



BOARD OF ELECTIONS AGENDA

Thursday, March 16, 2023 2:00 P.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Elections. For items not on the agenda, the Board of Elections will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is de minimus in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MINUTES

The Board will consider approving the minutes from the November 28, 2022 Board of Elections meeting.

Action: *APPROVE the minutes from November 28, 2022 meeting.*

VI. OLD BUSINESS

VII. MUNICIPAL PRIMARY

A. Conduct casting of lots for all candidates on the Municipal Primary, May 16, 2023.

B. Haines Township ballot question petition

i. Olde Village Mercantile Company, located at 144 West Aaron Square, Aaronsburg, PA to sell alcohol and hold special tasting events at their location

Recommended Action: *Deny petition by Haines Township resident as the proposed ballot question does not meet the requirements of the liquor code.*

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- C. Consider approval of the location for a function agreement with The Penn Stater Hotel and Conference Center for the Poll Worker Training. The estimated cost is \$5,380.00 which was budgeted for the period of April 28, 2023 to May 5, 2023 – Dept 131.

Action: *APPROVE the location of the function agreement with The Penn Stater Hotel and Conference Center for Poll Worker Training.*

- D. Consider approval of the location of a function agreement with The Penn Stater Hotel and Conference Center for the Vote by Mail Processing Room. The estimated cost is \$14,925.00 which was budgeted for the period of May 12, 2023 to May 18, 2023 – Dept 131.

Action: *APPROVE the location of a function agreement with The Penn Stater Hotel and Conference Center for Vote-By-Mail processing.*

- E. Review quantities of Ballots to purchase for the Municipal Primary

Action: *APPROVE the quantities of vote-by-mail ballots, absentee, provisional and Election Day ballots for the Municipal Primary.*

- F. Polling Locations

- i. Change of Polling Locations:

1. Precinct # 5 Bellefonte West from Bellefonte Public Library to Bellefonte Presbyterian Church 203 N Spring Street
2. Precinct # 11 Philipsburg #2 from Hope Fire Co Rec Center to First Lutheran Church 20 N Centre St
3. Precinct #12 Philipsburg #3 from American Martial Arts Academy to Hope Fire Co Rec Center
4. Precinct #91 Ferguson North Central from Stepping Stones Community Church to a temporary move to Centre Dance located at 2121 Sandy Drive State College

Action: *APPROVE the change of polling locations for items 1-4.*

VIII. NEW BUSINESS

IX. ELECTION ANNOUNCEMENTS

- A. The next scheduled Board of Elections meeting is Thursday, April 13, 2023 at 2:00 PM at the Willowbank Building Room 146.

X. EXECUTIVE SESSION REPORT

XI. QUESTIONS FROM THE PRESS

XII. ADJOURN