



CENTRE COUNTY
SALARY BOARD

Thursday, February 11, 2021, 10:00 A.M.

Zoom – www.centrecountypa.gov/virtual

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, January 28, 2021 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, January 28, 2021.*

IV. ACTION ON PERSONNEL ITEMS

A. Controller

- i. Approve the rate for Terri L. Fisher at SG-S54A(01)--\$45,415.50/annum, effective March 1, 2021, pay period 6. Controller Jason Moser is appointing Ms. Fisher to full-time Deputy Controller, Controller, (p.c. #02, exempt, replacing H. Fifield). Conditional upon satisfactory completion of pre-employment requirements. Controller Moser is requesting that Ms. Fisher be approved at SG-S54K(11)--\$55,302/annum. Salary savings for 2021 \$9,563 annualized budget impact for 2022 \$1,073 – Dept. 125.
- ii. Overtime request for any staff necessary for up to 25 hours per week combined in total for a one-month period from February 14, 2021, pay period 5 to March 13, 2021, pay period 6. Salary budget impact for 2021 \$3,000 – Dept. 125.

- B. Human Resources – Consider approval of the appointment and rate for Cristene A. Norris, on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt, replacing J. Kline), at SG-N02A(01)--\$10.18/hour, effective February 22, 2021, pay period 5. Director of Human Resources Kristen Simkins is requesting Ms. Norris be reinstated at SG-N02U(21)--\$15.11/hour. Salary budget impact for 2021 \$2,302, annualized salary impact for 2022 \$4,417 - Dept. 114.

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- C. MDJ State College 49-2-01 – Approve the promotion/change in title for Billi Coleman from full time Magisterial District Court Secretary, MDJ-McClain, (p.c. #03, non-exempt), at SG-N08Z(26)--\$22.21/hour to full time Office Supervisor 2, MDJ-McClain, (p.c. #08, non-exempt, replacing T. Spicer), at SG-S45V(22) - \$22.93/hour, effective February 28, 2021, pay period 6. Salary budget savings for 2021 \$3,956, annualized salary savings for 2022 \$3,686 – Dept. 252.
- D. Probation - Approve the rate for Sherry L. Boone at SG-N06A(01)--\$12.30/hour, effective February 16, 2021, pay period 5. President Judge Pamela A. Ruest is appointing Ms. Boone to full-time Department Clerk 2 (80), Probation, (p.c. #15, non-exempt, replacing A. Fisher). Conditional upon satisfactory completion of pre-employment requirements. President Judge Ruest is requesting that Ms. Boone be approved at SG-N06C(03)-- \$12.78/hour. Salary savings for 2021 \$3,570 annualized salary impact for 2022 \$520 – Dept. 301.

V. ADJOURNMENT