



BOARD OF COMMISSIONERS AGENDA

Tuesday, May 3, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, April 26, 2022 and the Work Session held on Tuesday, April 12, 2022.

Action: *APPROVE the minutes from the April 26, 2022 Board of Commissioners' meeting and April 12, 2022 Work Session.*

VI. ANNOUNCEMENTS

VII. ORDINANCE

Ordinance 1 of 2022 – Establishing a real estate tax abatement schedule for rehabilitation of commercial property in the Borough of Bellefonte pursuant to the improvement of deteriorating real property or areas of tax exemption act 72, P.S. §§ 4711-101, ET SEQ – Dept. 111.

Action: *APPROVE advertisement of Ordinance 1 of 2022.*

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VIII. PROCLAMATION

Proclamation 15 of 2022 – Proclaiming **May 1-7, 2022** as **Corrections Employee Week** in Centre County.

Action: *ADOPT Proclamation 15 of 2022.*

Proclamation 16 of 2022 – Proclaiming **May 2022** as **Foster Care Awareness Month** in Centre County.

Action: *ADOPT Proclamation 16 of 2022.*

IX. BIDS AND PROPOSALS

- A. Professional Underwriting Services – Authorizing Public Financial Management (PFM) to solicit information from underwriting firms in connection with the upcoming issuance of General Obligation Bonds, Series 2022 – Dept. 113.

Action: *APPROVE the authorization of PFM to solicit proposals.*

- B. Centre County Meals Program – Contract award for the invitation for to provide congregate, in-home, and shelf stable meals to older persons in Centre County – Dept. 521.

Action: *Table the contract award until Tuesday, May 10, 2022.*

X. AMERICAN RESCUE PLAN ACT (ARPA)

XI. CONTRACTS – AUTHORIZATIONS

- A. Sheriff – Contract renewal with The Pennsylvania State University to provide law enforcement assistance as needed for Penn State home football games. The University agrees to pay the County at a rate of \$66.66 per hour for each Sheriff Deputy who provides law enforcement services. The contract is effective for one year from the date of execution – Dept. 211.

Action: *Add the contract renewal with The Pennsylvania State University to next week's Consent Agenda.*

- B. Weights and Measures – Memorandum of Understanding (MOU) with the Department of Agriculture authorizing jurisdiction to conduct certain weights and measure inspections for the period of July 1, 2022 to June 30, 2027 – Dept. 361.

Action: *Add the MOU with the Department of Agriculture to next week's Consent Agenda.*

- C. Human Services

i. Adult Services & Aging

1. Contract with Arcadia to provide services to both the Office of Adult Services and Office of Aging for the Homemaker Services/OPTIONS Program. The contract total is \$22.00/hr for the period of July 1, 2022 to June 30, 2025 – Dept. 501 & 521.
2. Contract with Helpmates, Inc. to provide services to both the Office of Adult Services and Office of Aging for the Homemaker Services/OPTIONS Program. The contract total is \$22.00/hr for the period of July 1, 2022 to June 30, 2025 – Dept. 501 & 521.

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3. Contract with Caregivers America to provide services to both the Office of Adult Services and Office of Aging for the Homemaker Services/OPTIONS Program. The contract total is \$22.00/hr for the period of July 1, 2022 to June 30, 2025 – Dept. 501 & 521.

4. Contract with Angels on Call to provide services to both the Office of Adult Services and Office of Aging for the Homemaker Services/OPTIONS Program. The contract total is \$22.00/hr for the period of July 1, 2022 to June 30, 2025 – Dept. 501 & 521.

Action: *APPROVE the items 1-4 for the Office of Adult Services and Office of Aging for the Homemaker Services/OPTIONS Program.*

ii. Aging – Consider approval to sponsor Adult Children of Aging Parents (ACAP) in the amount of \$1,000 for the period of May 2, 2022 to May 1, 2023 – Dept. 521.

Action: *Add the sponsorship with ACAP to next week's Consent Agenda.*

iii. Transportation – Consider approval of ordering and purchasing the following vehicles from Hoffman Ford:

1. 2022 Ford Explorer Interceptor fully equipped for the Sheriff Department at a cost of \$36,365 from Hoffman Ford, \$10,904.52 for purchase and installation of equipment from Centre Communications, Inc and \$1,000 for Abel Signs services for a total cost of \$48,269.52. This vehicle is budgeted for 2022 and would replace a vehicle that has met its useful life – Dept. 211.

2. 2022 Ford F-150 Truck at a cost of \$49,500 for the Emergency Management Agency Department. This vehicle is budgeted for 2022 and fully funded by the EMA Department and will replace vehicle 19 that was removed from service in July 2020 – Dept 351.

3. 2022 Ford Escape at a cost of \$26,245 for the Children and Youth Department. This vehicle would replace vehicle 130 that was lost in an accident and funded from the insurance proceeds and the remaining balance from Human Services Block Grant – 511.

4. 2022 Ford Escape at a cost of \$26,750 for the Office of Aging Department. This vehicle would replace vehicle 140 and funded by the Aging Department with surplus funds that are earmarked for such purchases – Dept. 521.

Action: *Add the Transportation items 1-4 to next week's Consent Agenda.*

D. Drug and Alcohol – Consider approval of the referral agreement between the AIDS Resource Alliance and the County for the period of May 10, 2022 to May 10, 2024 – Dept. 562.

Action: *Add the referral agreement with the AIDS Resource Alliance to next week's Consent Agenda.*

E. Emergency Communications – Contract with Vertiv Corporation for battery replacement for the Uninterruptible Power System (UPS). The contract total is \$17,221.40 for the period of April 11, 2022 to October 11, 2022 – Dept. 354.

Action: *Add the contract with Vertiv Corporation to next week's Consent Agenda.*

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- F. Information Technology Services – Contract renewal with CDW-G for Cisco Duo Security. Duo is a multi-authentication application used to enhance cyber security. The contract total is \$18,360 for the period of June 4, 2022 to June 3, 2023 – Dept. 142.

***Action:** Add the contract renewal with CDW-G for Cisco Duo Security to next week's consent agenda.*

- G. Records Management – Consider approval for the destruction of County records from the following departments: Financial Management, Risk Management, Tax Assessment, Transportation, Treasurer, District Judge, Human Resources, Domestic Relations, Controller and Central Counties Youth Center. All records exceed the Pennsylvania Historical Museum Commission's guidelines for records retention – Dept. 143.

***Action:** Add the destruction of County Records to next week's Consent Agenda.*

XII. CONSENT AGENDA

***Action:** APPROVE this week's Consent Agenda.*

- A. Transportation – Consider acceptance of the fiscal year 2020-2021 Medical Assistance Transportation Program (MATP) final allocation from the PA Department of Human Services in the amount of \$657,214, which is State funded for the period of July 1, 2020 to June 30, 2021 – Dept. 531.

B. Planning and Community Development

- i. Memorandum of Understanding (MOU) for the final subdivision plan of Deerhaven Phase 3B CCPCDO File No. 35-22. This proposal represents the next phase of the Deerhaven Subdivision, showing an additional fourteen residential lots and one open space lot with corresponding infrastructure comprising a total of 6.497 acres. This subdivision is located in Walker Township, north of Zion Back Road (T-461) and east of Ten Point Path serving the existing Deerhaven Subdivision, approximately one mile east of the Zion Back Road intersection with State Route 64 – Dept. 151.
- ii. Consider approval of Community Development Block Grant (CDBG) sub-grantee agreement for fiscal year 2020 between the County and Penn Township for a total of \$202,067 for the period of March 14, 2022 to March 14, 2024 – Dept. 817.
- iii. Consider approval of Community Development Block Grant (CDBG) sub-grantee agreement for fiscal year 2020 between the County and Haines-Aaronsburg Municipal Authority for a total of \$76,000 for the period of April 1, 2022 to April 1, 2024 – Dept. 817.
- iv. Consider approval of Community Development Block Grant (CDBG) sub-grantee agreement for fiscal year 2020 between the County and Bellefonte Borough for a total of \$88,112 for the period of March 1, 2022 to March 2, 2024 – Dept. 817.
- v. Consider approval of Community Development Block Grant (CDBG) sub-grantee agreement for fiscal year 2021 between the County and Penn Township for a total of \$117,000 for the period of March 14, 2022 to March 14, 2024 – Dept. 817.
- vi. Consider approval of Community Development Block Grant (CDBG) sub-grantee agreement for fiscal year 2021 between the County and Haines-Aaronsburg Municipal Authority for a total of \$124,000 for the period of April 1, 2022 to April 1, 2024 – Dept. 817.

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- vii. Consider approval of Community Development Block Grant (CDBG) sub-grantee agreement for fiscal year 2021 between the County and Bellefonte Borough for a total of \$96,977 for the period of March 1, 2022 to March 2, 2024. – Dept. 817.

XIII. LIQUID FUELS – FEE FOR LOCAL USE

XIV. CHECK RUN

Check run in the amount of \$999,068.71 dated April 29, 2022.

Action: *APPROVE the check run dated April 29, 2022.*

XV. ADMINISTRATOR’S REPORT

XVI. C-NET REQUESTS

Broadcasting of the 23rd Anniversary Ron and Mary Maxwell Community Spelling Bee hosted by the Mid-State Literacy Council on Wednesday, September 21, 2022 at 6:00 PM.

Action: *APPROVE sponsorship of the C-NET request from Mid-State Literacy Council.*

XVII. LETTER OF SUPPORT

XVIII. REPORTS – ANNOUNCEMENTS.

A. Voter Registration Report

B. Announcements

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

Tuesday, May 3, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, May 5, 2022

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, May 10, 2022

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session ARPA – 11 AM – Willowbank 146

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT