



BOARD OF COMMISSIONERS AGENDA

Tuesday, March 19, 2024 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners and Work Session meetings held on March 12, 2024.

Action: *APPROVE the minutes from the meetings held on March 12, 2024.*

VI. ANNOUNCEMENT

AppleGate Recovery Naloxone Distribution

VII. PROCLAMATION

Proclamation 11 of 2024 – Proclaiming March 17-23, 2024 as Pennsylvania 4H Week in Centre County.

Action: *ADOPT Proclamation 11 of 2024 proclaiming **March 17-23, 2024 as Pennsylvania 4H Week in Centre County.***

VIII. RESOLUTION

Resolution 5 of 2024 – A Resolution designating John Franek Jr. as Centre County's Language Access Coordinator.

Action: *ADOPT Resolution 5 of 2024.*

IX. CONTRACTS – AUTHORIZATION

A. Planning and Community Development

- i. Consider approval of the subrecipient agreement with Haines-Aaronsburg Municipal Authority for the fiscal year 2020 Community Development Block Grant funds for the Haines-Aaronsburg Water Well Rehab, Phase II project. The grant total is \$54,670.73 for the period of February 8, 2024 to September 2, 2024 – Dept 817.
- ii. Consider approval of the subrecipient agreement with Haines-Aaronsburg Municipal Authority for the fiscal year 2021 Community Development Block Grant funds for the Haines-Aaronsburg Water Well Rehab, Phase II project. The grant total is \$128,500 for the period of February 8, 2024 to January 17, 2025 – Dept 817.
- iii. Consider approval of the Community Development Block Grant Language Access Plan for limited English proficient individuals. The Language Access Plan establishes guidelines and requirements for the provision of language access services. There is no cost to the County – Dept 817.

Action: *APPROVE Planning and Community Development items i-iii.*

B. Commissioners

- i. Consider approval of the purchase of a community columbarium from Happy Valley Monuments for unclaimed cremains to have a final resting place. The total is \$19,530.00, which includes the columbarium, shipping and transportation to the cemetery and installation – Dept. 111.

Action: *APPROVE the purchase of the columbarium from Happy Valley Monuments.*

- ii. Consider approval of Centre County Government's Language Access Policy for limited English proficient individuals – Dept. 111.

Action: *APPROVE Centre County's Language Access Policy.*

- C. Information Technology Services – Contract renewal with CDW-G, LLC. to provide Veeam software. Veeam provides snapshot backup copies of all servers, data, files, and Microsoft Office360 backup. The contract total is \$30,352.75 for the period of April 16, 2024 to September 5, 2025 – Dept 142.

Action: *Add the contract with CDW-G, LLC. to next week's Consent Agenda.*

- D. Centre County Correctional Facility – Contract renewal with Axon Enterprise, Inc. (Axon) to provide equipment, maintenance and software licensing for the body cameras. Axon will provide new/updated equipment every 30 months. The contract total is \$64,499.61 for the period of April 1, 2024 to April 1, 2029 – Dept 333.

Action: *Add the contract with Axon Enterprise, Inc. to next week's Consent Agenda.*

E. Criminal Justice Planning

- i. Consider approval of the Criminal Justice Advisory Board (CJAB) Technical Assistance and Training Grant application through Pennsylvania Commission on Crime and Delinquency. The funds would be utilized for Adult Mental Health First Aid Training to the members of CJAB or their designees. The grant total is \$2,000 funded as follows: Federal \$2,000 for the period of March 1, 2024 to December 31, 2024 – Dept 306.
- ii. Consider approval of the grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Byrne Justice Assistance Grant (JAG). The funds will be utilized to support the implementation of a new caseworker position within the Public Defender's Office to coordinate services for their clients. The contract total is not to exceed \$250,000 for the period of October 1, 2024 to September 30, 2026 – Dept 306.

Action: *APPROVE the Criminal Justice Planning items i-ii.*

- F. Risk Management – Consider approval of the Loss Prevention Grant Application with the PA Counties Risk Pool (PCoRP) to pay for 19 LifeVac devices which will be dispersed throughout the County buildings, a safety flammables cabinet for the Sheriff's Office and a 12 foot long nonslip floor mat for the Sheriff's Office. The grant total is \$2,787.06 for the period of June 1, 2023 to May 31, 2024 – Dept 112.

Action: *Add the Loss Prevention Grant Application with PCoRP to next week's Consent Agenda.*

Human Services

- G. Adult Services – Consider approval of the FY 2023 Emergency Solutions Grant contract with the Department of Community and Economic Development (DCED). This contract will continue existing emergency shelter and homeless prevention services in Centre County. The contract total is \$200,000 funded as follows: Federal \$200,000 – Dept. 501.

Action: *Add the contract for the FY 2023 Emergency Solutions Grant to next week's Consent Agenda.*

X. LIQUID FUELS – FEE FOR LOCAL USE

- i. Consider approval of the liquid fuels application for Howard Township in the amount of \$58,895.00 for road improvements to Bullit Run Road (T-398) – Dept. 412.
- ii. Consider approval of a liquid fuels check to Marion Township in the amount of \$18,680 for the Slaughter House Road Intersection improvements – Dept. 412.

Action: *APPROVE the Liquid Fuels and Fee for Local Use items i-ii.*

XI. CONSENT AGENDA

Action: *APPROVE this week's Consent Agenda.*

- A. Centre County Correctional Facility – Consider approval of a Letter of Agreement with Pennsylvania State Police to assist in investigations of alleged sexual crimes in the Correctional Facility. This agreement will comply with the requirements of the Prison Rape Elimination Act (PREA). There is no cost to the County for the period of March 19, 2024 to December 31, 2024 – Dept 333.

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- B. Facilities Management – Consider approval of a contract with About Time Restorations LLC to provide the annual maintenance of the Centre County Courthouse tower clock and bells. This contract will cover normal maintenance only and if additional parts or repairs are needed, it will be billed at their hourly rate. This contract will include one visit per year for three years for a total of \$1,650 for the time period of February 16, 2024 to December 31, 2026 – Dept. 161.

-----END OF CONSENT-----

XII. AUTHORITIES, BOARDS, AND COMMISSIONS

BOARD	NAME	ACTION	TERM
Children & Youth Services Advisory Board	Mary Ann Zimmerman	Appointment	March 19, 2024 – March 18, 2026

Action: *APPROVE the ABC appointment.*

XIII. CHECK RUN

Check run in the amount of \$1,324,801.14 dated March 15, 2024.

Action: *APPROVE the check run dated March 15, 2024.*

XIV. ADMINISTRATOR'S REPORT

XV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. Centre County Government Offices will be closed on Friday, March 29, 2024 in observance of Spring Break.

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Thursday, March 21, 2024

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, March 26, 2024

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

Thursday, March 28, 2024

Finance Committee – 9 AM – Willowbank 146

Board of Elections – 1 PM – Willowbank 146

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT