



BOARD OF COMMISSIONERS AGENDA

Thursday, May 6, 2021, 10:00 A.M.

Virtual – Zoom

To join the meeting please visit: www.centrecountypa.gov/virtual

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, April 29, 2021 Board of Commissioners Meeting.

Action: *APPROVE the minutes from April 29, 2021.*

IV. PROCLAMATION

Proclamation 15 of 2021 – Proclaiming May 2021 as Asian Pacific American Heritage Month in Centre County.

Action: *ADOPT Proclamation 15 of 2021.*

V. COVID-19 PLANNING AND RESPONSE

VI. PERSONNEL ITEMS

A. Correctional Facility

- i. Consider approval of the appointment for Shaun S. Hagerthey Sr., part-time Corrections Officer, Correctional Facility, (p.c. #102, non-exempt, replacing J. Smith), at SG-N10A(01)--\$14.70/hour, effective May 10, 2021, pay period 11. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2021 \$5,292 - Dept. 333.
- ii. Consider approval of the personnel requisition full-time Corrections Officer, Correctional Facility, (p.c. #52, non-exempt, replacing T. Shotzberger), at SG-N10, effective retro to May 3, 2021, pay period 10 – Dept. 333.

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B. Human Services

i. Adult Services

1. Consider approval of the new job description for the position of Housing Supervisor-Adult Services, Adult Services, SG-S54, effective May 6, 2021, pay period 10 – Dept. 501.
2. Consider approval of the personnel requisition for full-time Housing Supervisor-Adult Services, Adult Services, (p.c. #08, exempt, new), at SG-S54, effective May 6, 2021, pay period 10 – Dept. 501.
3. Consider approval of the new job description for the position of Quality & Data Specialist-Adult Services, Adult Services, SG-S51, effective May 6, 2021, pay period 10 – Dept. 501.
4. Consider approval of the personnel requisition for full-time Quality & Data Specialist-Adult Services, Adult Services, (p.c. #09, non-exempt, new), at SG-S51, effective May 6, 2021, pay period 10 – Dept. 501.
5. Consider approval of the new job description for the position of Department Clerk 3 (75)-Adult Services, Adult Services, SG-N08, effective May 6, 2021, pay period 10 – Dept. 501.
6. Consider approval of the personnel requisition for full-time Department Clerk 3 (75)-Adult Services, Adult Services, (p.c. #04, non-exempt, new), at SG-N08, effective May 6, 2021, pay period 10 – Dept. 501.

ii. Children & Youth Services – Consider approval of the personnel requisition for full-time Caseworker 1 – C&YS, C&YS, (p.c. #15, non-exempt, replacing S Slagan), at SG-N11, effective retro to April 27, 2021, pay period 10 – Dept. 511.

- C. Emergency Communications 911** - Consider approval of the personnel requisition for full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #09, non-exempt, replacing K. Burd), at SG-N09E(05), effective retro to May 3, 2021, pay period 10– Dept. 354.

VII. REPORT ON JUDICIAL PERSONNEL ITEMS

- A. Domestic Relations** – President Judge Pamela Ruest has approved the personnel requisition for full-time Enforcement Officer, Domestic Relations, (p.c. #15, non-exempt, replacing T. Weight), at SG-N12, effective May 3, 2021, pay period 10 – Dept. 281.
- B. MDJ Philipsburg 49-3-03** – President Judge Pamela Ruest has approved the personnel requisition for full-time Magisterial District Court Secretary, MDJ-Sinclair, (p.c. #01, non-exempt, new), at SG-N08, effective April 29, 2021, pay period 10 – Dept. 254.

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C. MDJ State College 49-1-01

- i. President Judge Pamela Ruest has approved the personnel requisition for full-time Magisterial District Court Secretary, MDJ-Hahn, (p.c. #07, non-exempt, replacing J. Henry), at SG-N08, effective April 26, 2021, pay period 10 – Dept. 251.
- ii. President Judge Pamela Ruest has approved the personnel requisition for full-time Magisterial District Court Secretary, MDJ-Hahn, (p.c. #02, non-exempt, replacing A. Lutz), at SG-N08, effective May 3, 2021, pay period 10 – Dept. 251.

- D. Probation – President Judge Pamela Ruest has approved the personnel requisition for full-time Probation Officer 1, Probation, (p.c. #09, non-exempt, replacing P. Calhoun), at SG-N13, effective April 26, 2021, pay period 10– Dept. 301.

VIII. REPORT ON ROW OFFICE PERSONNEL ITEMS

IX. NON-PERSONNEL ITEMS

A. Human Services

- i. MH/ID/EI – Submission of a letter of intent to the Office of Mental Health and Substance Abuse Services (OMHSAS) for the Community Mental Health Services Block Grant (CMHSBG) COVID-19 Response Funding through the Consolidated Appropriations Act of 2021 – Dept. 561.

Action: *APPROVE the submission of a letter of intent to OMHSAS.*

- B. Information Technology Services – Notice of termination of the contract with Artic Wolf Networks, Inc. effective July 10, 2021 – Dept. 142.

Action: *APPROVE the notice of contract termination for Artic Wolf Networks, Inc.*

- C. Commissioners - Authorization to re-enroll Centre County’s electric accounts in the Spring 2021 COSTARS Electric Procurement event, allowing Penn State’s Facilities Engineering Institute to include Centre County’s electric accounts in a consortium Request for Quotes (RFQ). The current enrollment period ends December 2021. Provided a price per kWh is received that is less than the provider of last resort, the new term will begin January 1, 2022 – Dept. 111.

Action: *Authorize the re-enrollment of Centre County’s electric accounts in the Spring 2021 COSTARS Electric Procurement event.*

X. DISCUSSION ITEMS

XI. C-NET REQUESTS

XII. EXECUTIVE SESSION REPORT

XIII. QUESTIONS FROM THE PRESS

XIV. ADJOURNMENT