



CENTRE COUNTY  
**SALARY BOARD AGENDA**

Thursday, April 29, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: [www.centrecountypa.gov/virtual](http://www.centrecountypa.gov/virtual)

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, April 22, 2021 Salary Board meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, April 22, 2021.*

IV. ACTION ON PERSONNEL ITEMS

- A. Financial Management – Consider approval of the revision to the job description for the position of Director of Financial Management to change the title to Chief Financial Officer, Financial Management, SG-S66, effective April 29, 2021, pay period 10. A new job class code will be created for the change in job title to preserve historical information – Dept. 113.
- B. MDJ Philipsburg 49-3-03 – Consider approval of the reinstatement to the position of full-time Magisterial District Court Secretary, MDJ-Sinclair, (p.c. #01, non-exempt), at SG-N08A(01)--\$13.52/hour, effective April 29, 2021, pay period 10. Salary impact for 2021 \$16,731, annualized salary impact for 2022 \$26,364 – Dept. 254.
- C. Probation – Consider approval of the promotion/change in title for Philip Calhoun from full-time Probation Officer 1, Probation, (p.c. #09, non-exempt), at SG-N13H(08)--\$19.72/hour to full-time Intensive Domestic Violence PO 2, Probation, (p.c. #22, non-exempt, replacing M. Fisher), at SG-N15E(05) - \$20.43/hour, effective May 2, 2021, pay period 10. President Judge Pamela Ruest is requesting that Mr. Calhoun be approved at SG-N15F(06)--\$20.85/hour. Salary budget savings for 2021 \$1,292, annualized salary savings for 2022 \$780 – Dept. 301.

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**D. Risk Management**

- i. Consider approval of the upgrade/reclassification/change in title to the position of full-time Risk Management Coordinator, Risk Management, (p.c. #01, exempt), at SG-S54A(01)--\$48,443.20/annum to full-time Chief Risk Officer/Director of Workplace Operations, Risk Management, (p.c. #01, exempt), at SG-S56A(01)--\$53,289.60/annum, effective retro to April 25, 2021, pay period 10 (currently occupied by Krista Davis) – Dept. 112.
- ii. Consider approval of the change in rate for Krista Davis, full-time Chief Risk Officer/Director of Workplace Operations, Risk Management, (p.c. #01, exempt), from SG-S54R(18)--\$67,828.80/annum to SG-S56P(16)--\$71,718.40/annum, effective retro to April 25, 2021, pay period 10. Salary impact for 2021 \$2,543, annualized salary impact for 2022 \$3,890 – Dept. 112.

- E. **Sheriff** – Consider approval of the rate for Rondia M. Schenck at SG-N08A(01)--\$13.52/hour, effective May 3, 2021, pay period 10. Sheriff Bryan Sampsel is appointing Ms. Schenck to full-time Department Clerk 3 (75), Sheriff, (p.c. #47, non-exempt, replacing A. Howe). Conditional upon satisfactory completion of pre-employment requirements. Salary savings for 2021 \$1,358, annualized salary savings for 2022 \$527 – Dept. 211.

**V. ADJOURNMENT**