



CENTRE COUNTY
SALARY BOARD AGENDA

Thursday, April 8, 2021, 10:00 A.M.

Virtual – BlueJeans

To join the meeting please visit: www.centrecountypa.gov/virtual.

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, March 25, 2021 Salary Board meeting.

Action: *APPROVE the Salary Board meeting minutes from Thursday, March 25, 2021.*

IV. ACTION ON PERSONNEL ITEMS

- A. Controller - Overtime request for any staff necessary for up to 25 hours per week combined in total for a one-month period from April 11, 2021, pay period 9 to May 8, 2021, pay period 10. Salary budget impact for 2021 \$3,000 – Dept. 125.
- B. Correctional Facility – Consider approval of the reinstatement for James D. Ard to full-time Corrections Officer, Correctional Facility, (p.c. #38, non-exempt, replacing J. Smith), at SG-N10X(01)--\$15.00/hour, effective April 12, 2021, pay period 9. Warden Schell is requesting Mr. Ard be reinstated non-probationary and at SG-N10B(03)--\$16.77/hour. Salary budget impact for 2021 \$5,887, annualized salary savings for 2022 \$6,342 – Dept. 333.
- C. Elections -- Approve the creation of twelve (12) Temporary Election Worker, Elections, (p.c. #31-42, non-exempt), at SG-N02U(21)--\$15.11/hour, effective April 8, 2021, pay period 8 – Dept. 131.
- D. Emergency Communications 911 –
- i. Consider approval of the creation of an on-call/occasional Public Safety Telecommunicator, Emergency Communications 911, (p.c. #41, non-exempt), at SG-N09U(21)--\$21.08/hour, effective April 8, 2021, pay period 8 – Dept. 354.

SALARY BOARD AGENDA
THURSDAY, APRIL 8, 2021
PAGE 2

- ii. Consider approval of the appointment for Timothy A. Robinson, on-call/occasional Field Technician, Emergency Communications 911, (p.c. #31, non-exempt, replacing M. Kaschalk), at SG-N04A(01)--\$11.20/hour, effective April 12, 2021, pay period 9. Director Norman Spackman is requesting that Mr. Robinson be approved at SG-N04D(04)--\$11.89/hour. Salary budget savings for 2021 \$5,354, annualized salary savings for 2022 \$3,316 - Dept. 354.
 - E. MDJ State College II 49-3-05 – Approve the rate for Matthew J. Ray at SG-S45A(01)--\$15.13/hour, effective April 12, 2021, pay period 9. President Judge Pamela Ruest is appointing Mr. Ray to full-time Office Supervisor 2, MDJ-Lachman, (p.c. #18, non-exempt, replacing T. Hagenbuch). President Judge Ruest is requesting that Mr. Ray be approved at SG-S45C(03)--\$15.73/hour. Salary budget impact for 2021 \$11,369, annualized salary impact for 2022 \$6,312 – Dept. 257.
 - F. Public Defender – Consider approval of the promotion/change in title for Ashley Bowes from full-time Legal Secretary 2, Public Defender, (p.c. #08, non-exempt), at SG-N08G(07)--\$15.23/hour to full-time Paralegal 2, Public Defender, (p.c. #13, non-exempt, replacing S. Corl), at SG-N10D(04)--\$15.77/hour, effective April 11, 2021, pay period 9. Chief Public Defender David Crowley is requesting that Ms. Bowes be approved at SG-N10G(07)--\$16.75/hour. Salary budget savings for 2021 \$912, annualized salary increase for 2022 \$4,666 - Dept. 132.
 - G. Sheriff – Approve the promotion/change in status for Lindsey Spayd from part-time Security Officer 40%, Sheriff, (p.c. #13, non-exempt) to full-time Security Officer, Sheriff, (p.c. #40, non-exempt, replacing J. Muss), effective April 11, 2021, pay period 9 (No change in pay rate). Salary budget impact for 2021 \$6,543, annualized salary impact for 2022 \$7,418 – Dept. 211.
- V. ADJOURNMENT