



## BOARD OF COMMISSIONERS AGENDA

Thursday, March 11, 2021, 10:00 A.M.

Virtual – BlueJeans

To join the meeting please visit: [www.centrecountypa.gov/virtual](http://www.centrecountypa.gov/virtual).

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, February 25, 2021 Board of Commissioners Meeting.

**Action:** *APPROVE the minutes from February 25, 2021.*

IV. COVID-19 PLANNING AND RESPONSE

A. Suspension of the COVID 19 Personal Travel Policy

B. Amendments to County Protocols

**Action:** *APPROVE suspension of the COVID-19 Personal Travel Policy and amendments to County protocols.*

V. PERSONNEL ITEMS

A. Correctional Facility

i. Consider approval of the personnel requisition full-time Corrections Officer, Correctional Facility, (p.c. #107, non-exempt, replacing M. Brooks), at SG-N10, effective retro to February 25, 2021, pay period 5 – Dept. 333.

ii. Consider approval of the personnel requisition part-time Corrections Officer, Correctional Facility, (p.c. #91, non-exempt, replacing S. Meeker), at SG-N10, effective retro to February 23, 2021, pay period 5 – Dept. 333.

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**B. Elections**

- i. Consider approval of the reappointment for Cristene A. Norris, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #18, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to January 7, 2021, pay period 2 to January 11, 2021, pay period 2. Paid for with the remaining Center for Tech and Civic Life grant funds – Dept. 131.
- ii. Consider approval of the reappointment for Laura S. Brown, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #23, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to January 7, 2021, pay period 2 to January 11, 2021, pay period 2. Paid for with the remaining Center for Tech and Civic Life grant funds – Dept. 131.
- iii. Consider approval of the reappointment for Mary Sargo, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #27, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to January 7, 2021, pay period 2 to January 11, 2021, pay period 2. Paid for with the remaining Center for Tech and Civic Life grant funds – Dept. 131.
- iv. Consider approval of the reappointment for Saralee Bressler, temporary part-time Temporary Satellite Voting Center Worker, Elections, (p.c. #30, non-exempt, new), at SG-N02U(21)--\$15.11/hour, effective retro to January 7, 2021, pay period 2 to January 11, 2021, pay period 2. Paid for with the remaining Center for Tech and Civic Life grant funds – Dept. 131.

**C. Emergency Communications 911**

- i. Consider approval of the appointment for Stewart L. Gingerich Jr., full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #25, non-exempt, replacing K. Cameron), at SG-N09E(05)--\$15.35/hour, effective March 22, 2021, pay period 7. Salary budget savings for 2021 \$7,982, annualized salary savings for 2022 \$2,281 - Dept. 354.
- ii. Consider approval of the personnel requisition for full-time Training Supervisor, Emergency Communications 911, (p.c. #37, non-exempt, replacing R. Weidel), at SG-S45A(01), effective March 11, 2021, pay period 6 – Dept. 354.
- iii. Consider approval of the personnel requisition for full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #10, non-exempt, replacing R. Lyons), at SG-N09E(05), effective March 11, 2021, pay period 6 – Dept. 354.

**D. Human Services**

**i. Adult Services**

1. Consider approval of the new job description for the position of Caseworker 1-Adult Services, Adult Services, SG-N10, effective March 11, 2021, pay period 6 – Dept. 501.

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2. Consider approval of the personnel requisition for temporary full-time Caseworker 1-Adult Services, Adult Services, (p.c. #06, non-exempt, new), at SG-N10, effective March 11, 2021, pay period 6 – Dept. 501.
  3. Consider approval of the personnel requisition for temporary full-time Caseworker 1-Adult Services, Adult Services, (p.c. #07, non-exempt, new), at SG-N10, effective March 11, 2021, pay period 6 – Dept. 501.
- ii. MH/ID – Consider approval of the personnel requisition for full-time Caseworker 2, MH/ID, (p.c. #40, non-exempt, replacing A. Standridge), at SG-N12, effective retro to March 3, 2021, pay period 6 – Dept. 561.
  - iii. Transportation – Consider approval of the personnel requisition for on-call/occasional Vehicle Operator, Transportation, (p.c. #17, non-exempt, replacing T. Desmond), at SG-N04, effective retro to March 1, 2021, pay period 6 – Dept. 531.
- E. Public Defender - Consider approval of the personnel requisition for full-time Legal Secretary 2, Public Defender, (p.c. #09, non-exempt, replacing J. Poorman), at SG-N08A(01), effective retro to March 5, 2021, pay period 6 – Dept. 132.

**VI. REPORT ON JUDICIAL PERSONNEL ITEMS**

MDJ State College 49-1-01 – President Judge Pamela Ruest has approved the personnel requisition for full-time Office Supervisor 2, MDJ-Hahn, (p.c. #01, non-exempt, replacing K. Caprio Devore), at SG-S45, effective February 18, 2021, pay period 5 – Dept. 251.

MDJ State College 49-3-05 – President Judge Pamela Ruest has approved the personnel requisition for full-time Office Supervisor 2, MDJ-Lachman, (p.c. #18, non-exempt, replacing T. Hagenbuch), at SG-S45, effective March 1, 2021, pay period 6 – Dept. 257.

**VII. REPORT ON ROW OFFICE PERSONNEL ITEMS**

Sheriff – Sheriff Bryan Sampsel has approved the personnel requisition for on-call/occasional Security Officer, Sheriff, (p.c. 26, non-exempt, replacing D. Clouse), at SG-N08, effective March 2, 2021, pay period 6 – Dept. 211.

**VIII. NON-PERSONNEL ITEMS**

- A. Capital Projects – Proposal from Automated Logic for connection of the HVAC duct smoke detectors to the new fire alarm panel at the Courthouse as part of the Courthouse Renovations Project. The total cost is \$5,661 – Dept. 971.

**Action:** *APPROVE the proposal from Automated Logic.*

- B. Housing – Satisfaction piece for Ray Hosterman for the premises located at 204 Eagles Nest Road, Blanchard - Dept. 815.

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**Action:** *APPROVE the satisfaction pieces for Ray Hosterman.*

- C. Transportation – Acquisition of a 2018 Chevrolet Suburban with 71,758 miles for \$33,000 to be utilized by the District Attorney’s Office Task Force Surveillance Team. This vehicle will be provided as a Penn State In-Kind Service in the total all-inclusive amount of \$33,000 – Dept. 532.

**Action:** *APPROVE the vehicle acquisition from Penn State University.*

IX. DISCUSSION ITEMS

Letter in support of Tempest Productions in their efforts to secure Pennsylvania Council on the Arts funding to support their expansion to a year-round program.

**Action:** *APPROVE the letter of support for Tempest Productions.*

X. C-NET REQUESTS

Sponsorship of a bulletin board message for the Centre County Conservation District’s annual seedling sale.

**Action:** *APPROVE CNET Sponsorship for the Centre County Conservation District Seedling Sale.*

XI. EXECUTIVE SESSION REPORT

XII. QUESTIONS FROM THE PRESS

XIII. ADJOURNMENT