



SALARY BOARD AGENDA

Thursday, February 10, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, January 27, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, January 27, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Coroner – Approve the rate for Jason W. Brooks at SG-N10A(01)--\$16.16/hour, effective February 14, 2022, pay period 5. Coroner Scott Sayers is appointing Mr. Brooks to on-call/occasional Deputy Coroner, Coroner, (p.c. #08, non-exempt, new with 2022 budget). Salary budget savings for 2022 \$746 – Dept. 212.

Action: *APPROVE the appointment for Jason W. Brooks.*

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B. Courts

- i. Court Administration – Approve the promotion/change in title for Rebecca Kirsch, from full-time Department Clerk 3 (75), Court Administration, (p.c. #39, non-exempt), at SG-N08A(01)--\$14.79/hour to full-time Central Court Coordinator, Court Administration, (p.c. #13, non-exempt, replacing R. Stoner), at SG-N10A(01)--\$16.16/hour, effective retro to January 30, 2022, pay period 4. President Judge Ruest is requesting that Ms. Kirsch be approved at SG-N10F(06)--\$17.75/hour. Salary budget impact for 2022 \$1,350, annualized salary impact for 2023 \$1,287 – Dept. 271.

Action: *APPROVE the promotion/change in title for Rebecca Kirsch.*

C. Emergency Communications 911

- i. Consider approval of the updated 911 Communications Center wage scales, effective February 13, 2022, pay period 5.
- ii. Consider approval of the increase in pay rate for Rayme Weidel, Assistant Director Emergency Communications 911, Emergency Communications 911, (p.c. #03, exempt), from SG-S56D(04)--\$59,716.80/annum to SG-S56F(06)--\$62,067.20/annum, effective February 13, 2022, pay period 5. Salary impact for 2022 \$2,225 annualized salary impact for 2023 \$2,350 – Dept. 354.

Action: *APPROVE the Emergency Communications 911 items i-ii.*

D. Human Services

- i. Office of Aging – Consider approval of the promotion/change in title for Quentin Burchfield, from full-time “Acting” Director of Aging, Office of Aging, (p.c. #01, exempt), at SG-S56G(07)--\$63,273.60/annum to full-time Director of Aging, Office of Aging, (p.c. #01, exempt, replacing K. Pendleton), at SG-S56I(09)--\$65,748.80/annum, effective February 13, 2022, pay period 5. Human Services Administrator Natalie Corman is requesting that Mr. Burchfield be approved at SG-S56L(12)--\$69,659.20/annum. Salary budget savings for 2022 \$6,806, annualized salary impact for 2023 \$3,910 - Dept. 521.

Action: *APPROVE the promotion/change in title for Quentin Burchfield.*

- ii. Transportation – Consider approval of the voluntary demotion/change in title for Heather Rossman, from full-time Transportation Scheduler/Dispatcher, Transportation, (p.c. #37, non-exempt), at SG-N05G(07)--\$14.45/hour to full-time Department Clerk 1 (75), Transportation, (p.c. #29, non-exempt, replacing F. Kerschner), at SG-N04I(09)--\$14.37/hour, effective February 13, 2022, pay period 5. Director of Transportation David Lomison is requesting that Ms. Rossman be approved at SG-N04J(10)--\$14.65/hour. Salary budget savings for 2022 \$476, annualized salary impact for 2023 \$3,920 - Dept. 531.

Action: *APPROVE the voluntary demotion/change in title for Heather Rossman.*

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- E. Tax Assessment – Consider approval of the appointment for Mark J. Anderson, full-time Assistant Chief Assessor/Supervisor, Tax Assessment, (p.c. #03, exempt, replacing J. Pettina), at SG-S52A(01)--\$46,924.80/annum, effective February 28, 2022, pay period 6. Chief Assessor Mark Kellerman is requesting that Mr. Anderson be approved at SG-S52R(18)--\$64,875.20/annum and be credited with 2 sick days, 3 vacation days, and 9-15 year vacation accrual status. Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2022 \$953, annualized salary impact for 2023 \$3,920 - Dept. 121.

Action: *APPROVE the appointment for Mark J. Anderson.*

VI. ADJOURNMENT