



BOARD OF COMMISSIONERS' AGENDA

Thursday, February 11, 2021, 10:00 A.M.

Zoom - www.centrecountypa.gov/virtual

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, January 28, 2021 Board of Commissioners' Meeting.

Action: *APPROVE the minutes from January 28, 2021.*

IV. COVID-19 PLANNING AND RESPONSE

V. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the promotion for Daniel Lyons from part-time Corrections Officer, Correctional Facility, (p.c. #32, non-exempt), at SG-N10A(01)–\$14.70/hour to full-time Corrections Officer, Correctional Facility, (p.c. #51, non-exempt, replacing H. Hockenberry), at SG-N10X(01)–\$15.00/hour, effective February 14, 2021, pay period 5. Salary budget savings for 2021 \$5,018, annualized salary savings for 2022 \$4,451 - Dept. 333.
- ii. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #32, non-exempt, replacing D. Lyons), at SG-N10, effective retro to February 2, 2021, pay period 4 – Dept. 333.
- iii. Consider approval of the promotion for Rose Ishler from part-time Corrections Officer, Correctional Facility, (p.c. #108, non-exempt), at SG-N10A(01)–\$14.70/hour to full-time Corrections Officer, Correctional Facility, (p.c. #69, non-exempt, replacing K. Brungard), at SG-N10X(01)–\$15.00/hour, effective February 14, 2021, pay period 5. Salary budget savings for 2021 \$4,248, annualized salary savings for 2022 \$3,682 - Dept. 333.

BOARD OF COMMISSIONERS' AGENDA

THURSDAY, FEBRUARY 11, 2021

PAGE 2

- iv. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #108, non-exempt, replacing R. Ishler), at SG-N10, effective retro to February 2, 2021, pay period 4 – Dept. 333.
- v. Consider approval of the promotion for Joseph Smith from part-time Corrections Officer, Correctional Facility, (p.c. #102, non-exempt), at SG-N10A(01)--\$14.70/hour to full-time Corrections Officer, Correctional Facility, (p.c. #38, non-exempt, replacing T. Hunter), at SG-N10X(01)--\$15.00/hour, effective February 14, 2021, pay period 5. Salary budget savings for 2021 \$4,248, annualized salary savings for 2022 \$3,682 - Dept. 333.
- vi. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #102, non-exempt, replacing J. Smith), at SG-N10, effective retro to February 9, 2021, pay period 4 – Dept. 333.
- vii. Consider approval of the personnel requisition for part-time Corrections Officer, Correctional Facility, (p.c. #109, non-exempt, replacing M. Rearick), at SG-N10, effective retro to February 2, 2021, pay period 4 – Dept. 333.
- viii. Consider approval of the personnel requisition full-time Corrections Officer, Correctional Facility, (p.c. #19, non-exempt, replacing B. Houck), at SG-N10, effective retro to February 2, 2021, pay period 4 – Dept. 333.
- i. Consider approval of the appointment for Benjamin Hoffman, part-time Corrections Officer, Correctional Facility, (p.c. #80, non-exempt, replacing J. Rearick), at SG-N10A(01)--\$14.70/hour, effective February 22, 2021, pay period 5. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,292 - Dept. 333.
- ii. Consider approval of the appointment for Seth N. Sankey, part-time Corrections Officer, Correctional Facility, (p.c. #99, non-exempt, replacing K. Storey), at SG-N10A(01)--\$14.70/hour, effective February 22, 2021, pay period 5. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,292 - Dept. 333.
- iii. Consider approval of the appointment for Lane M. Wyble, part-time Corrections Officer, Correctional Facility, (p.c. #106, non-exempt, replacing J. Couteret), at SG-N10A(01)--\$14.70/hour, effective February 22, 2021, pay period 5. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,292 - Dept. 333.
- iv. Consider approval of the appointment for Gerald Gilchrist II, part-time Corrections Officer, Correctional Facility, (p.c. #92, non-exempt, replacing M. Brooks), at SG-N10A(01)--\$14.70/hour, effective February 22, 2021, pay period 5. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,292 - Dept. 333.

BOARD OF COMMISSIONERS' AGENDA

THURSDAY, FEBRUARY 11, 2021

PAGE 3

- v. Consider approval of the appointment for Jennifer L. Cowher, part-time Corrections Officer, Correctional Facility, (p.c. #100, non-exempt, replacing A. Desch), at SG-N10A(01)--\$14.70/hour, effective February 22, 2021, pay period 5. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,292 - Dept. 333.
- vi. Consider approval of the appointment for Abraham N. Elsaid, part-time Corrections Officer, Correctional Facility, (p.c. #95, non-exempt, replacing J. Donovan), at SG-N10A(01)--\$14.70/hour, effective February 22, 2021, pay period 5. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,292 - Dept. 333.

B. Human Resources – Consider approval of the personnel requisition on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt, replacing J. Kline), at SG-N02, effective retro to February 3, 2021, pay period 4 – Dept. 114.

C. Human Services

- i. Aging – Consider approval of the appointment for Dana L. Gregg, full-time Ombudsman/Apprise Coordinator/Aging Care Manager 2 (80), Aging, (p.c. #07, non-exempt, replacing E. Weeden), at SG-N12A(01)--\$16.36/hour, effective February 16, 2021, pay period 5. Salary budget savings for 2021 \$5,235, annualized budget impact for 2022 \$1,620 - Dept. 521.
- ii. MH/ID – Consider approval of the appointment for Susan B. Fairo, full-time Caseworker 2, MH/ID, (p.c. #09, non-exempt, replacing C. Greene), at SG-N12A(01)--\$16.36/hour, effective March 1, 2021, pay period 6. Salary budget savings for 2021 \$7,422, annualized salary savings for 2022 \$1,287 - Dept. 561
- iii. Transportation – Consider approval of the leave of absence for Daryl Myers, Vehicle Operator, Transportation, (p.c. #10), effective retro from January 12, 2021, pay period 2 to January 25, 2021, pay period 3 – Dept. 531.

VI. REPORT ON JUDICIAL PERSONNEL ITEMS

MDJ State College 49-2-01 – President Judge Pamela Ruest has approved the personnel requisition for full-time Office Supervisor 2, MDJ-McClain, (p.c. #08, non-exempt, replacing T. Spicer), at SG-S45, effective February 2, 2021, pay period 4 – Dept. 252.

VII. REPORT ON ROW OFFICE PERSONNEL ITEMS

VIII. NON-PERSONNEL ITEMS

A. Housing – Satisfaction piece for Tyler and Laura Welch for the premises located at 259 East Main Street, Millheim – Dept. 815.

Action: *APPROVE the satisfaction piece for Tyler and Laura Welch.*

BOARD OF COMMISSIONERS' AGENDA

THURSDAY, FEBRUARY 11, 2021

PAGE 4

- B. Commissioners – County Hospitality and Industry Recovery Program Grant Application to the Pennsylvania Department of Community and Economic Development (DCED) – Dept. 111.

Action: *APPROVE submission of the grant application to the PA DCED.*

IX. DISCUSSION ITEMS

PCHIPC Dependent Audit

- X. EXECUTIVE SESSION REPORT
- XI. QUESTIONS FROM THE PRESS
- XII. ADJOURNMENT