



SALARY BOARD AGENDA

Thursday, February 24, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, February 10, 2022 Salary Board Meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, February 10, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

- i. Court Administration – Approve the rate for Ryan T. Morrison at SG-N16A(01)--\$21.19/hour, effective February 28, 2022, pay period 6. President Judge Pamela Ruest is appointing Mr. Morrison to full-time Law Clerk, Court Administration, (p.c. #04, non-exempt, replacing S. McFadden). President Judge Ruest is requesting that Mr. Morrison be approved at SG-N16B(02)--\$21.58/hour. Salary budget savings for 2022 \$7,332, annualized salary impact for 2023 \$760 – Dept. 271.

Action: *APPROVE the appointment for Ryan T. Morrison.*

- ii. Domestic Relations – Approve the rate for Mitchell S. Shutika at SG-N12A(01)--\$17.69/hour, effective February 28, 2022, pay period 6. President Judge Pamela Ruest is appointing Mr. Shutika to full-time Enforcement Officer, Domestic Relations, (p.c. #05, non-exempt, replacing B. Kling). Salary budget savings for 2022 \$10,748, annualized salary savings for 2023 \$4,115 – Dept. 281.

Action: *APPROVE the rate for Mitchell S. Shutika.*

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B. Correctional Facility

- i. Consider approval of the promotion/change in title for Ty Corl, from full-time Corrections Officer, Correctional Facility, (p.c. #14, non-exempt), at SG-N10F(06)--\$20.75/hour to full-time Lieutenant, Correctional Facility, (p.c. #03, exempt, replacing T. Nichols), at SG-S54A(01)--\$24.76/hour (\$51,500.80/annum), effective retro to February 20, 2022, pay period 5. Warden Christopher Schell is requesting that Mr. Corl be approved at SG-S54B(02)--\$25.23/hour (\$52,478.40/annum). Salary budget impact for 2022 \$2,210, annualized salary impact for 2023 \$3,058 - Dept. 333.
- ii. Central Booking – Consider approval of the promotion/change in title for Matthew Beck, from full-time Corrections Officer, Central Booking, (p.c. #50, non-exempt), at SG-N10F(06)--\$20.75/hour to full-time Lieutenant, Correctional Facility, (p.c. #63, exempt, replacing T. Allen Jr.), at SG-S54A(01)--\$24.76/hour (\$51,500.80/annum), effective retro to February 20, 2022, pay period 5. Warden Christopher Schell is requesting that Mr. Beck be approved at SG-S54B(02)--\$25.23/hour (\$52,478.40/annum). Salary budget savings for 2022 \$62, annualized salary savings for 2023 \$2,018 - Dept. 334.

Action: *APPROVE the Correctional Facility items i-ii.*

- C. Financial Management – Consider approval of the appointment for Joni MacIntyre, full-time Chief Financial Officer, Financial Management, (p.c. #01, exempt, replacing T. Martin), at SG-S66A(01)--\$90,438.40/annum, effective March 14, 2022, pay period 7. County Administrator Margaret Gray is requesting that Ms. MacIntyre be approved at SG-S66N(14)--\$116,396.80/annum. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$27,021, annualized salary impact for 2023 \$4,317 - Dept. 113.

Action: *APPROVE the appointment for Joni MacIntyre.*

D. Human Services

i. Aging

1. Consider approval of the promotion/change in title for Brandy Lose, from full-time Aging Care Management Supervisor 1, Office of Aging, (p.c. #02, exempt), at SG-S54D(04)--\$54,433.60/annum to full-time Assistant Director/Aging Care Management Supervisor 1, Office of Aging, (p.c. #03, exempt, replacing Q. Burchfield), at SG-S55C(03)--\$55,972.80/annum, effective February 27, 2022, pay period 6. Director of Aging Quentin Burchfield is requesting that Ms. Lose be approved at SG-S55E(05)--\$58,115.20/annum. Salary budget savings for 2022 \$3,300, annualized salary savings for 2023 \$3,453 - Dept. 521.

Action: *APPROVE the promotion/change in title for Brandy Lose.*

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- ii. Children & Youth Services – Consider approval of the appointment for Katrina D. Mock, full-time Caseworker 2, C&YS, (p.c. #41, non-exempt, replacing S. Haldeman), at SG-N13A(01)--\$18.49/hour, effective March 4, 2022, pay period 6. C&YS Administrator Julia Sprinkle is requesting that Ms. Mock be approved at SG-N13D(04)--\$19.56/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$6,013, annualized salary savings for 2023 \$5,285 - Dept. 511.

Action: *APPROVE the appointment for Katrina D. Mock.*

- E. Public Defender – Consider approval of the promotion/change in title for Blake Spennati, from full-time Legal Secretary 2, Public Defender, (p.c. #08, non-exempt), at SG-N08A(01)--\$14.79/hour to full-time Paralegal 2, Public Defender, (p.c. #13, non-exempt, replacing A. Bowes), at SG-N10A(01)--\$16.16/hour, effective April 24, 2022, pay period 10. Chief Public Defender David Crowley is requesting that Mr. Spennati be approved at SG-N10C(03)--\$16.80/hour. Salary budget impact for 2022 \$4,820, annualized salary savings for 2023 \$1,516 - Dept. 132.

Action: *APPROVE the promotion/change in title for Blake Spennati.*

VI. ADJOURNMENT