



## SALARY BOARD AGENDA

Thursday, April 21, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

---

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, April 14, 2022 Salary Board Meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, April 14, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Court Administration – Approve the rate for Jeremy N. Glasner at SG-N16A(01)–\$21.19/hour, effective May 16, 2022, pay period 11. President Judge Pamela Ruest is appointing Mr. Glasner to full-time Law Clerk, Court Administration, (p.c. #05, non-exempt, replacing S. Hahn). President Judge Ruest is requesting that Mr. Glasner be approved at SG-N16B(02)–\$21.58/hour. Salary budget savings for 2022 \$2,060, annualized salary savings for 2023 \$3,335 – Dept. 271.

**Action:** *APPROVE the rate for Jeremy N. Glasner.*

**SALARY BOARD AGENDA**  
**THURSDAY, APRIL 21, 2022**  
**PAGE 2**

- B. Prothonotary – Approve the promotion/change in title for Karen Hauser from full-time Department Clerk 3 (75), Prothonotary, (p.c. #14, non-exempt), at SG-N08G(07)--\$16.53/hour to full-time Records Coordinator (75), Prothonotary, (p.c. #22, non-exempt, replacing J. Bletz), at SG-N10D(04)--\$17.09/hour, effective retro to April 10, 2022, pay period 9. Prothonotary Jeremy Breon is requesting that Ms. Hauser be approved at SG-N10F(06)--\$17.75/hour. Salary budget impact for 2022 \$4,735, annualized salary impact for 2023 \$3,101 - Dept. 223.

**Action:** *APPROVE the promotion/change in title for Karen Hauser.*

- C. Recorder of Deeds– Approve the rate for Mark S. Hart at SG-N06A(01)--\$13.55/hour, effective April 25, 2022, pay period 10. Recorder of Deeds Joseph Davidson is appointing Mr. Hart to full-time Department Clerk 2 (75), Recorder of Deeds, (p.c. #04, non-exempt, replacing B. Davidson). Salary budget savings for 2022 \$1,093, annualized salary savings for 2023 \$4,212 – Dept. 133.

**Action:** *APPROVE the rate for Mark Hart.*

- D. Adult Services – Overtime request for ERAP Caseworkers, Adult Services, (p.c. #06,07,10,11,13,14,15,16), for up to 40 hours per week combined in total for a period from May 1, 2022, pay period 10 to August 31, 2022, pay period 19. Salary budget savings for 2022 \$36,288 – Dept. 501.

**Action:** *APPROVE the overtime request for Adult Services.*

VI. ADJOURNMENT