



BOARD OF COMMISSIONERS AGENDA

Tuesday, January 30, 2024 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on January 23, 2024

Action: *APPROVE the minutes from the meeting held on January 23, 2024.*

VI. PROCLAMATION.

Proclamation 4 of 2024 – Proclaiming **February 2024** as “**Career and Technical Education Month**” in Centre County.

Action: *ADOPT Proclamation 4 of 2024 proclaiming February 2024 as “Career and Technical Education Month” in Centre County.*

VII. BIDS AND PROPOSALS

A. Centre Crest Building Renovation IFB – Bid awards for the Centre Crest Building Renovation – Dept 971:

Trade	Contractor	Base Bid	Alternates	Allowances	TOTAL
General Trades	G.M. McCrossin Inc.	\$12,980,218	\$7,550	\$109,642	\$13,097,410
HVAC	Ainsworth-Enginuity	\$6,449,000		\$0	\$6,449,000
Plumbing	Ainsworth-Enginuity	\$2,407,000		\$30,000	\$2,437,000
Electrical	Hallstrom-Clark Electric	\$4,440,500		\$11,000	\$4,451,500
Total		\$26,276,718		\$150,642	\$26,434,910

Action: AWARD the Prime Contractors as presented for the Centre Crest Building Renovation.

VIII. CONTRACTS – AUTHORIZATION

A. Emergency Communications – Consider approval of discontinuing the NG911 Text to 911 Interface with Intrado/West and the PEMA Knowledge Center Interface applications with Tyler Technologies. The change will go into effect on March 31, 2024 – Dept 354.

Action: Add the discontinuation of said applications with Tyler Technologies to next week's Consent Agenda.

Human Services

B. Children & Youth Services

- i. Consider approval of a contract with Forget Me Knot Children & Youth Services to provide emergency shelter and group home for dependent and delinquent youths. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Consider approval of the Adoption and Foster Care Analysis and Reporting System (AFCARS) Upgrade and Maintenance Agreement with Avanco International, Inc. The cost of the AFCARS upgrade and maintenance is shared by all 56 Child Accounting and Profile System (CAPS) Counties and allocated across the Counties based on the number of users. The maintenance agreement total is \$3,236.88 funded as follows: State \$2,589.50 and County \$647.38 for the period of January 1, 2024 to June 30, 2024 – Dept 511.

Action: Add the Children & Youth Services items i-ii to next week's Consent Agenda.

- C. Aging – Consider approval of the grant renewal with the Department of Human Services and the Pennsylvania Department of Human Services to provide information and referrals on home community-based waiver and medical assistant programs, and for the sustainability of Aging and Disability Resource Centre Program. The grant total is \$33,958 funded as follows: State \$33,958 for the period of July 1, 2024 to June 30, 2025 – Dept 521.

Action: Add the grant with the Department of Human Service and the Pennsylvania Department of Human Services to next week's Consent Agenda.

IX. CONSENT AGENDA

Action: APPROVE this week's Consent Agenda.

- A. Emergency Communications - Consider approval of a Professional Services contract with Mission Critical Partners (MCP) to provide professional support to manage some of the capital improvement projects that were identified and scheduled for budget year 2024. MCP will specifically be responsible for the following items: tower inspections, antenna replacement work, remote shelter roof/ice mitigation work to include managing proposals, contract negotiations, vendor management, project completion/sign-off and will update the capital assets inventory sheet. The contract total is not to exceed \$65,000; any additional services will be performed at MCP's current fee schedule for the time period of January 1, 2024 to December 31, 2024 – Dept. 354.
- B. Information Technology Services - Contract termination with Egnyte. This is a 30-day termination notice with Egnyte that has provided the County secure cloud file sharing and storage for the period of March 28, 2023 to March 27, 2024 – Dept 142.

-----END OF CONSENT-----

X. LETTER OF SUPPORT

- i. Consider approval of a letter of support for Roland Curtin Foundation to apply through America250PA for grant funding towards the Centre Rail Excursions project for the preservation of Eagle Furnace.

Action: APPROVE the letter of support for Roland Curtin Foundation.

- ii. Consider approval of a letter of support for Happy Valley Adventure Bureau to apply through America250PA for grant funding towards Tourism Historic Rail Excursion Infrastructure Development Project.

Action: APPROVE the letter of support for Happy Valley Adventure Bureau.

The agenda was amended to add the additional below letter of support for Centre County Historical Society:

- iii. Consider approval of a letter of support for Centre County Historical Society to apply through America250PA for grant funding towards a new Center for Cultural and Historical Preservation adjacent to the Centre Furnace Mansion.

Action: APPROVE the letter of support for Centre County Historical Society.

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XI. CNET REQUEST

- i. Sponsorship for the taping to produce a video about how to register to vote.

Action: *APPROVE the CNET sponsorship.*

XII. AUTHORITIES, BOARDS, AND COMMISSIONS

BOARD	NAME	ACTION	TERM
Central PA Community Action Board	Nanci Rommel	Re-appointment	January 1, 2024 – December 31, 2027

Action: *APPROVE the ABC re-appointment.*

XIII. CHECK RUN

Check run in the amount of \$662,639.07 dated January 26, 2024.

Action: *APPROVE the check run dated January 26, 2024.*

XIV. ADMINISTRATOR'S REPORT

XV. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
B. Announcements

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Monday, February 5, 2023

Housing Task Force – 2 PM – Willowbank 146

Tuesday, February 6, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

Thursday, February 8, 2024

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections – 1 PM – Willowbank 146

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT