



BOARD OF COMMISSIONERS' AGENDA

Thursday, January 7, 2021, 10:00 A.M.

Zoom - www.centrecountypa.gov/virtual

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, December 31, 2020 Board of Commissioners' Meeting.

Action: *APPROVE the minutes from December 31, 2020.*

IV. COVID-19 PLANNING AND RESPONSE

V. NON-PERSONNEL ITEMS

Financial Management – Proposal from Susquehanna Account and Consulting Solutions, Inc. (SACS) to provide non-attest accounting and consulting services. The contract rate is \$275 per hour for shareholder/director, \$195 per hour for senior managing consultant, \$175 per hour for senior consultant and \$125 per hour for consultant. The contract total is not to exceed \$20,000 – Dept. 113.

Action: *APPROVE the proposal from Susquehanna Accounting and Consulting Solutions, Inc.*

VI. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #69, non-exempt, replacing K. Brungard), at SG-N10, effective retro to December 29, 2020, pay period 1 – Dept. 333.
- ii. Consider approval of the promotion for Morgan Brooks from part-time Corrections Officer, Correctional Facility, (p.c. #92, non-exempt), at SG-N10A(01)--\$14.70/hour, to full-time Corrections Officer, Correctional Facility, (p.c. #107, non-exempt, replacing B. Beals), at SG-N10X(01)--\$15.00/hour, effective retro to January 3, 2021, pay period 2. Salary budget savings for 2021 \$8,543, annualized salary savings for 2022 \$7,342 - Dept. 333.

BOARD OF COMMISSIONERS' AGENDA

THURSDAY, JANUARY 7, 2021

PAGE 2

- iii. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #92, non-exempt, replacing M. Brooks), at SG-N10, effective retro to December 30, 2020, pay period 1 – Dept. 333.
- iv. Consider approval of the promotion for Joseph Couteret from part-time Corrections Officer, Correctional Facility, (p.c. #106, non-exempt), at SG-N10A(01)--\$14.70/hour, to full-time Corrections Officer, Correctional Facility, (p.c. #66, non-exempt, replacing P. Calhoun), at SG-N10A(02)--\$16.46/hour, effective retro to January 3, 2021, pay period 2. Salary budget savings for 2021 \$1,962, annualized salary savings for 2022 \$645 - Dept. 333.
- v. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #106, non-exempt, replacing J. Couteret), at SG-N10, effective retro to December 30, 2020, pay period 1 – Dept. 333.
- vi. Consider approval of the promotion for Kara Storey from part-time Corrections Officer, Correctional Facility, (p.c. #99, non-exempt), at SG-N10A(01)--\$14.70/hour, to full-time Corrections Officer, Correctional Facility, (p.c. #86, non-exempt, replacing J. Noel), at SG-N10X(01)--\$15.00/hour, effective retro to January 3, 2021, pay period 2. Salary budget savings for 2021 \$6,297, annualized salary savings for 2022 \$5,096 - Dept. 333.
- vii. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #99, non-exempt, replacing K. Storey), at SG-N10, effective retro to December 30, 2020, pay period 1 – Dept. 333.

- B. Emergency Communications 911 - Consider approval of the appointment for Anastasia M. Shawley-Rutan, full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #20, non-exempt, replacing E. Garis), at SG-N09E(05)--\$15.35/hour, effective January 25, 2021, pay period 3. Salary budget savings for 2021 \$3,684 - Dept. 354.

- VII. REPORT ON JUDICIAL PERSONNEL ITEMS
- VIII. REPORT ON ROW OFFICE PERSONNEL ITEMS
- IX. CHECK RUN

Check run in the amount of \$2,516,351.21 dated January 5, 2020.

Action: *APPROVE the check run dated January 5, 2020.*

- X. DISCUSSION ITEMS
- XI. EXECUTIVE SESSION REPORT
- XII. QUESTIONS FROM THE PRESS
- XIII. ADJOURNMENT