



## SALARY BOARD AGENDA

Thursday, May 5, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. ADDITIONS TO THE AGENDA

In accordance with ACT 65 of 2021, no discussion or action will be allowed for any item not included on the published agenda unless the item is one of an emergency nature or is *de minimus* in scope and does not require funding authorization and/or a contract or agreement. A majority vote of the Board is required to add an item to the agenda. All provisions of Act 65 regarding requirements for updating a published agenda after the meeting are in effect.

IV. MEETING MINUTES

Minutes from the Thursday, April 21, 2022 Salary Board Meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, April 21, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Commissioners

- i. Consider approval of the creation of an on-call/occasional Senior Advisor, Commissioners, (p.c. #05, non-exempt), at SG-S68, effective May 8, 2022, pay period 11. Not to exceed 200 hours – Dept. 111.
- ii. Consider approval of the appointment for Margaret Gray, on-call/occasional Senior Advisor, Commissioners, (p.c. #05, non-exempt, new), at SG-S68Z(26)--\$77.85/hour, effective May 8, 2022, pay period 11. Salary budget impact for 2022 \$15,570 – Dept. 111.

**Action:** *APPROVE the Commissioners items i-ii.*

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B. Courts

- i. Court Administration – Consider approval of the change in title to the position of full-time Court Reporter, Court Administration, (p.c. #24, non-exempt, replacing T. Bitsko), at SG-N18A(01)--\$23.24/hour to full-time Courtroom Technician, Court Administration, (p.c. #24, non-exempt), at SG-N18A(01)--\$23.24/hour, effective May 5, 2022, pay period 10 – Dept. 271.

**Action:** *APPROVE the change in title to p.c. #24 in Court Administration.*

- ii. MDJ State College II 49-3-02 – Approve the rate for Jodie A. Boone at SG-N08A(01)--\$14.79/hour, effective May 9, 2022, pay period 11. President Judge Pamela Ruest is appointing Ms. Boone to full-time MDJ Secretary, MDJ-Gillette-Walker, (p.c. #10, non-exempt, replacing S. Heckman). President Judge Ruest is requesting that Ms. Boone be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$4,148, annualized salary savings for 2023 \$585 – Dept. 253.

**Action:** *APPROVE the rate for Jodie Boone.*

- C. Correctional Facility – Consider approval of the increase in pay rate for Matthew Beck., Lieutenant, Correctional Facility, (p.c. #63, exempt), from SG-S54B(02)--\$52,478.40/annum to SG-S54G(07)--\$57,699.20/annum, effective retro to April 24, 2022, pay period 10. Salary budget savings for 2022 \$2,905, annualized salary impact for 2023 \$5,221 – Dept. 333.

**Action:** *APPROVE the increase in pay rate for Matthew Beck.*

- D. Facilities Management – Consider approval of the appointment for Gary G. Gettig, full-time Custodial Worker 1, Facilities Management, (p.c. #28, non-exempt, replacing K. Sellers), at SG-N02A(01)--\$11.38/hour, effective May 9, 2022, pay period 11. Facilities Management Director Lee Sheaffer is requesting that Mr. Gettig be approved at SG-N02E(05)--\$12.23/hour. Salary budget savings for 2022 \$9,784, annualized salary savings for 2023 \$0 – Dept. 161.

**Action:** *APPROVE the appointment for Gary Gettig.*

VI. ADJOURNMENT