylvania. The Sheriff is an independent elected official with law enforcement responsibilities as well as civil and criminal court duties.</p> <p>The Sheriff's Office transports prisoners to and from various State and County prisons to scheduled court appearances. We serve various writs, processes, court orders and warrants as issued by the Court of Common Pleas and Magisterial District Courts. Issues licenses to carry firearms. Also issues licenses for County Firearm Dealers and oversee their daily operations. Performs levies on both real estate and personal property, and conducts public sale of the property levied upon. Conducts Sheriff Sales of real estate and personal property. Responds to various community needs, such as crime prevention and education. Supplements other County Law Enforcement Agencies upon request. Provides security for all County personnel and County buildings. Enforce Criminal and Traffic laws of the Commonwealth of Pennsylvania.</p> <p>Responsible for law enforcement presence at the University Park Airport, Snow Shoe Rails to Trails and DUI checkpoints.</p>	<p><b>Highlights/Goals:</b></p> <ul style="list-style-type: none"> <li>• Meet the demands of the Courts for inmate appearances for various court proceedings.</li> <li>• Maintain a well-trained staff to meet everyday challenges of increased workload.</li> <li>• Ensure safety for employees and users of County facilities.</li> <li>• Provide support and assistance to various County Law Enforcement Agencies.</li> <li>• Service of Civil Process in timely manner.</li> <li>• Ensure all services conducted in a timely manner.</li> <li>• Smooth transition of the new mandated license to carry system.</li> </ul>

**CENTRE COUNTY GOVERNMENT  
2016 PROGRAM SUMMARY**

	<u>STATUTORY AUTHORITY</u>	<u>COMMISSIONERS INITIATIVE</u>	<u>MANDATED PROGRAMS</u>
<b>Sheriff</b>			
<b><u>PROGRAMS</u></b>			
Assist Local, State, and Federal Law Enforcement Agencies			
Bench Warrants & Protection From Abuse	County Code		X
Educational Programs	County Code		X
Law Enforcement Services - University Park & Rails to Trails			
License & Monitor Centre Co. Firearms Dealers	County Code		X
License To Carry Firearms	County Code		X
Orders of the Court of Common Pleas	County Code		X
Precious Metal License	County Code		X
Return Prisoners to Centre County on Extradition	County Code		X
Sale of Real Estate & Personal Property	County Code		X
Security & Protection for Court of Common Pleas	County Code		X
Security of All County Property	County Code		X
Transport Prisoners			

SHERIFF

ACCT#	Account Title	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2016 Budget
43110	FEES-SERVICE	\$13,444	\$11,835	\$20,685	\$20,000	\$15,000
43112	FEES-PERMIT	\$69,118	\$70,328	\$62,914	\$60,000	\$60,000
43113	FEES-REAL ESTATE	\$89,136	\$125,146	\$110,347	\$100,000	\$100,000
43114	FEES-CIVIL	\$68,673	\$57,801	\$59,105	\$60,000	\$55,000
43410	REIMBURSE-PAYROLL	\$58,667	\$34,605	\$10,576	\$55,000	\$13,000
43480	REIMBURSE-SHERIFF TSA	\$144,666	\$123,538	\$122,189	\$122,530	\$122,530
44101	INTEREST INCOME	\$139	\$185	\$145	\$72	\$75
44601	MISC DEPTMENTAL RECEIPTS	\$27,433	\$1,095	\$45	\$2,064	\$40
58630	INT CREDIT SECURITY	\$64,665	\$49,535	\$24,340	\$17,397	\$23,420
<b>Total</b>		<b>\$535,942</b>	<b>\$474,067</b>	<b>\$410,346</b>	<b>\$437,063</b>	<b>\$389,065</b>
65110	SALARIES AND WAGES-REG	\$891,371	\$890,069	\$922,608	\$953,180	\$895,769
65120	SALARIES AND WAGES-OT	\$37,548	\$22,374	\$26,903	\$27,279	\$27,768
65130	HOLIDAY OVERTIME	\$3,573	\$3,605	\$3,986	\$2,712	\$4,887
65180	PAYROLL CHANGES	\$0	\$0	\$0	\$0	\$56,122
65211	BENEFITS-FICA	\$69,023	\$68,031	\$71,051	\$72,734	\$71,024
65212	BENEFITS-RETIRMNT CONTRIB	\$91,565	\$91,227	\$84,936	\$66,992	\$79,851
65213	BENEFITS-GROUP INSURANCE	\$157,184	\$141,492	\$140,908	\$179,813	\$206,428
65214	BENEFITS-U/C INSURANCE	\$4,049	\$4,306	\$4,662	\$5,014	\$6,246
65215	BENEFITS-W/C INSURANCE	\$39,418	\$40,827	\$22,754	\$17,751	\$20,004
65330	CONTRACTED PROFESSIONAL	\$4,726	\$2,400	\$2,400	\$14,400	\$33,100
65410	PROFESSIONAL DUES	\$625	\$625	\$744	\$675	\$990
65420	PUBLICATIONS	\$80	\$80	\$0	\$90	\$350
65430	COURSES AND SEMINARS	\$565	\$1,090	\$1,294	\$1,100	\$2,000
65540	UNIFORM ALLOWANCE	\$1,520	\$1,777	\$1,989	\$2,275	\$2,400
66201	COMMUNICATIONS - PAGERS	\$0	\$0	\$76	\$0	\$0
66220	TELEPHONE	\$13,043	\$12,989	\$13,746	\$14,500	\$14,600
66230	POSTAGE	\$4,831	\$6,521	\$7,702	\$8,500	\$8,500
66240	PRINTING	\$535	\$0	\$535	\$650	\$650
66250	PHOTOCOPY	\$1,083	\$1,165	\$1,232	\$1,500	\$1,550
66310	SUPPLIES-GENERAL OFFICE	\$2,035	\$1,921	\$1,748	\$3,500	\$4,750
66311	SUPPLIES-OPERATING	\$3,622	\$3,787	\$3,653	\$3,565	\$8,667
66350	EQUIPMENT RENTAL	\$1,241	\$574	\$220	\$1,350	\$1,350
66410	STAFF TRAVEL	\$10,274	\$3,232	\$399	\$500	\$0
66411	STAFF MILEAGE REIMBURSMNT	\$0	\$0	\$0	\$0	\$400
66412	STAFF ALLOWBLE MEAL REIMB	\$0	\$0	\$0	\$0	\$200
66630	INSURANCE & BOND PREMIUM	\$7,315	\$6,252	\$5,651	\$7,011	\$7,222
66640	MISC OPERATING EXPENSE	\$240	\$0	(\$472)	\$0	\$0
67230	CLOTHING & LINENS	\$10,616	\$6,279	\$4,958	\$5,432	\$7,384
68110	EQUIPMENT	\$4,785	\$5,604	\$6,280	\$2,305	\$18,000
88604	INT CHARGE DP USAGE	\$38,400	\$38,400	\$38,400	\$38,400	\$38,400
88652	INT CHARGE VEHICLE USE	\$84,797	\$98,310	\$95,166	\$94,000	\$97,000
88681	INT CHARGE IT INFRASTRCTR	\$9,660	\$8,820	\$9,240	\$9,240	\$9,240
<b>Total</b>		<b>\$1,493,725</b>	<b>\$1,461,759</b>	<b>\$1,472,769</b>	<b>\$1,534,468</b>	<b>\$1,624,852</b>
<b>Net Use General Fund</b>		<b>\$957,783</b>	<b>\$987,692</b>	<b>\$1,062,423</b>	<b>\$1,097,405</b>	<b>\$1,235,787</b>

<b>Dept Number</b>	<b><u>Department Name</u></b>		<b>2016 Budget</b>
<b>211</b>	<b>Sheriff</b>		
<b><u>Acct.No</u></b>	<b><u>Account Name</u></b>	<b><u>Description</u></b>	
43110	Fees - Service	Probation, Prothonotary, Misc	15,000
		<b>TOTAL</b>	<b>15,000</b>
43112	Permits	Fees	60,000
		<b>TOTAL</b>	<b>60,000</b>
43113	Real Estate	Fees	100,000
		<b>TOTAL</b>	<b>100,000</b>
43114	Civil	Fees	55,000
		<b>TOTAL</b>	<b>55,000</b>
43410	Reimbursable payroll	PCCD, Rails to Trails	13,000
		<b>TOTAL</b>	<b>13,000</b>
43480	Reimburs-Sher.-TSA	Deputies working at Airport	122,530
		<b>TOTAL</b>	<b>122,530</b>
44101	Interest Income	Interest	75
		<b>TOTAL</b>	<b>75</b>
44601	Misc Dept Receipts	Misc income for security	40
		<b>TOTAL</b>	<b>40</b>
65330	Contract- Prof	Solicitor	2,000
		CAD/Mobile Software - Program for vehicles	18,000
		Teleosoft (Sheriff Suites)	10,800
		Wacor-service calls	1,700
		Dept of Envir Prot - X-ray machine	600
		<b>TOTAL</b>	<b>33,100</b>

<b>Dept Number</b>	<b><u>Department Name</u></b>		<b>2016</b>
<b>211</b>	<b>Sheriff</b>		<b><u>Budget</u></b>
<b><u>Acct.No</u></b>	<b><u>Account Name</u></b>	<b><u>Description</u></b>	
<b>65410</b>	<b>Professional Dues</b>	PA Sheriffs' Association County Assessment	750
		National Sheriffs' Association Dues	60
		CODA (Court Security/Inmate Transport Assoc)	50
		PPCI - OCAT & PPBT Instructor Dues	100
		IALEFI (firearms officer dues)	30
		<b>TOTAL</b>	<b><u>990</u></b>
<b>65420</b>	<b>Publications</b>	West Law Civil Procedure (2)	260
		West Law/Criminal Justice/Crime Codes (2)	90
		<b>TOTAL</b>	<b><u>350</u></b>
<b>65430</b>	<b>Course/Seminars</b>	PA Sheriff Assoc Conference Registration	}
		Taser Training	
		Frist Aid/ CPR/ AED	
		NSA Conference, Court Security	
		<b>TOTAL</b>	<b><u>2,000</u></b>
<b>65540</b>	<b>Clothing Allowance</b>	Uniform up-keep	2,400
		<b>TOTAL</b>	<b><u>2,400</u></b>
<b>66220</b>	<b>Phones</b>	Office phones	14,600
		<b>TOTAL</b>	<b><u>14,600</u></b>
<b>66230</b>	<b>Postage</b>	Postage Services	8,500
		<b>TOTAL</b>	<b><u>8,500</u></b>
<b>66240</b>	<b>Printing - Dup</b>	Mandated Forms, pistol permits, etc	650
		<b>TOTAL</b>	<b><u>650</u></b>
<b>66250</b>	<b>Copies</b>	Copies	1,550
		<b>TOTAL</b>	<b><u>1,550</u></b>

<b>Dept Number</b>	<b><u>Department Name</u></b>		<b>2016 Budget</b>
211	Sheriff		
<b><u>Acct.No</u></b>	<b><u>Account Name</u></b>	<b><u>Description</u></b>	
66310	Supplies	General Office Supplies	2,500
		permit cards and laminating pouches 10,000/ea	2,250
		<b>TOTAL</b>	<b>4,750</b>
66311	Operating Supplies	Ammunition, Targets & Supplies	3,200
		Handcuffs (4)	112
		Leg Irons (2)	100
		Taser Holsters, magazines, cartridges	3,537
		Portable Radio Mics (14)	1,008
		Radio Batteries (10)	500
		Latex Gloves (3)	60
		Hand-sanitizing gel	150
		<b>TOTAL</b>	<b>8,667</b>
66350	Equip. Maint/Rent	ATV Maintenance	350
		Security System maintenance	1,000
		<b>TOTAL</b>	<b>1,350</b>
66411	Staff Mileage Reimbursement		400
		<b>TOTAL</b>	<b>400</b>
66412	Staff Allowable Meal Reimbursement		200
		<b>TOTAL</b>	<b>200</b>
66415	Staff Other Travel Reimbursement		0
		<b>TOTAL</b>	<b>0</b>
66630	Insurance	Insurance costs	7,222
		<b>TOTAL</b>	<b>7,222</b>

**Dept Number**    **Department Name**  
**211**                **Sheriff**

**2016**  
**Budget**

**Acct.No**            **Account Name**  
**67230**                **Clothing/Linen**

**Description**

Short Sleeve Shirts (28)	1,316
Long Sleeve Shirts (28)	1,400
Jackets (6)	612
Jackets Fleece (10)	720
Trousers (28)	1,526
Shirts (6)	180
Duty Gear	735
Badge, collar pins, name tags	475

**TOTAL**                **7,384**

**68110**                **Equipment**

Balistic Vests (4)	2,400
Tasers (17)	15,000
Tablets for vehicles (5)	0
Desk chair (3)	600

**TOTAL**                **18,000**



RUN DATE: 11-20-15  
 RUN TIME: 16:25:28  
 RUN USER: lskerns

CENTRE COUNTY GOVERNMENT  
 BUDGET REPORT  
 DEPARTMENT: 211 SHERIFF

PAGE NUMBER: 1  
 RPT ID: CM\_BUDGETRPT

LABEL	CONTRACT TYPE / REQUEST TYPE	PROVIDER / REQUESTOR	BOC / AUTO RENEW	BEGIN / END
211-1331	REVENUE - PLEASE ADD INFO IN NOTES RENEWAL OF CONTRACT FEDERAL: 0 STATE: 0 COUNTY: 0 MATCH: 0 TOTAL: 0 NOTES: REVENUE: DEPUTY SHERIFF'S LAW ENFORCEMENT SERVICES. \$22.38 PER HOUR @ 15 HOURS PER DAY/7 DAYS PER WEEK. ESTIMATED \$122,200 PER YEAR FOR A 5 YEAR CONTRACT TOTAL OF APPROXIMATELY \$611,000. SOURCE OF FUNDING: FEDERAL - REIMBURSEMENT TO THE AUTHORITY BY THE TRANSPORTATION SECURITY ADMINISTRATION (TSA). TERMINATION BY EITHER PARTY WITH 60 DAYS WRITTEN NOTICE. THE ORIGINAL CONTRACT (EFFECTIVE 10/01/03) AND SUBSEQUENT EXTENSIONS/RENEWALS ARE FILED WITH THIS CONTRACT.	CENTRE COUNTY AIRPORT AUTHORITY DENNY NAU	09/25/2012 NO	10/01/2012 09/30/2017
211-1825	INTER-GOVERNMENTAL AGREEMENTS NEW CONTRACT FEDERAL: 0 STATE: 0 COUNTY: 0 MATCH: 0 TOTAL: 0 NOTES: COOPERATIVE POLICE SERVICE AGREEMENT. THE PARTIES AGREE TO MEET ANNUALLY AT LEAST 60 DAYS PRIOR TO THE ANNIVERSARY TO AGREE ON THE RATE FOR THE SUCCEEDING YEAR. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY AT ANY TIME UPON WRITTEN NOTICE TO THE OTHER PARTY.	PENNSYLVANIA STATE UNIVERSITY DENNY NAU	08/12/2008 NO	08/12/2008 12/31/2999
211-1300-1372	REVENUE - PLEASE ADD INFO IN NOTES RENEWAL OF CONTRACT FEDERAL: 0 STATE: 0 COUNTY: 0 MATCH: 0 TOTAL: 0 NOTES: REVENUE: SHERIFF'S OFFICE PATROL SERVICES. 3 YEARS REQUESTED BY SSRTA WITH RATE INCREASES AS NEEDED. FROM THE 2008 CONTRACT REVISED IN 2011: SSRTA WILL PAY THE COUNTY THE HOURLY COST INCLUDING SALARY, OVERTIME, AND BENEFITS OF SHERIFF'S DEPUTIES PLUS CURRENT MILEAGE RATE. TERMINATION BY EITHER PARTY WITH 30 DAYS WRITTEN NOTICE.	SNOW SHOE RAILS TO TRAILS ASSOC DENNY NAU	02/14/2012 NO	02/14/2012 11/30/2015
211-1903-1904	IT SOFTWARE/EQUIP/SERVICES - DEPT NEW CONTRACT FEDERAL: 0 STATE: 0 COUNTY: 10,800 MATCH: 0 TOTAL: 10,800 NOTES: COUNTYSUITE SHERIFF SOFTWARE MAINTENANCE AGREEMENT. TERM IS 1 YEAR AND WILL AUTOMATICALLY RENEW FROM YEAR TO YEAR UNLESS TERMINATED BY EITHER PARTY WITH 30 DAYS WRITTEN NOTICE. THE FEE WILL BE ADJUSTED AT EACH ANNIVERSARY DATE TO THE THEN CURRENT PRICING. INVOICED ANNUALLY, 30 DAYS IN ADVANCE OF THE YEAR. BEGINNING AND END DATES ARE ESTIMATED. PER DENNY NAU EMAIL OF 1/9/15, THIS IS AN AUTOMATIC ONGOING YEARLY CONTRACT. END DATE WAS MOVED TO 3/31/16 TO INCLUDE ANOTHER YEAR IN ADDITION TO THE INITIAL 1 YEAR TERM (4/1/14-3/31/15).	TELEOSOFT INC DENNY NAU	04/01/2014 YES	04/01/2014 03/31/2016

4 - NUMBER OF OPEN CONTRACTS FOR SHERIFF