



BOARD OF COMMISSIONERS' AGENDA

Tuesday, January 8, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, December 18, 2018 and Thursday, December 27, 2018 Board of Commissioners' meetings.

Action: APPROVE the meeting minutes of December 18 and December 27.

V. ADMINISTRATOR'S REPORT

VI. ORDINANCE

Ordinance 1 of 2019 – Centre County previously authorized the collection of a hotel tax through Ordinance #2 of 1997, which Ordinance was thereafter amended by the following Ordinances: Ordinance #2 of 2000, Ordinance #1 of 2002, Ordinance #1 of 2013 and Ordinance #1 of 2017. Upon enactment, this Ordinance is intended to supplant and replace the prior Ordinance and amended Ordinances referenced aforesaid.

Action: Consideration of Ordinance 1 of 2018.

VII. CONTRACTS

A. Correctional Facility

i. Intergovernmental housing agreement with Schuylkill County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.

ii. Intergovernmental housing agreement with Huntingdon County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.

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iii. Intergovernmental housing agreement with Elk County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.

iv. Intergovernmental housing agreement with Lycoming County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.

Action: Add items 1-4 for the Correctional Facility to the January 10 Consent Agenda.

- B. Court Administration - Contract renewal with the Center for Alternatives in Community Justice (CACJ). The contract includes the pre-trial release program (\$136,086), Youth Aid Panel (\$2,500) and Mediation Custody Court Program. CACJ is requesting that time spent in court and travel expense be paid (\$3,969). The pre-trial release program is funded equally by the Court and Correctional Facility (\$68,043). The contract total is \$142,555 for the period of January 1, 2019 through December 31, 2019 – Dept. 271.

Action: Add the contract renewal with Centre for Alternatives in Community Justice to the January 10 Consent Agenda.

C. Planning

i. Revision to the Department of Community and Economic Development (DCED) Federal Fiscal Year 2014 Community Development Block Grant (CDBG) Competitive Grant Budget to reallocate \$31,597.43 remaining in the Rebersburg Homeowner Lateral Replacement Activity to be transferred to the Rebersburg Main Street Waterline Replacement Activity. This will increase the project total from \$591,500 to \$623,097.43 – Dept. 817.

Action: Add the contract addendum with DCED to the January 10 Consent Agenda.

ii. Submission of Payment Request #1 to the Department of Community and Economic (DCED) for disbursement of funds from the Development Keystone Communities Grant in the amount of \$34,000 for installation of a meter pit by the Mountaintop Regional Water Authority – Dept. 151.

Action: APPROVE submission of Payment Request # to DCED.

- D. Risk Management – Submission of an Insurance Renewal Application to the Pennsylvania Counties Risk Pool (PCoRP) to establish rates for 2019-2020 – Dept. 112.

Action: Add the PCoRP application to the January 10 Consent Agenda.

- E. Tax Assessment – Agreement with Weiss Burkardt Kramer LLC allowing Janet Burkardt to provide representation in a tax appeal case. Services will be billed at an hourly rate of \$150 per hour in increments of one-tenth of an hour – Dept. 121.

Action: APPROVE the agreement with Weiss Burkardt Kramer LLC.

VIII. CONSENT AGENDA

A. Correctional Facility

- i. Contract with Oasis Management Systems to provide weekly commissary services to inmates of the facility. A commission rate of 43% net commissary sales will be paid to the Centre County Commissary fund. This contract is for the period of January 21, 2019 through January 30, 2024 – Dept. 333.
- ii. Intergovernmental housing agreement with Franklin County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.
- iii. Intergovernmental housing agreement with Union County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.
- iv. Intergovernmental housing agreement with Mifflin County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.
- v. Intergovernmental housing agreement with Clearfield County. The contract rate is \$65 per day for the period of January 1, 2019 through December 31, 2019 – Dept. 333.

B. Emergency Management – Grant agreement with the Pennsylvania Emergency Management Agency (PEMA) for the Hazardous Materials Response Fund. The project total is \$14,300, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 351.

C. Housing

- i. Submission of the 2018 Fair Housing Annual Report to the Department of Community and Economic Development as required by the Community Development Block Grant plan – Dept. 817.

IX. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Aging Advisory Council	Irene Jones	Resignation	1/1/2017 – 1/8/2019
Aging Advisory Council	Mary Ellen Hill	Resignation	4/1/2017 – 1/8/2019
Aging Advisory Council	Shirley Wells	Term Expiration	1/1/2016 – 12/31/2018
Aging Advisory Council	Amy Lorek	Term Expiration	1/1/2016 – 12/31/2018
Aging Advisory Council	Carol Little	Term Expiration	1/1/2016 – 12/31/2018

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Aging Advisory Council	Judy Geschwinder	Re-Appointment	1/1/2019 – 12/31/2020
Aging Advisory Council	Mary Dupuis	Re-Appointment	1/1/2019 – 12/31/2020
Aging Advisory Council	Ralph Locklin	Re-Appointment	1/1/2019 – 12/31/2020
Aging Advisory Council	Joe Davidson	Re-Appointment	1/1/2019 – 12/31/2020
Planning Commission	Angelica Wutz	Re-Appointment	1/1/2019 – 12/31/2022
Planning Commission	Christopher Kunes	Re-Appointment	1/1/2019 – 12/31/2022
Planning Commission	John Shannon	Re-Appointment	1/1/2019 – 12/31/2022
SEDA COG Board of Directors	Dennis Hameister	Re-Appointment	1/1/2019 – 12/31/2019
SEDA COG Board of Directors	Mark Higgins	Re-Appointment	1/1/2019 – 12/31/2019

Action: APPROVE the ABC Re-Appointments, Term Expirations, and Resignations.

X. CHECK RUN

Check run in the amount of \$2,010,669.78 dated January 4, 2019.

Action: APPROVE the check run dated January 4, 2019.

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

i. The Board of Commissioners' Meeting scheduled for Tuesday, January 15 is cancelled. The Board will meet again on Tuesday, January 22, 2019.

ii. Centre County Government Offices will be closed on Monday, January 21, 2019 in observance of Martin Luther King Jr. Day.

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, January 8, 2019

BOC Meeting – 10:00 AM – Room 146WB

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Thursday, January 10, 2019

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, January 15, 2019

BOC Meeting – CANCELLED

Thursday, January 17, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, January 22, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, January 24, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XVII. BID / PROPOSAL SCHEDULE

Wednesday, January 9, 2019

Site Visits IFB – Wireless Internet Service Provider Co-Location Project – 10:00 AM – WB

Thursday, January 10, 2019

Pre-Proposal Meeting RFP – Design/Build Solar Photovoltaic Array – 2:00 PM - CCCF

Friday, January 25, 2019

Bids Due IFB – Wireless Internet Service Provider Co-Location Project – 4:00 PM - Controller

Proposals Due RFP – Design/Build Solar Photovoltaic Array – 4:00 PM - Controller

Tuesday, January 29, 2019

Bids Opening IFB – Wireless Internet Service Provider Co-Location Project – BOC Meeting

Proposal Opening RFP – Design/Build Solar Photovoltaic Array – BOC Meeting

XVIII. ELECTION ANNOUNCEMENTS

Tuesday, February 19, 2019

First day to circulate and file nomination petitions.

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT