



## BOARD OF COMMISSIONERS AGENDA

Tuesday, February 28, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on February 21, 2023.

**Action:** *APPROVE the minutes from the meeting held on February 21, 2023.*

VI. PROCLAMATION

Proclamation 6 of 2023 – Proclaiming **February 28, 2023** as **Museum Advocacy Day** in Centre County.

**Action:** *ADOPT Proclamation 6 of 2023 proclaiming February 28, 2023 as Museum Advocacy Day.*

Proclamation 7 of 2023 – Proclaiming **March 12-18, 2023** as **Pennsylvania 4-H Week** in Centre County.

**Action:** *ADOPT Proclamation 7 of 2023 proclaiming March 12-18, 2023 as 4-H Week.*

VII. PRESENTATION

Broadband Strategic Plan Summary Presentation

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**VIII. CONTRACTS – AUTHORIZATION**

- A. Records Management – Contract termination with Stericycle, Inc. This is a 30-day termination notice with Stericycle, Inc. that has provided the County with shredding services for the period of April 1, 2020 to March 31, 2023 – Dept 143.

**Action:** *APPROVE the contract termination with Stericycle, Inc.*

Human Services

B. MH/ID/EI- D&A

- i. Consider approval of the Professional Service Agreement with Tuscarora Intermediate Unit 11 to provide funds that are available from Office of Child Development and Early Learning (OCDEL) to support workforce development for Early Intervention Programs. These funds will be passed through the Tuscarora Intermediate Unit 11 and are not to exceed \$6,478.61 for the period of July 1, 2022 to June 30, 2023 – Dept 561.
- ii. Contract renewal with Roxbury Treatment Center to provide drug and alcohol services including medically monitored inpatient withdrawal management, clinically managed high intensity residential and enhanced residential, case management services, and medication assisted treatment. The contract total is estimated at \$5,000 funded as follows: State \$5,000 for the period of July 1, 2022 to June 30, 2023 – Dept 562.

**Action:** *Add the MH/ID/EI-D&A items i-ii to next week's Consent Agenda.*

**IX. CONSENT AGENDA**

**Action:** *APPROVE this week's Consent Agenda.*

- A. Elections – Consider approval of a contract with ElectionIQ, LLC to provide custom software for Poll Workers and Inventory Management. The contract total is \$28,000 for the period of February 28, 2023 to February 27, 2024 – Dept 131.

B. Conservation District

- i. Consider approval of the Countywide Action Plan Block Grant Subaward Projects. The following projects were reviewed, and it was determined that they best represented the goals of the Centre County Action Plan:
1. Ridenour Farm In-Stream Restoration Project located in a tributary to Pine Creek near Aaronsburg: Chesapeake Conservancy \$48,222.00
  2. Spring Creek (Benner Springs) Stream Restoration Project: Western Pennsylvania Conservancy \$34,660.00
  3. SCCTU 2022 CAP Request Oak Hall Project: Spring Creek Chapter Trout Unlimited \$26,712.00

The Countywide Action Plan Block Grant Subaward Projects total is \$109,594.00 for the period of January 1, 2022 to December 31, 2023 – Dept 822.

- ii. Consider approval of the contract addendum #3 with Herbert, Rowland and Grubric, Inc. (HRG, Inc.) to provide supplemental engineering and related services for the implementation phase of the Countywide Action Plan for the Chesapeake Bay Watershed Implementation Plan. The contract total is \$95,000, which will be funded by the Community Clean Water Action Plan Coordinator Grant from PADEP for the

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period of January 1, 2023 to December 31, 2023 – Dept 822.

-----END OF CONSENT-----

X. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	NAME	ACTION	TERM
Conservation District	Chris Ishler	Appointment to fill unexpired term of C. Allen Ishler	February 28, 2023 – December 31, 2024

**Action:** *APPROVE the ABC appointment of Chris Ishler.*

XI. CHECK RUN

Check run in the amount of \$1,133,815.88 dated February 24, 2023.

**Action:** *APPROVE the check run dated February 24, 2023.*

XII. ADMINISTRATOR’S REPORT

XIII. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

i. The Board of Commissioners meeting on Tuesday, March 7, 2023 as well as the Salary Board/Board of Commissioners meetings on Thursday, March 9, 2023 have been CANCELLED.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

**Thursday, March 2, 2023**

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

**Tuesday, March 14, 2023**

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

**Thursday, March 16, 2023**

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT