



BOARD OF COMMISSIONERS' AGENDA

Tuesday, April 16, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, April 9, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from April 9, 2019.*

V. ANNOUNCEMENT

Household Hazardous Waste Collection Event

VI. PROCLAMATION

- A. Proclamation No. 7 of 2019 – Proclaiming April 2019 as Pennsylvania 811 Safe Digging Month.

Action: *ADOPT Proclamation No. 7 of 2019.*

- B. Proclamation No. 8 of 2019 – Proclaiming April 7-13, 2019 as National Library Week.

Action: *ADOPT Proclamation No. 8 of 2019.*

VII. REQUEST FOR PROPOSALS

- A. Planning – Request for proposals for the design and replacement of the existing heating, ventilation and air conditioning system at the Holt Memorial Library Branch in Philipsburg, PA – Dept. 151.

Action: *APPROVE advertisement of the RFP – Design/Replacement of Holt Memorial Library HVAC System.*

- B. Human Services – Opening of Proposals for the RFP - Crisis Diversion Services – Dept. 561.

Action: *Table RFP – Crisis Diversion Services until April 30.*

VIII. CONTRACTS

- A. Criminal Justice Planning – Submission of a Project Modification Request to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the 2018-2020 County Intermediate Punishment Program grant. The grant total is \$251,629, which is State funded for the period of July 1, 2018 through June 30, 2020 - Dept. 306.

Action: *Add the project modification request to next week's Consent Agenda.*

- B. Emergency Communications

- i. Contract with Centre WISP Venture Company, LLC for the lease of tower space at the Centre Hall tower site. The contract total is \$10,616.24 for the period of April 23, 2019 through April 22, 2024. After expiration of the initial term, the agreement will automatically renew on an annual basis – Dept. 354.
- ii. Contract renewal with Voiance Language Services, LLC to provide language interpretation services to 9-1-1. The contract rate is \$.75 per minute, which is billed monthly based on service use for the period of May 10, 2019 through May 9, 2020 – Dept. 354.
- iii. Contract renewal with NetMotion Software, Inc. to provide maintenance for the secured VPN which police departments use to access CAD and CAD mobile data on computers in their vehicles. The agreement includes 24 x 7 technical support, upgrades, tech notes and web based support, patch and point release at no additional charge, and guaranteed response times. The contract total is \$2,940 for the period of May 18, 2019 through May 17, 2020 – Dept. 354.

Action: *Add the contract with Centre WISP Venture Company, LLC and the contract renewals with Voiance Language Services, LLC and NetMotion Software, Inc. to next week's Consent Agenda.*

- C. Human Services

- i. MH/ID/EI – D&A – Contract with Discovery House to provide drug and alcohol services that include outpatient methadone maintenance services. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

Action: *Add the contract with Discovery House to next week's Consent Agenda.*

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- D. Information Technology Services – Contract renewal with Acordex Imaging + Mobile to provide annual support for the third party WEBIA image viewer. The contract total is \$540 for the period of July 6, 2018 through July 5, 2019 – Dept. 142.

Action: Add the contract renewal with Acordex Imaging + Mobile to next week's Consent Agenda.

- E. Risk Management - Professional liability insurance policy for the District Attorney's Office through NDAA Insurance Services. The total premium is \$27,975 for the period of June 6, 2019 through June 6, 2020 - Dept. 112.

Action: Add the policy with NDAA Insurance Services to next week's Consent Agenda.

IX. LETTER OF SUPPORT

X. CONSENT AGENDA

- A. Commissioners – Agreement with Weber Murphy Fox, Inc. (WMF) to provide Architectural Professional Services for a renovation to the Courthouse. The contract total is \$47,500 - Dept. 111.
- B. Controller – Contract renewal with Milliman for the production of a valuation report, GASB 75 Other Postemployment Benefit (OPEB) Financial Reporting for Fiscal Years 2018 and 2019, as well as an interim year report as of December 31, 2019, which will be prepared in 2020. The purpose of the valuation report is to determine if the county is required to fund any post-employment benefits, other than pensions, on a pay-as-go-basis or via an established trust fund. The contract total is \$17,415 for the period of January 1, 2019 through December 31, 2020 – Dept. 125.
- C. Financial Management – Contract renewal with Superior LLC, a Central Square Company, to provide annual maintenance and support for the Finance Plus software. The contract total is \$35,773.49 for the period of February 1, 2019 through January 31, 2020 – Dept. 113.
- D. Information Technology Services – Maintenance contract renewal with Conduvis Technologies. Conduvis Technologies provides quick recovery for deleted files. The contract total is \$976.29 for the period of March 29, 2019 through March 28, 2019 – Dept. 142

XI. ADMINISTRATOR'S REPORT

XII. LIQUID FUELS

XIII. FEE FOR LOCAL USE

XIV. CHECK RUN

Check run in the amount of \$562,622.67 dated April 12, 2019.

Action: APPROVE the check run dated April 12, 2019.

XV. DISCUSSION ITEMS

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- XVI. RECOGNITION
- XVII. C-NET REQUESTS
- XVIII. REPORTS - ANNOUNCEMENTS
 - A. Voter Registration Report
 - B. Announcements

Centre County Government Offices will be closed on Friday, April 19 for
Spring Break.

- XIX. EXECUTIVE SESSION REPORT
- XX. PUBLIC MEETING SCHEDULE

Tuesday, April 16, 2019
BOC Meeting - 10:00 AM - Room 146WB

Thursday, April 18, 2019
Finance Committee - 9:00 AM - Room 146WB
BOC/Salary Board - 10:00 AM - Room 146WB
Retirement Board - 11:00 AM - Room 146WB

Tuesday, April 23, 2019
BOC Meeting - 10:00 AM - Room 146WB

Thursday, April 25, 2019
Finance Committee - 9:00 AM - Room 146WB
BOC/Salary Board - 10:00 AM - Room 146WB
Retirement Board - 11:00 AM - Room 146WB

- XXI. BID / PROPOSAL SCHEDULE
 - Tuesday, April 16, 2019
Opening of Proposals - RFP Crisis Diversion Services
 - Tuesday, April 30, 2019
Proposal Award - RFP Crisis Diversion Services

- XXII. ELECTION ANNOUNCEMENTS
 - Monday, April 22, 2019
Last day to register before the primary.
 - Tuesday, April 23 - Thursday, April 25, 2019
Election Board Training Classes - CCCF Community Room - 9 AM, 2 PM, and 6 PM
 - Tuesday, May 14, 2019
Last day to apply for a civilian absentee ballot.

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Friday, May 17, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 21, 2019

Municipal Primary

XXIII. QUESTIONS FROM THE PRESS

XXIV. ADJOURNMENT