



CENTRE COUNTY
SALARY BOARD AGENDA

Thursday, January 14, 2021, 10:00 A.M.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, December 31, 2020 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, December 31, 2020.*

IV. ACTION ON PERSONNEL ITEMS

- A. Controller – Overtime request for any staff necessary for up to 25 hours per week combined in total for a one month period from January 17, 2020, pay period 3 to February 13, 2021, pay period 4. Salary budget impact for 2021 \$3,000 – Dept. 125.
- B. Correctional Facility – Recommendation to provide Leonard Verbeck with hazard pay through the County Relief Block Grant – Dept. 333.
- C. Elections – Recommendation from the Centre County Election Board to provide Catherine Manchester (Foreman) with hazard pay through the Centre for Tech and Civic Life Grant – Dept. 131.
- D. Probation – Approve the promotion/change in title for Shane Harper from full-time Probation Officer 1-PO1, Probation, (p.c. #05, non-exempt), at SG-N13C(03)--\$17.84/hour to full-time Intensive Adult Probation Officer 2-PO2, Probation, (p.c. #17, non-exempt, replacing D. Grieb), at SG-N15A(01)--\$18.89/hour, effective January 17, 2021, pay period 3. President Judge Pamela Ruest is requesting that Mr. Harper be approved at SG-N15C(03)--\$19.64/hour. Salary budget savings for 2021 \$25,080, annualized salary savings for 2022 \$23,664 – Dept. 301.

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- E. Prothonotary – Approve the change in status/upgrade to the position of full-time Chief Deputy Prothonotary, Prothonotary, (p.c. #09, non-exempt), at SG-S48N(14)--\$22.61/hour (47,028.80/annum) to (p.c. #09, exempt), at SG-S50K(11)--\$48,672/annum, effective January 17, 2021, pay period 3. (Currently occupied by C. Clark). Salary budget savings for 2021 \$2,101, annualized salary impact for 2022 \$3,759 – Dept. 223.

V. ADJOURNMENT