



BOARD OF ELECTIONS

Tuesday, April 6, 2021, 11:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

Virtual – [BlueJeans](#)

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Elections. For items not on the agenda, the Board of Elections will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MINUTES

Board will consider approving the Minutes of the Board of Elections meeting held on Tuesday, March 30, 2021.

IV. NEW BUSINESS

A. Ordering of Ballots for the Municipal Primary

Action: *Approve order of vote-by-mail ballots, same day ballots, and provisional ballots for the 2021 Primary Election.*

- B. Elections - Agreement with Pitney Bowes for the purchase of a Relay3500 Folder/Inserter including years 2-5 of equipment maintenance. The purchase price for the Relay3500 is \$12,008.46. Equipment maintenance cost is free for the first year, then \$1,122.00 per year for year 2 through year 5. Equipment maintenance includes replacement parts and labor. Agreement totals \$16,496.46 and will be paid for 100% by grant funds through the Center for Tech and Civic Life grant – Dept. 131.

Action: *Recommend to the Board of Commissioners entering into the agreement with Pitney Bowes.*

V. DISCUSSION ITEMS

Ballot Return and Collection Plan

VI. ELECTION ANNOUNCEMENTS

Monday, May 3, 2021

Last day to REGISTER before the Primary.

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Tuesday, May 11, 2021

Last day to apply for a mail-in or civilian absentee ballot.

Tuesday, May 18, 2021

MUNICIPAL PRIMARY

Last day for County Board of Elections to receive voted mail-in and civilian absentee ballots (must be received by 8:00 PM).

VII. ADJOURNMENT