



SALARY BOARD AGENDA

Thursday, January 12, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, December 29, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, December 29, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Controller - Consider approval of the funding for the position of full-time Payroll and Pension Coordinator, Controller, (p.c. #06, non-exempt, replacing X. Confer), at SG-06A(01)--\$19.06/hour, effective January 12, 2023, pay period 2. Salary budget impact for 2023 \$34,326, annualized salary impact for 2024 \$37,187 - Dept. 125.

Action: *APPROVE the funding for Payroll and Pension Coordinator.*

B. Prothonotary

- i. Consider approval of the reclassification to the position of full-time First Deputy Prothonotary, Prothonotary, (p.c. #07, non-exempt), at SG-07 to full-time Prothonotary Clerk, Prothonotary, (p.c. #07, non-exempt), at SG-04, effective January 12, 2023, pay period 2 - Dept. 223.
- ii. Consider approval of the funding for the position of full-time Prothonotary Clerk, Prothonotary, (p.c. #07, non-exempt), at SG-04A(01)--\$16.69/hour, effective January 12, 2023, pay period 2. Salary budget impact for 2023 \$32,045, annualized salary impact for 2024 \$34,715 - Dept. 223.

Action: *APPROVE the Prothonotary items i-ii.*

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C. Correctional Facility

- i. Consider approval of the funding for the position of full-time Warden, Correctional Facility, (p.c. #33, exempt, replacing C. Schell), at SG-20A(01) --\$38.74/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$18,139, annualized salary savings for 2024 \$11,941 – Dept. 333.
- ii. Consider approval of the funding for the position of full-time Corrections Officer, Correctional Facility, (p.c. #52, non-exempt, replacing A. Medford), at SG-N10X(01) -- \$21.25/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$5,709, annualized salary savings for 2024 \$2,309 – Dept. 333.

Action: *APPROVE the Correctional Facility items i-ii.*

D. Human Services

- i. Transportation- Consider approval of the funding for the position of full-time Vehicle Operator, Transportation, (p.c. #16, non-exempt, replacing T. Weyant), at SG-03A(01)-- \$15.81/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$6,964, annualized salary savings for 2024 \$4,593 – Dept. 531.

Action: *APPROVE the funding Vehicle Operator PC#16.*

E. Public Defender

- i. Consider approval of the funding for the position of full-time Assistant Public Defender, Public Defender, (p.c. #12, exempt, replacing K. Lennox), at SG-14A(01)--\$28.61/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$5,770, annualized salary savings for 2024 \$1,192 – Dept. 132.
- ii. Consider approval of the funding for the position of full-time Investigator, Public Defender, (p.c. #11, non-exempt, replacing C. Tomblin), at SG-07A(01)--\$20.27/hour, effective January 12, 2023, pay period 2. Salary budget savings for 2023 \$3,826, annualized salary savings for 2024 \$785 – Dept. 132.

Action: *APPROVE the Public Defender items i-ii.*

VI. ADJOURNMENT